

**Plant Address**  
BEML Limited,  
Palakkad Complex  
KINFRA WISE PARK  
MENONPARA ROAD,  
KANJIKODE  
PALAKKAD-678621

## REQUEST FOR QUOTATION

DATE: 14.11.2019

CLOSING DT: 25.11.2019

TEL: 0491 2568055, 0491 2567944, 0491 2565000,  
FAX: 0491 2567488,  
EMAIL:

Our Ref : PR01/ PM5/6000004590  
M/s.

Dear Sirs,  
Please let us have your lowest non negotiable quotation on F.O.R. Destination basis, in duplicate, for supply of following items before 2.00 pm on the Closing Date indicated as above, *addressed to the Senior Manager-Purchase, of the Plant Address mentioned in this Request for Quotation.*

1. Quotation should be submitted in sealed covers with RFQ reference & closing date should be mentioned on the envelope. (Quotation can be submitted directly to the BEML time office before closing hrs.).
2. Quotation received after the closing hours (14:00 hrs) of the due date of tender will not be considered and the same will be returned to the tenderer.
3. Finished goods should be supplied as per the Technical Specification mentioned in RFQ. Deviation if any, please specify the same clearly in your quotation and if any quotation without meeting our requirement is liable for rejection.
4. The RFQ is not an offer or a contract.
5. Proposals become BEML's property.
6. Bidders will not be compensated or reimbursed for costs incurred in preparing proposals.
7. BEML is not obligated to contract for any of the products / services described in the RFQ.
8. BEML reserves the rights to:
  - i. Accept or reject any or all proposals
  - ii. Waive any anomalies in proposals through an addendum
  - iii. Modify or cancel the RFQ
9. Delivery Terms: FOR BEML Palakkad complex.
10. Delivery period has to be mentioned.
11. Payment Terms:
  - a) 100% within 60 days from the date of receipt & Acceptance Of materials.
  - b) 100% within 45 days from the date of receipt & acceptance of Materials on submission of MSME certificate along with Offer.
  - c) Offers not agreeing with these terms are liable for rejection.
  - d) Offers insisting for advance payment / against proforma will be not Consider for evaluation.
12. The offers received other than BEML standard payment & Dispatch terms May be liable for rejection.
13. Vendor has to forward their quote in detail like Basic Price, GST rate.
14. Vendor has to mention GST registration number and HSN code against the quoted items.  
Note: GST is payable on LD recovered. The applicable service account code for the LD is 999794 with GST rate of 18%.
15. Packing clause:  
Item should be packed preferably using Eco -friendly packing material.

	Our Part Number / Vendor Part Number	QTY	PROC.
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SL.No.	Our Part Number / Vendor Part Number Description	QTY REQD	PROC. UNIT
	Description	REQD	UNIT
00001	00NBA0121590 PLOTTER PAPER ROLLS 36INCH X50MTR 90 GSM PLOTTER PAPER ROLL SIZE:36" X 50 METERS OF 90 GSM. MAKE: ASIAN. Total quantity spread over the following delivery dates Qty. unit Deliv.date 10.000 ROLLS 31.12.2019	10.000	ROLLS

Thanking you  
Yours faithfully  
For BEML Limited.,

Authorized Signatory

Refer Annexure for TERMS and CONDITIONS