



**BEML LIMITED**

(A Government of India Mini Ratna Company under Ministry of Defence)  
Regional Office, #3-6-114, St No: 18, Himayatnagar, Hyderabad- 5000 029.

Phone : 040-29887924 / 29881735. FAX: 040-23221794

**TENDER No: 6300031020**

**Date: 30/12/2019**

**TENDER DOCUMENTS**

**REQUEST FOR QUOTATION FOR ANNUAL MAINTENANCE CONTRACT (COMPREHENSIVE) FOR 02 NOS.**

**EMERSON MAKE GXTMT+ 10KVA UPS SYSTEMS FOR 2 YEARS AT BEML LIMITED, HYDERABAD**

**Last date for submission of the bid is 20/01/2020 before 2.00 PM**

**BEML LIMITED,  
REGIONAL OFFICE,  
#3-6-114, ST NO: 18, HIMAYATNAGAR  
HYDERABAD- 500 029.  
TELANGANA STATE**

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**1. Introduction**

**General Information**

BEML LTD is a leading public sector undertaking under the Ministry of Defense for manufacturing a wide range of mining, Earthmoving, railways and defense truck & equipment.

BEML LTD is having manufacturing divisions at Bangalore, Mysore, KGF and Palakkad with Head Quarters at Bangalore.

**2. Bid Submission Process**

You are required to submit bid in three parts viz. **Pre-Qualification bid, Technical bid and Commercial bid**. BEML may at its sole discretion amend the bidding documents at any time prior to the deadline for submission of bids. However in case of such amendment, the bid submission date may be extended at the discretion of BEML. Amendments made prior to submission of bid will be provided in the form of corrigendum to the bidding documents and will be posted on the BEML website ([http://www.bemlindia.com/tender\\_hq.php](http://www.bemlindia.com/tender_hq.php)).

BEML LIMITED invites tender from Manufacturers per following details:

<b>Description</b>	AMC (comprehensive) for Two numbers Emerson make GXT MT+ 10KVA UPS systems for 2 years
<b>Quantity</b>	02 Nos.
<b>Delivery</b>	AMC Services to be provided for 01 No at BEML LTD, Regional Office Himayatnagar, and 01 No. at BEML LTD, Spare parts dept, Moula-li, Hyderabad.
<b>Validity of Price</b>	The quoted price should firm for a period of 90 days from the date of opening of tender.

**Note:** To participate in this e- tender you should have Valid Class 3 Organization digital signature with Signing and encryption.

Vendors willing to participate in the tender may contact through e-mail: [admin.srm@beml.co.in](mailto:admin.srm@beml.co.in) / [anithak@cto.beml.co.in](mailto:anithak@cto.beml.co.in) to obtain the user name & password for submitting the bids.

In case of any queries relating to bid submission, you may send the same by e-mail to [admin.srm@beml.co.in](mailto:admin.srm@beml.co.in) and [anithak@cto.beml.co.in](mailto:anithak@cto.beml.co.in) or you may contact BEML SRM Team at Bangalore on phone no. 080-22963269/141. At Hyderabad on 040-2988 7924 / 2988 1735

The last date for submission of the bid is on or before **20/01/2020 @ 14.00hrs.**

**Tender shall be opened on closing date i.e 20/01/2020 @ 15.00hrs**

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This Tender consisting of three parts :-

**Part A** – Pre-Qualification Bid i.e. Submission of EMD (Earnest Money Deposit) and Tender FEES through Manual Mode

**Part B** – Technical Bid i.e. Submission of Technical Bid (Through e-mode on BEML SRM portal)

**Part C** – Commercial Bid i.e. Submission of Price Bid (Through e-mode on BEML SRM portal)

**PART A – Pre-Qualification Bid (Submission of EMD) and Tender FEES through Manual Mode.**

EMD in the form of Account Payee Demand Draft (DD) / Banker's Cheque for Rs.2600/- (Rupees Two Thousand six hundred only ) drawn in favor of BEML Ltd, payable at Hyderabad.

TENDER FEES in the form of Account Payee Demand Draft (DD) / Banker's Cheque for Rs.500/- (Rupees Five hundred only) drawn in favor of BEML Ltd, payable at Hyderabad.

Bidders exempted from Earnest Money Deposit (EMD) / Tender Fees shall submit exemption certificate from competent authority.

The above said Demand Drafts DD / Banker's Cheques shall be submitted in Sealed envelope duly superscripting the **Bid Invitation No. 6300031020 dated 30/12/2019, Closing date 20/01/2020 Time 14:00 Hrs at the top of the envelope. The words "PRE-QUALIFICATION BID" shall also to be written in bold letters** at the top of the envelope. The name and address of the bidder shall be printed or written legibly on the left hand bottom corner of the envelope.

The above sealed envelope has to reach the address as mentioned below on or before the closing date & time of the tender.

**Asst General Manager (Parts)  
BEML LIMITED.,  
#B14 & B23,  
TSIIC – IDA, MOULA-ALI  
HYDERABAD– 500 040  
TELANGANA STATE / Ph : 040-2988 7924 / 2988 1735**

Alternatively it can also be dropped in the Tender Box which is kept in Spare parts department, BEML MOULA-ALI, HYDERABAD – 500 040.

**Note: Bidder shall ensure that their EMD/TENDER FEES (DD) and EMD Exemption Certificate are dispatched well in advance so that it reaches this office before the time and date stipulated. Requests will NOT be entertained for late receipts.**

**Quotation submitted online without submission of EMD/TENDER FEES / EMD Exemption Certificate in-time will not be considered.**

EMD/TENDER FEES submitted in any other form will not be accepted and the offer is liable to be rejected.

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EMD lesser than Rs. 2600/- & TENDER FEES less than Rs.500/- will not be accepted and the quotation is liable to be rejected.

EMD of technical disqualified bidder's will be returned. EMD of successful bidder will be released after supply and installation. Tender Fees is not refundable for all the bidders. EMD does not carry any interest on return.

EMD will be forfeited if any firm withdraws the tender submitted or refuses to execute the order for reasons whatsoever.

EMD or NSIC certificate, MSME Certificate (firms claiming EMD exemption) etc to be submitted through courier/post in a sealed cover, superscripting the bid number and closing date, address etc. before the bid closing date. Failure to do so will result in rejection of the bid.

**Technical bid of bidders whose EMD/firms claiming EMD exemption certificate is not submitted through courier/post in a sealed cover with in the closing date and time will not be considered for evaluation.**

**No responsibility will be taken for postal/courier or non-delivery/non receipt of EMD/firms claiming EMD exemption.**

**PART B – Submission of Technical Bid (Through e-mode on BEML SRM System)**

Please upload the following documents in the Collaboration Folder in the system as part of Technical Bid.

The following documents signed by authorized signatory with company seal are to be scanned and uploaded in the collaboration folder:

1. General Data in respect of your company as per Annexure 'A'
2. Undertaking as per Annexure 'B'
3. Undertaking as per Annexure 'C'
4. Scope of work as per Annexure 'D'
5. Special Conditions arising out of implementation of GST as per Annexure 'E'
6. Technical Compliance Sheet to be uploaded Annexure 'F'
7. At least one work order copy / previous order copy of UPS AMC of 10KVA and above in last 3-4 years (preferably AMC with Govt companies / departments)

**Note:**

1. Technical bid will be opened first subject to receipt of original DD/Exemption Certificate for EMD.
2. The vendors must ensure that the documentary proofs to substantiate clauses above are given, without which the bid is liable to be rejected.
3. Relevant documents are to be meticulously uploaded by the bidder and the bid will not be considered if any of the documents is not uploaded.
4. Please ensure that no price details are mentioned in the technical bid (attachments to the Collaboration Folder). Offers with price details in technical bid (under part B) will not be considered and their offer will be rejected.
5. BEML Limited reserves the right to call for above documents through manual mode if they are not submitted through online or reject the offer without giving any information to the party

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**PART C – Submission of Price Bid (Through e-mode on BEML SRM system)**

**Commercial Bid:** Price bid to be submitted as per the format by clicking on **Item Data** tab in SRM.

Please enter the prices in item data in the system against each item. Applicable GST details or any other commercial details may be entered under bidder's remarks against each item.

Bidder has to quote basic price and applicable taxes. in the item data column. Applicable taxes can be selected from the dropdown box. In case any applicable taxes are not available in the dropdown box, the same may be clearly mentioned along with the % in the #Bidders remarks#.

**The Commercial bids of only technically qualified bidders approved by BEML Limited shall be opened subsequently.**

**3. Terms and Conditions**

- 1) The quotation should be complete in all respects and free from ambiguity.
- 2) Price should be quoted in Indian Rupees only
- 3) FAX / EMAIL quotations not accepted
- 4) Indicate all applicable GST.
- 5) **Payment terms:** Payment will be made quarter-wise i.e once in three months after successful completion of AMC of two UPS systems and submission of GST Bill and signed Service Report signed by authorized signatory with seal of BEML Ltd, Hyderabad.
- 6) **Validity of quotation:** 90 days from the date of opening of the tender.
- 7) BEML reserves the right to increase the quantity at the same price, terms and conditions during the pendency of the contract.
- 8) **Right of Buyer:** BEML reserves the right to accept or reject any bid in part or full without assigning any reason which shall be binding on the bidder
- 9) **Termination:** BEML shall exercise the option to terminate the contract within one month notice in the event of Non-Performance/Poor Performance and en-cash the EMD. BEML also reserve the right to review and modify the contract at any point of time during the contract period.
- 10) Canvassing by tenderers in any form including unsolicited letters on tenders submitted or Post tender corrections shall render their tender liable for rejection.
- 11) Incomplete offers are liable for rejection.
- 12) Offers not confirming to the above terms are liable to be ignored.
- 13) The AMC contract can be extended for the further period of one year after the completion of contract period with mutual consent of both the parties with same price, terms and conditions.
- 14) **Successful bidder has to submit a Bank guarantee for 10% of contract value towards security deposit with a validity up to contract period plus three months.**
- 15) **Bidder has to upload one purchase order copy / work order copy for having successfully completed AMC of 3-4 , 10KVA or more than 10KVA capacity UPS systems in the last 3-4 years.**

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**TENDER No: 6300031020**

**Date: XX/XX/2019**

**Annexure –‘A’**

General Data in respect of your Company (i.e company profile).

Sl. No.	Description	To be Filled and / or documents to be uploaded
1	Name of Bidder	
2	Company Address  Telephone no: Contact Person Mobile No. e-mail ID.	
3	Bank account numbers with Banker's Name, Address & Contact Number:	Bank account number :-  Bank Name :-  Address :- IFSC code: Upload cancelled Cheque of your firms account
4	PAN Number	Upload PAN card scanned copy
5	GST Number	Upload GST Registration Certificate
6	Description of Business & Business background	

I / we hereby certify that all the information given above is factual.

Signature with date of Authorized signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm's Seal: \_\_\_\_\_



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Annexure – 'B'

**NO BANNING CERTIFICATE**

This is to certify that \_\_\_\_\_ (Name of the Firm) has not been  
banned / black listed / debarred from Trade by any Central /State Govt. Dept. /  
Autonomous Institution / PSUs in India.

I / we hereby certify that all the information given above is factual.

Signature with date of Authorized signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm's Seal: \_\_\_\_\_





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**Date: XX/XX/2019**

**Annexure – 'C'**

**UNDERTAKING FOR ACCEPTING ALL TERMS AND CONDITIONS OF NIT**

To:  
The Regional Manager  
BEML Limited,  
Himayath Nagar,  
Hyderabad-500 029  
Dear Sir,

Having examined the Bid # 6300031020 dated 30.12.2019 the receipt of which is hereby duly acknowledged, we, the undersigned, hereby confirming that we read, understood and accepting all the terms & conditions available in the tender. Further, we indicate that upon selection, we will execute the assignment as per the tender terms and conditions.

Signature with date of Authorized signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm's Seal: \_\_\_\_\_

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**Annexure – ‘D’**

**SCOPE OF WORK**

- 01) Guaranteed response after complaint log, 7days/week, 24hours/365days
- 02) 12 hours turnaround time (Within 2-hour complaint resolving)
- 03) Includes 100% parts coverage ( except batteries ) / unlimited breakdown calls
- 04) Defective parts found during maintenance can either be repaired or replaced by new parts. Spares replaced will be either of the same make or equivalent. The contract shall decide whether defective parts are to be replaced or repaired. Parts removed shall be of property of your contract.
- 05) Includes 100% labour and travel expenses incurred while doing / attending the repair work at our premises. (One UPS system is working in BEML Limited, Regional Office, #3-6-114, STNo18, Himayatnagar, Hyderabad – 500 029 and One UPS System is working in BEML Spare parts stores and Service Centre Establishment, # B14 & B23, TSIIIC-IDA, Moula-Ali, Hyderabad – 500 040. AMC Services to be provided at both the locations)
- 06) Servicing / Repair work to be carried out by your company / factory trained authorized engineer
- 07) Includes Four pre-scheduled / quarterly preventive maintenance services in a year
- 08) Preventive maintenance includes the following
  - a) Cleaning of UPS
  - b) Checking tightness of internal / external hardware and heating of systems
  - c) Checking if there is carbon content banking on PCB's
  - d) Checking control / power parameters as per the ratings of OEM
  - e) Checking individual battery voltages / tightness on poles / Health of battery etc
- 09) Thorough preventive maintenance shall be done only during shutdown provided by BEML and pre-intimation before 3-4 days.
- 10) Compensation to your workmen payable if any, under the prevailing workmen compensation act of state / central government, caused to them or their vehicles or their properties during rendering said services at BEML premises shall be to your account. BEML will not entertain / not responsible for any such claims in this regard.
- 11) Repairing the unit or part thereof, as also overhauling the unit free of charges if required as result of wear and tear during the contract period.
- 12) Provide a standby unit at our office, of the same capacity in good working condition, free of charges, during major repair / overhaul of the unit under AMC

Signature with date of Authorized signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm's Seal: \_\_\_\_\_



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**Annexure-'E'**

**Special Conditions arising out of implementation of GST**  
**(Which is to be signed and submitted along with the offer)**  
**Tax Indemnity clause**

1. The supplier of Goods / Services shall comply with all the procedural requirements and relevant provisions under GST Law so as to enable BEML Limited (BEML) to avail Input Tax Credit (ITC) in a timely manner. BEML has the right to recover tax loss along with consequential interest and penalty suffered by BEML due to any non-compliance of tax laws by the supplier. Any GST liability arising on the supplier on account of loss of GST credits for reasons such as failure of the supplier to provide the details for raising invoice with necessary particulars, delay in payment of consideration beyond stipulated time period and the interest thereon would be on the suppliers themselves and BEML shall not be liable to compensate the same.
2. The supplier shall ensure that the Taxes which have been collected / with-held on behalf of BEML have been duly paid / will be paid to the Government account within the due dates specified under various Tax Laws in India and Rules made there under. It may please be noted that if BEML is not able to avail any tax credit due to any short coming on the part of the supplier (which otherwise should have been available to BEML in the normal course), then the supplier at his own cost and effort will get the short coming rectified. If for any reason the same is not possible, then the supplier will make 'good' the loss suffered by BEML due to the tax credit it lost in that transaction.
3. Under the GST Law, any economic or tax benefit arising out of the implementation of GST is mandatory and required to be passed on to BEML by the supplier. Similarly, the benefits enjoyed by the supplier and other players in the supply chain are also required to be passed on to the supplier by them, which in turn shall be passed on to BEML by way of price reductions. The suppliers shall indemnify BEML against any direct or indirect loss arising out of not passing on the aforesaid benefits. As responsible suppliers of BEML, the responsibility to pass on the above benefits vests with the supplier and BEML reserve the right to seek the manner in which such benefits is passed on to BEML.
4. Any amount paid to the suppliers including job-workers / sub-contractors shall be first attributable to the GST Tax charged in the invoice and the balance shall be considered towards the 'value' of supply of goods / services.
5. Timely provision of invoices / Debit Note / Credit Note: The supplier has to timely provide invoice / Debit Note / Credit Note to enable BEML to claim tax benefit on or before stipulated time period as per GST Law. All necessary adjustment entries (Credit Note, Purchase Returns, Debit Notes) shall be made before September of the succeeding Financial Year.
6. HSN for goods shall be specifically included to avoid disagreement on classification at a later stage.

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7. BEML shall identify the Place of supply to enable to avail the GST credit at right location.
8. Advance payment if any made before supply of goods/services or raising of invoices, would attract GST. In case of receipt of advance, the supplier undertakes to raise the necessary statutory document. Further the supplier declares to raise the prescribed documentation governing the movement of goods.
9. Any known discount shall form part of terms of the agreement to enable Supplier / BEML to claim tax adjustment.
10. THREE copies of the invoices are mandatory and need to be provided by the suppliers and wherever the law requires, an Electronic Reference Number for each invoice should be provided. Further, the invoices for supplies shall clearly bear the GSTIN No. / UID No. along with purchase order number and date accompanied by dispatch advice and date of packing list.
11. Wherever applicable, BEML has the right to deduct "Tax deducted at source" at the rate prescribed under the GST law and remit the same to the Government of India.
12. Any local levies and or other charges levied by any Central / State / Local authorities wherever applicable shall be extra and supplier shall be liable to discharge the same.
13. The supplier shall be responsible to issue documents required for movement of goods and the logistic partner shall not be liable for any loss arising due to confiscation of goods by government agencies on account of lack of proper documents, deficiencies in documentation or any wrong declaration.
14. Any Liability arising out of dispute on the tax structure, computation and payment to the Government will be to the Supplier's account.
15. Where the supply of goods / services are liable to GST under reverse charge mechanism, then the supplier should clearly mention the category under which it has been registered and also that "the liability of payment of GST is on the Recipient of Service".
16. The invoice should be clearly specified with any abatement, if any claimed or otherwise from the Taxable Value, while calculating the GST.
17. The Bid evaluation criteria will include but not limited to 'GST Compliance rating' when introduced and operational by GSTN. The Purchase Order shall be void, if at any point of time the supplier is found to be a blacklisted dealer as per GSTN rating system and further no payment shall be entertained.

**Place:**

**Date:**

**Company seal with signature**

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**Annexure-'F'**

**BIDDER HAS TO UPLOAD THE FOLLOWING TECHNICAL COMPLIANCE SHEET AS PART OF THE TECHNICAL BID**

Annexure	Particulars	Details to be uploaded by service Provider	Complied YES or NO
A	Brief Details about the firm (Company profile)	Please upload filled-in format as per <b>Annexure-A</b> in collaboration folder	
B	An undertaking as to be submitted stating that the bidder is not banned / black listed / debarred from Trade by any Central / State government department / Autonomous institutions or PSUs in India.	As per <b>Annexure-B</b> certified by the authorized signatory of the bid to be uploaded in the collaboration	
C	An undertaking has to be submitted by the bidders stating that they have read, understood and agree to all Tender terms & conditions.	As per <b>Annexure-C</b> certified by the authorized signatory of the bid to be uploaded in the collaboration	
D	Scope of Work	As per <b>Annexure-D</b> , to be signed and uploaded in the collaboration folder.	
E	Special Conditions arising out of implementation of GST Tax Indemnity clause	As per <b>Annexure-E</b> to be signed and uploaded in the collaboration folder.	
F	<b>Bidder has to upload one purchase order copy / work order copy for having successfully completed AMC of 3-4, 10KVA or more than 10KVA capacity UPS systems in the last 3-4 years</b>	TO BE UPLOADED IN COLLOBARATION FOLDER	YES

Signature with date of Authorized signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm's Seal: \_\_\_\_\_

----- End of Tender Document-----