

**Plant Address**  
BEML Limited,  
Palakkad Complex  
KINFRA WISE PARK  
MENONPARA ROAD,  
KANJIKODE  
PALAKKAD-678621

## REQUEST FOR QUOTATION

DATE: 24.01.2022

CLOSING DT: 29.01.2022

TEL: 0491 2568055, 0491 2567944, 0491  
2565000, 0491 2568055, 0491 2567944, 0491  
2565000,  
FAX: 0491 2567488, 0491 2567488,

Our Ref : PR01/ PM5/6000004740  
M/s.

Dear Sirs,

Please let us have your lowest non negotiable quotation on F.O.R. Destination basis, in duplicate, for supply of following items before 2.00 pm on the Closing Date indicated as above, *addressed to the Senior Manager-Purchase, of the Plant Address mentioned in this Request for Quotation.*

1. Quotation should be submitted in sealed covers with RFQ reference & closing date should be mentioned on the envelope with Vendor address mentioned. (Quotation can be submitted directly to the BEML time office before closing hrs.).
2. Quotation received after the closing hours (14:00 hrs.) of the due date of tender will not be considered and the same will be returned to the tenderer.
3. Finished goods should be supplied as per the Technical Specification mentioned in RFQ. Deviation if any, please specify the same Clearly in your quotation and if any quotation without meeting our requirement is liable for rejection.
4. The RFQ is not an offer or a contract.
5. Proposals become BEML's property.
6. Bidders will not be compensated or reimbursed for costs incurred in preparing proposals.
7. BEML is not obligated to contract for any of the products / services described in the RFQ.
8. BEML reserves the rights to:
  - i. Accept or reject any or all proposals
  - ii. Waive any anomalies in proposals through an addendum
  - iii. Modify or cancel the RFQ
9. Delivery Terms: FOR BEML Palakkad complex.
10. Delivery period has to be mentioned.
11. Payment Terms:
  - a) 100% within 60days from the date of receipt & Acceptance Of materials.
  - b) 100% within 45days from the date of receipt & acceptance of Materials on submission of MSME certificate along with Offer.
  - c) Offers not agreeing with these terms are liable for rejection.
  - d) Offers insisting for advance payment / against Proforma will be not Consider for evaluation.
12. The offers received other than BEML standard payment & Dispatch terms May be liable for rejection.
13. Vendor has to forward their quote in detail like Basic Price, GST rate.
14. Vendor has to mention GST registration number and HSN code against the quoted items.  
Note : GST is payable on LD recovered. The applicable service account code for the LD is 999794 with GST rate of 18%.
15. Packing clause: Item should be packed preferably using Eco -friendly packing material

SL.No.	Our Part Number / Vendor Part Number Description	QTY REQD	PROC. UNIT
00001	477CTB0751 <b>DRIVER'S MANUAL 10M SSBS (ENGLISH)</b> Photocopying, spiral binding, cover with plastic transparent sheet. Soft copy will be provided by BEML. First copy should be printed. And further Photostat can be taken from the same. Paper size: A4 back to back print. No of pages: 149.  Qty.      unit                      Deliv.date	13.000	Number
00002	477CTB0768 <b>WORKSHOP MANUAL(1,2 &amp; 3) 10M SSBS</b> Photocopying, spiral binding, cover with plastic transparent sheet. Soft copy will be provided by BEML. First copy should be printed. And further Photostat can be taken from the same. Paper size: A4 back to back print. No. of Books: 3  VOLUME I (PAGES : 434) VOLUME II (PAGES :436) VOLUME III (PAGES :408)  Each volume to be Spiral binded separately ( Total 9 set)  Qty.      unit                      Deliv.date	9.000	SET
00003	477CTB0776 <b>SERVICE BOOKLET</b> Photocopying, spiral binding, cover with plastic transparent sheet. Soft copy will be provided by BEML. First copy should be printed. And further Photostat can be taken from the same. Paper size: A5 back to back print. No of pages: 78.  Qty.      unit                      Deliv.date	8.000	Number

SL.No.	Our Part Number / Vendor Part Number Description	QTY REQD	PROC. UNIT
00004	477CTB0784 ISPL 10M SSBS Photocopying, spiral binding, cover with plastic transparent sheet. Soft copy will be provided by BEML. First copy should be printed. And further Photostat can be taken from the same. Paper size: A4 back to back print. No. of books: 2  VOLUME I (PAGES : 442) VOLUME I (PAGES : 428)  Each volume to be Spiral binded separately ( Total 9 set)	9.000	SET
	Qty.      unit                      Deliv.date		