

BEML LTD
(A Government of India Undertaking)
New Thippasandra Post, BANGALORE – 560 075.
Tel.25022638/6, 25348770, Fax: 25245545

Covering Letter

Tender No: 6300028213

All Bidders,

Quotations in E-mode are invited for **SUPPLY OF BALL POINT PENS & REFILLS SUITABLE FOR BALL POINT PEN**, BEML LIMITED, BANGALORE COMPLEX AT BEML LIMITED, BANGALORE COMPLEX.

General Terms & conditions are placed at Part-A, RFQ placed at PART-B

Sl. No.	Item Description	Bid Submission Deadline date & Time
1	i) BALL POINT PENS - MODEL: FLAIR "MILANO" DESIGNER METAL BALL PEN. ii) REFILLS SUITABLE FOR BALL POINT PEN - "MILANO" DESIGNER METAL BALL PEN (BLUE COLOUR)	15.07.2019 & 13:30:00

To download the tender documents, visit www.bemlindia.in Suppliers Tenders → Bangalore complex e-Procurement Tenders.

Interested vendors can contact us through e-mail: admin.srm@beml.co.in to obtain the **username & password for submitting the bids.**

Please note that your bid should be submitted in our **SRM E-Procurement system only** You should be having a **valid Class III Digital Signature Certificate issued by Authorised Certifying Authority to submit your bid in our SRM e-Procurement system.** In case of any queries, you may send the same by e-mail to admin.srm@beml.co.in or you may contact BEML SRM Team on Phone No: 080-22963269, 22963141.

General information about the tender as follows: -

- (a) E-tender Bid invitation No. - **6300028213**
- b) Last date and time for submission of bids - **15.07.2019 / 1330 Hrs**
- (c) Time and date for opening of bid - **15.07.2019 / 1400 Hrs**
- (d) Place of opening of tenders - BEML LTD., Bangalore Complex
- (e) Quotation shall remain valid till - **120 Days** from the date of Opening of Technical Bid.
- (f) Specifications/ Delivery - As mentioned in **RFQ-PART-B**

1. The tenderer is advised to carefully go through the terms & conditions of tender before submitting the tender in SRM.
2. Tender quotation sent by Fax / E-mail or Manual quotation and such quotations will not be considered. Commercial Bid & Technical bid to be submitted in our SRM portal only. If any bulk supporting documents related to technical bids which shall be uploaded in the Collaboration Folder in the SRM portal system only.
3. Delivery Schedule as indicated in **RFQ-PART-B**. Firms should confirm the same in their bid.
4. If any of the vendors have defaulted in supplies/services to BEML limited after placement of purchase order (or) If any of the vendors have backed out from their quotation submitted for the enquires of BEML limited (or) If any of the vendors have given wrong information/documents to BEML Limited along with quotations, their quotation will not be considered and their quotation will be rejected. The quotations of the Firms who have not provided Service during the Warranty period of any product supplied by them to BEML Ltd will not be considered & rejected.
5. BEML is not obligated to contract for any of the products / services described in the RFQ.
6. In case any Person/Company/firm/Associations having any litigations, arbitration cases between themselves and BEML Ltd, pending before the Court / Arbitrator in connection with any order / tender issued by BEML Ltd, are not eligible to participate in this tender.
7. The Materials should be supplied as per the Technical Specification mentioned in RFQ. Deviation if any, please specify the same clearly in your quotation and if any quotation without meeting our requirement is liable for rejection.
8. The RFQ is not an offer or a contract.
9. BEML reserves the rights to:
 - a) Accept or reject any or all proposals
 - b) Waive any anomalies in proposals through an addendum
 - c) Modify or cancel the RFQ
10. Proposals become BEML's property.
11. Quotation/Bid should be submitted in SRM Portal only.
12. Bidders will not be compensated or reimbursed for costs incurred in preparing & submitting the bids.
13. BEML decision is final for Evaluation of the offer.
14. Price Negotiations: There will be no price negotiations if the competition is adequate, offers are technically acceptable and prices are considered reasonable.
15. Dual pricing is not acceptable. Offers with Dual pricing will be rejected.
16. Corrigendum if any will be updated in BEML website (www.bemlindia.in) only.
17. Non submission of required documents due to negligence or ignorance by the tenderer leading to disqualification will have to be borne by the tenderers only. There shall be no claim whatsoever in this regard.