

BEML LIMITED

(A Government of India Undertaking)
BEML Soudha, S.R. Nagar, Bangalore-560 027
(Corporate Materials)

TENDER NOTICE

Sub: Request for quotation for Supply of **Sugar Crystal Medium** to canteens at KGF & Bangalore Complexes (Price Contract for 6 months) – October 2019 to March 2020.

Tender Closing date : **28.08.2019 Time : 14:00 Hrs**

BEML Limited desires to enter into long term contract for Six Months for supply of **Sugar Crystal Medium** for canteen with firm price for six months, supply tentatively from – October 2019 to March 2020.

The projected quantity is tentative and actual procurement will be indented every month or on need basis based on the consumption of **Sugar Crystal Medium** for 6 months is as follows:

Sl. No	Item	Unit	Bangalore Complex (Appr. Quantity)	KGF Complex EM Div. (Appr. Quantity)	KGF Complex H&P Div. (Appr. Quantity)	Total (Appr. Quantity)
1	Sugar Crystal Medium even size, free from impurities / powder	Kgs	12,000	14,000	5,000	31,000

To participate in this e-tender you should have a **Valid Class-III Digital Signature** issued by authorized Certifying Authority to submit your bid in our SRM e-Procurement system.

In case of any queries relating to bid submission, you may send the same by e-mail to admin.srm@beml.co.in or you may contact BEML SRM Team on phone no. 080-22963269 or 080-22963141.

For BEML LIMITED

Asst. General Manager
(Corporate Materials)

INSTRUCTIONS TO BIDDER

Sub: Request for quotation for Supply of **Sugar Crystal Medium** to canteens at KGF & Bangalore Complexes (Price Contract for 6 months) – October 2019 to March 2020.

Quotations through e-mode on BEML SRM platform is invited for supply of **Sugar Crystal Medium** to canteens at KGF & Bangalore Complexes in 3 parts

- 1. Part-A : Submission of Earnest Money Deposit & samples through manual mode.**
- 2. Part-B : Submission of Technical Bid through SRM Platform.**
- 3. Part-C: Submission of Commercial Bid through SRM Platform.**

PART –A : SUBMISSION OF EARNEST MONEY DEPOSIT (EMD) AND SAMPLES

a) Earnest Money Deposit:

EMD in the form of Account Payee Demand Draft (DD) / Banker's Cheque for **Rs.25,000/-** (Rupees Twenty Five Thousand Only) drawn in favor of BEML Ltd, Bangalore payable at Bangalore. Bidders exempted from Earnest Money Deposit (EMD) shall submit valid exemption certificate from competent authority as pre qualification bid.

The online payment of EMD amount can be made as mentioned below:

Online Payment of EMD amount can be made as mentioned below:

- i) Open the following link:
<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=9359>
- ii) Read the terms & conditions, tick the acceptance box and click on Proceed.
- iii) In 'Select State' dropdown, select All India and click on the Go button.
- iv) In 'Select Payment Category', select EMD.
- v) Enter details of payment, details of Bank Account for refund and click on Submit to make the online payment of the required EMD amount of Rs 25,000/-

Or

Please ensure that online payment of EMD amount is made well ahead of the EMD Submission Date & Time mentioned in the Tender.

Payment of EMD amount through DD / Banker's Cheque :

- a) EMD in the form of Account Payee Demand Draft (DD) / Banker's Cheque for **Rs.25,000/-** (Rupees Twenty Five Thousand Only) drawn in favor of BEML Ltd, Bangalore payable at Bangalore.

The above said Demand Draft DD / Banker's Cheques/ EMD Exemption Certificate / online payment shall be submitted in Sealed envelope duly superscribing the Bid Invitation No. 6300028930 dated 07.08.2019, Closing date 28.08.2019 Time 14:00 Hrs at the top of the envelope. The words "PRE-QUALIFICATION BID" shall also to be written in bold letters at the top of the envelope. The name and address of the bidder shall be printed or written legibly on the left hand bottom corner of the envelope.

Please attach the details duly filled-up for refund of EMD amount in the following format along with the DD / Banker's Cheque for EMD:

BANK NAME	
BRANCH NAME	
CITY	
IFSC CODE	
ACCOUNT NO	
BENEFICIARY NAME	

The above sealed envelope has to reach the address as mentioned below on or before the closing date & time of the tender.

Asst. General Manager (Corporate Materials)
 BEML LIMITED., Room No.1
 BEML SOUDHA, 23/1, 4th Main,
 S.R. Nagar,
 Bangalore – 560 027
 KARNATAKA, India

Alternatively it can also be dropped in the Tender Box which is kept in Room No.1, Ground Floor, BEML Soudha, SR Nagar, Bangalore.

Bidders exempted from Earnest Money Deposit (EMD) shall submit exemption certificate from competent authority.

Note: Bidder shall ensure that their EMD (DD)/EMD Exemption Certificate is dispatched well in advance so that it reaches this office before the time and date stipulated. Requests will NOT be entertained for late receipts.

General Instructions with regard to EMD:

- a) Quotation submitted online without submission of EMD/EMD Exemption Certificate in-time will not be considered.
- b) EMD submitted in any other form will not be accepted and the offer is liable to be rejected.
- c) EMD lesser than Rs. 25,000/- will not be accepted and the quotation is liable to be rejected.
- d) EMD of technical disqualified bidder's will be returned. EMD of successful bidder will be released after supply and installation.
- e) EMD does not carry any interest on return.
- f) EMD will be forfeited if any firm withdraws the tender submitted or refuses to execute the order for reasons whatsoever.
- g) EMD in the form of online payment is to be made before the bid closing date and time. EMD in the form of DD / Banker's Cheque or NSIC certificate, MSME Certificate (firms claiming EMD exemption) etc to be submitted through courier/post in a sealed cover, super scribing the bid number and closing date, address etc. before the bid closing date. Failure to do so will result in rejection of the bid.
- h) Tender shall be opened on closing date i.e 28.08.2019 @ 15.00hrs
- i) No responsibility will be taken for postal or non-delivery/non receipt of EMD/firms claiming EMD exemption.

b) Supply of Samples for Approval.

You are requested to send the following sample in sealed bags for evaluation.

5 Kgs Sugar Crystal Medium even size, free from impurities / powder in a sealed Polythene transparent bag by **ATTACHING A SLIP TO THE POLYTHENE TRANSPARENT BAG WITH NAME OF FIRM. The Polythene transparent bag should be plain not having any mark, make, identification etc., should only paste a SLIP with name of the firm.**

Sample as stated above are to be submitted on or before **28.08.2019** before 14:00 Hrs to The Asst. General Manager, BEML Ltd., Corporate Materials, Beml Soudha, No. 23/1, S. R. Nagar, Bangalore -560 027.

NOTE:

- 1. Technically qualified Bidders representatives shall be invited to witness the testing / cooking done by BEML Ltd., for evaluation / selection of samples.**
- 2. The samples received for testing after physical verification will be sealed by the committee members in the presence of bidders in 3 pkts each of 1 kg for sending to the divisions for retention and further quality check .**

Commercial bids of those firms who qualify for the following parameters only will be opened.

Sugar Crystal Medium even size, free from impurities / powder.

Physical verification for:

1. Uniform crystal structure
2. Appearance Colour
3. Grain size medium
4. Free from powder content
5. Non Availability of stones/impurities/worms/foreign materials
6. Taste

Based on the above parameters the samples submitted by the firm will be selected by the sample selection committee which is final and binding on the firm.

PART-B : SUBMISSION OF TECHNICAL BID THROUGH SRM PLATFORM

Please upload the following documents in the collaboration folder in the system.

Scanned copy of the duly signed document in the format on your company letterhead to be submitted in the collaboration folder.

1. If we are successful bidder minimum lead time required for supply of item after placing Purchase Order will be _____ days. (Mention the number of days required)
2. We, accept the price contract for a period of six months with effect, tentatively from October 2019
3. We, accept payment terms i.e. 30 days credit after receipt and acceptance of the item.
4. Delivery: FOR Destination basis at KGF Complex, Kolar Gold Fields & Bangalore Complex, Bangalore.
5. The price is firm for a period of six months. Price quoted is on FOR Destination inclusive of GST.

The tenderer is also required to upload the scanned copies of the following documents/details along with the tender failing which, his tender will not be considered.

Technical Criteria

Sl No	Criteria Details	Documents required to be uploaded in collaboration folder on SRM system in PDF format for evaluating the criteria *)
01	The average annual Turnover for the last 3 financial years, i.e., 2015-16, 2016-17, 2017-18 shall not be less than Rs.12 Lakhs. <i>In case, audited financial results of 2018-19 has not been declared by the agency before the closing date of tender, annual turnover for 2015-16 shall be considered (in lieu of 2018-19) for bid evaluation.</i>	Please upload Audited Balance sheet and profit & Loss account statements of last 3 financial years (i.e., 2016-17, 2017-18 and 2018-19)
02	Experience and past performance on similar contracts for the last 2 years for having supplied to leading public sectors and other major organizations. Relevant documentary evidence to be scanned and uploaded.	Please upload
03	Brief details about the Firm / Agency	Please upload filled in format as per Enclosure-1
04	Not banned/blacklisted/debarred from Trade by any Central / State Government Department / Autonomous Institutions or PSUs in India.	Undertaking document as per the Enclosure-2
05	An undertaking has to be uploaded by the bidders stating that they have read, understood and agreeing to all the tender terms and conditions.	Undertaking document as per the Enclosure-3
06	If the contract is awarded to you against above referred tender, then the brands which you will supply to be indicated in technical bid, so that same will be incorporated in the purchase order and material acceptance will be carried out accordingly.	Please indicate

*Relevant documents are to be meticulously uploaded by the bidder and the bid will not be considered if any of the documents is not uploaded.

Please ensure that no price details are mentioned in the technical bid (attachments to the Collaboration Folder) or in the envelope with EMD. Offers with price details either in the technical bid (under Part-B) or in the envelope at Part-A will be rejected.

Tenders of those tenderers who fulfill the Technical criteria mentioned above will only be considered. Incomplete/invalid tenders are liable for rejection and no correspondence will be entertained in case of rejection.

Non submission of required documents due to negligence or ignorance by the tenderer shall lead to disqualification of their tender. There shall be no claim whatsoever in this regard.

PART-C : SUBMISSION OF COMMERCIAL BID THROUGH SRM PLATFORM

- a) Commercial Bid to be submitted through E-mode as per the format by clicking on **Item Data** tab. Bidder has to quote basic price, applicable GST in the item data column. Applicable GST can be selected from the dropdown box. In case any applicable GST are not available in the dropdown box, the same may be clearly mentioned along with % in the #bidders remarks#.

- b) Commercial bid of only technically accepted offers (as per Part-B and sample evaluation) will be opened subsequently.

Terms & Conditions:

1. Quantity indicated is tentative and it can vary on either side depending upon the requirement. No claim whatsoever may be made at a later date regarding the quantity variation. **This is unit rate contract only.** Items to be supplied against quantity specified in the Purchase Order placed on the successful bidder from time to time based on the actual requirement.
2. FAX / e-mail quotations are not acceptable and quotations will be rejected. Incomplete offers are also liable for rejection.
3. The quoted price / rate should be firm for six months. The quoted price/rate should be valid for acceptance of tender for a period of 60 days from the closing date of this tender.
4. Liquidated damages (LD) shall be applicable @ 0.50% per week and part thereof, subject to a maximum of 5% of the value of the delayed portion of the Purchase Order.
5. BEML Limited reserves the right to accept or reject any offer in part or full which shall be binding on the supplier.
6. The order will be placed on L1 firms. In case two or more firms are L1 for a particular item the order will be placed on both or more firms for the quantity which will be divided equally among the L1 firms.
7. The EMD as stated above should be submitted to The Asst. General Manager, BEML Limited, Corporate Materials, Room No 1, BEML Soudha, No 23/1, 4th Main, S.R.Nagar, Bangalore.560 027. Please ensure that EMD is received on or before **28.08.2019** before 14:00 Hrs.
8. The samples as stated above should be submitted to The Asst. General Manager, Room No.1, Corporate Materials BEML Soudha, No. 23/1, 4th Main, S.R.Nagar, Bangalore-560027. Please ensure that the samples are sent to the address as mentioned above on or before **28.08.2019** before 14:00 Hrs. Quotations submitted in the system without submission of samples as mentioned above will not be considered.
9. Remaining samples of unsuccessful bidders will be returned after finalization of contract.
10. Canvassing by tenderers in any form including unsolicited letters on tenders submitted or post tender corrections shall render their tenders liable for rejection.

For BEML LIMITED

Asst. General Manager,
(Corporate Materials)

Enclosure-1

General Data in respect of your Company (i.e., company profile).

Sl. No.	Description	To be Filled and/ or documents to be uploaded
1	Name of Bidder	
2	Company Address Telephone no: Contact Person Mobile No. e-mail ID.	
3	Bank account numbers with Banker's Name, Address & Contact Number:	Bank account number :- Bank Name :- Address :- IFSC code:
4	PAN Number	
5	GST Details	
6	Description of Business & Business background	

I / we hereby certify that all the information given above is factual.

Signature with date of Authorized signatory

Name: _____

Designation: _____

Firm's Seal: _____

Enclosure-2

UNDERTAKING

This is to certify that _____ (Name of the Firm) has not been banned / black listed / debarred from Trade by any Central / State Govt. Dept. / Autonomous Institution / PSUs in India.

I / we hereby certify that all the information given above is factual.

Signature with date of Authorized signatory

Name: _____

Designation: _____

Firm's Seal: _____

TENDER No: 6300028930

Date: 07.08.2019

Enclosure- 3

Undertaking

To:
The Asst. General Manager
(Corporate Materials),
M/s. BEML LTD
Bangalore-27

Dear Sir,

Having examined the Bid # **6300028930** dated 07.08.2019 the receipt of which is hereby duly acknowledged, we, the undersigned, hereby confirming that we read, understood and accepting all the terms & conditions available in the tender. Further, we indicate that upon selection, we will execute the assignment as per the tender terms and conditions.

Signature with date of Authorized signatory

Name: _____

Designation: _____

Firm's Seal: _____