

## **BEML LIMITED**

(A Government of India Undertaking)  
BEML Soudha, S.R. Nagar, Bangalore-560 027  
(Corporate Materials)

### **TENDER NOTICE**

Sub: Request for quotation for Supply of **Sugar Crystal Medium** to our canteens at KGF complex & Bangalore Complex

BEML Limited desires to enter into a long term contract for Six Months from 01<sup>st</sup> Feb 2020 to 31<sup>st</sup> July 2020 for supply of **Sugar Crystal Medium** for canteen with firm price for six months, supply tentatively from – 1<sup>st</sup> February 2020 to 31<sup>st</sup> July 2020.

Tender Closing date : **21.01.2020 Time : 14:00 Hrs**

The projected quantity is tentative and actual procurement will be indented every month or on need basis based on the consumption of **Sugar Crystall Medium** for 6 months is as follows:

Sl. No	Item	Unit	Bangalore Complex (Appr. Quantity)	KGF Complex EM Div. (Appr. Quantity)	KGF Complex H&P Div. (Appr. Quantity)	Total (Appr. Quantity)
1	Sugar Crystal Medium even size, free from impurities / powder	Kgs	12,000	14,000	5,000	<b>31,000</b>

To participate in this e-tender you should have a **Valid Class-III Digital Signature** issued by authorized Certifying Authority to submit your bid in our SRM e-Procurement system.

In case of any queries relating to bid submission, you may send the same by e-mail to [admin.srm@beml.co.in](mailto:admin.srm@beml.co.in) or you may contact BEML SRM Team on phone no. 080-22963269 or 080-22963141.

For BEML LIMITED

**Asst. General Manager**  
(Corporate Materials)

**INSTRUCTIONS TO BIDDER**

Sub: Request for quotation for Supply of **Sugar Crystal Medium** to our canteens at KGF complex & Bangalore Complex

Quotations through e-mode on BEML SRM platform is invited for supply of **Sugar Crystal Medium** to canteens at KGF & Bangalore Complexes in 3 parts

- 1. Part-A : Submission of Earnest Money Deposit & samples through manual mode.**
- 2. Part-B : Submission of Technical Bid through SRM Platform.**
- 3. Part-C: Submission of Commercial Bid through SRM Platform.**

**PART –A : SUBMISSION OF EARNEST MONEY DEPOSIT (EMD) AND SAMPLES**

**a) Earnest Money Deposit:**

EMD in the form of Account Payee Demand Draft (DD) / Banker's Cheque for **Rs.24,000/-** (Rupees Twenty Four Thousand Only) drawn in favor of BEML Ltd, Bangalore payable at Bangalore. Bidders exempted from Earnest Money Deposit (EMD) shall submit valid exemption certificate from competent authority as pre qualification bid.

The online payment of EMD amount can be made as mentioned below:

Online Payment of EMD amount can be made as mentioned below:

- i) Open the following link:  
<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=9359>
- ii) Read the terms & conditions, tick the acceptance box and click on Proceed.
- iii) In 'Select State' dropdown, select All India and click on the Go button.
- iv) In 'Select Payment Category', select EMD.
- v) Enter details of payment, details of Bank Account for refund and click on Submit to make the online payment of the required EMD amount of Rs 24,000/-

Or

Please ensure that online payment of EMD amount is made well ahead of the EMD Submission Date & Time mentioned in the Tender.

Payment of EMD amount through DD / Banker's Cheque :

- a) EMD in the form of Account Payee Demand Draft (DD) / Banker's Cheque for **Rs.24,000/-** (Rupees Twenty Four Thousand Only) drawn in favor of BEML Ltd, Bangalore payable at Bangalore.

The above said Demand Draft DD / Banker's Cheques/ EMD Exemption Certificate / online payment shall be submitted in Sealed envelope duly superscribing the Bid Invitation No. 6300031040 dated 31.12.2019, Closing date 21.01.2020 Time 14:00 Hrs at the top of the envelope. The words "PRE-QUALIFICATION BID" shall also to be written in bold letters at the top of the envelope. The name and address of the bidder shall be printed or written legibly on the left hand bottom corner of the envelope.

Please attach the details duly filled-up for refund of EMD amount in the following format along with the DD / Banker's Cheque for EMD:

BANK NAME	
BRANCH NAME	
CITY	
IFSC CODE	
ACCOUNT NO	
BENEFICIARY NAME	

The above sealed envelope has to reach the address as mentioned below on or before the closing date & time of the tender.

General Manager (Corporate Materials)  
 BEML LIMITED., Room No.1  
 BEML SOUDHA, 23/1, 4th Main,  
 S.R. Nagar,  
 Bangalore – 560 027  
 KARNATAKA, India

Alternatively it can also be dropped in the Tender Box which is kept in Room No.1, Ground Floor, BEML Soudha, SR Nagar, Bangalore.

Bidders exempted from Earnest Money Deposit (EMD) shall submit exemption certificate from competent authority.

Note: Bidder shall ensure that their EMD (DD)/EMD Exemption Certificate is dispatched well in advance so that it reaches this office before the time and date stipulated. Requests will NOT be entertained for late receipts.

General Instructions with regard to EMD:

- a) Quotation submitted online without submission of EMD/EMD Exemption Certificate in-time will not be considered.
- b) EMD submitted in any other form will not be accepted and the offer is liable to be rejected.
- c) EMD lesser than Rs. 24,000/- will not be accepted and the quotation is liable to be rejected.
- d) EMD of technical disqualified bidder's will be returned. EMD of successful bidder will be released after supply and installation.
- e) EMD does not carry any interest on return.
- f) EMD will be forfeited if any firm withdraws the tender submitted or refuses to execute the order for reasons whatsoever.
- g) EMD in the form of online payment is to be made before the bid closing date and time. EMD in the form of DD / Banker's Cheque or NSIC certificate, MSME Certificate (firms claiming EMD exemption) etc to be submitted through courier/post in a sealed cover, super scribing the bid number and closing date, address etc. before the bid closing date. Failure to do so will result in rejection of the bid.
- h) Tender shall be opened on closing date i.e 21.01.2020 @ 15.00hrs
- i) No responsibility will be taken for postal or non-delivery/non receipt of EMD/firms claiming EMD exemption.

**b) Supply of Samples for Approval.**

You are requested to send the following sample in sealed bags for evaluation.

**05 Kgs** Sugar Crystal Medium even size, free from impurities / powder in a sealed Polythene transparent bag by **ATTACHING A SLIP TO THE POLYTHENE TRANSPARENT BAG WITH NAME OF FIRM. The Polythene transparent bag should be plain not having any mark, make, identification etc., should only paste a SLIP with name of the firm.**

Sample as stated above are to be submitted on or before **21.01.2020** before 14:00 Hrs to The Asst. General Manager, BEML Ltd., Corporate Materials, Beml Soudha, No. 23/1, S. R. Nagar, Bangalore -560 027.

**NOTE:**

- 1. Technically qualified Bidders representatives shall be invited to witness the testing / cooking done by BEML Ltd., for evaluation / selection of samples.**
- 2. The samples received for testing after physical verification will be sealed by the committee members in the presence of bidders in 3 pkts each for sending to the divisions for retention and further quality check .**

***Commercial bids of those firms who qualify for the following parameters only will be opened.***

Sugar Crystal Medium even size, free from impurities / powder.

***Physical verification for:***

1. Uniform crystal structure
2. Appearance Colour
3. Grain size medium
4. Free from powder content
5. Non Availability of stones/impurities/worms/foreign materials
6. Taste

Based on the above parameters the samples submitted by the firm will be selected by the sample selection committee which is final and binding on the firm.

**PART-B : SUBMISSION OF TECHNICAL BID THROUGH SRM PLATFORM**

***Please upload the following documents in the collaboration folder in the system.***

**Technical Criteria**

**Mandatory requirements**

<b>Sl No</b>	<b>Criteria Details</b>	<b>Documents required to be uploaded in collaboration folder on SRM system in PDF format for evaluating the criteria *)</b>
01	The price is firm for a period of six months. Price quoted is on FOR Destination basis.	Please upload
02	The average annual Turnover for the last 3 financial years, i.e., 2016-17, 2017-18 & 2018-19 shall not be less than Rs. 12 Lakhs. <i>In case, audited financial results of 2018-19 has not been declared by the agency before the closing date of tender, annual turnover for 2015-16 shall be considered (in lieu of 2018-19) for bid evaluation.</i>	Please upload Audited Balance sheet and profit & Loss account statements of last 3 financial years ( <b>i.e., 2016-17, 2017-18 and 2018-19</b> ) duly signed with seal
03	Experience and past performance against similar contracts for the last 2 years for having supplied to leading public sectors and other major organizations. Relevant documentary evidence to be scanned and uploaded.	Please upload the scanned copy of the contract / PO copy.
04	Performance Certificate	Please upload the performance certificate from the customer against above referred contract / PO for satisfactory supplies.
05	Declaration stating that your firm is not banned/blacklisted/debarred from Trade by any Central / State Government Department / Autonomous Institutions or PSUs in India.	Undertaking document as per the <b>Enclosure-1</b> duly signed with seal
06	An undertaking has to be uploaded by the bidders stating that they have read, understood and agreeing to all the tender terms and conditions.	Undertaking document as per the <b>Enclosure-2</b>

## Non- Mandatory requirements

Sl No	Criteria Details	Documents required to be uploaded in collaboration folder on SRM system in PDF format for evaluating the criteria *)
01	Brief details about the firm, / Agency	Please upload filled in format as per <b>Enclosure-3</b> duly signed with seal.
02	If the contract is awarded to you against above referred tender, then the brands which you will supplying is to be indicated in the technical bid, so that the same will be incorporated in the purchase order and the material acceptance will be carried out accordingly.	Please indicate the brand which will be supplied by you.
03	If you are the successful bidder minimum lead time required for supply of item after placing Purchase Order.	Please indicate lead time
04	100% payment on 60 <sup>th</sup> day after receipt. If MSE the payment will be 30 days. (If MSE, please upload MSE certificate or Udyog Aadhar certificate)	Please upload
05	Delivery: FOR Destination basis at KGF Complex, Kolar Gold Fields & Bangalore Complex, Bangalore.	Please Confirm

\*Relevant documents are to be meticulously uploaded by the bidder, please note that if any of the mandatory documents are not uploaded and the bid will not be considered for further evaluation.

Please ensure that no price details are mentioned in the technical bid (attachments to the Collaboration Folder) or in the envelope with EMD. Offers with price details either in the technical bid (under Part-B) or in the envelope at Part-A will be rejected.

Tenders of those tenderers who fulfill all the Technical criteria mentioned above will only be considered for further evaluation. Incomplete/invalid tenders are liable for rejection and no correspondence will be entertained in case of rejection.

Non submission of required documents due to negligence or ignorance by the tenderer shall lead to disqualification of their tender. No claim whatsoever shall be entertained in this regard.

### **PART-C : SUBMISSION OF COMMERCIAL BID THROUGH SRM PLATFORM**

- a) Commercial Bid to be submitted through e-mode as per the format by clicking on **Item Data** tab. Bidder has to quote basic price, applicable GST in the item data column. Applicable GST can be selected from the dropdown box. In case any applicable GST are not available in the dropdown box, the same may be clearly mentioned along with % in the #bidders remarks#.
- b) Commercial bid of only the technically accepted offers (as per Part-B and sample evaluation) will be opened subsequently.

### **Terms & Conditions:**

1. Supply of Sample lot & Bulk quantity shall accompany with certificate from NABL accredited laboratories.
1. The quantity indicated is tentative and it can vary depending upon the requirement. No claim whatsoever may be made at a later date regarding the quantity variation. **This is unit rate contract only.** Items are required to be supplied against quantity specified in the Purchase Order placed on the successful bidder by the respective division from time to time based on the actual requirement.
2. FAX / e-mail quotations are not acceptable and such quotations will be summarily rejected. Incomplete offers are also liable for rejection.
3. The quoted price / rate should be firm for six months. The quoted price/rate should be valid for acceptance of tender for a period of 60 days from the closing date of this tender.
4. Liquidated damages (LD) shall be applicable @ 0.50% per week and part thereof, subject to a maximum of 5% of the value of the delayed portion of the Purchase Order.
5. Division of Patronage: BEML reserves the right to share business for each item in the ratio of 60:40. L1 firm will get 60% of the quantity and L2 firm will get 40% of the quantity provided L2 firm accepts to supply at finalized L1 rates. In the event L2 firm is not accepting L1 rates, the entire quantity (100%) will be ordered on L1 firm.
6. BEML Limited reserves the right to accept or reject any offer in part or full which shall be binding on the supplier.
7. The order will be placed on L1 firms. In case two or more firms are L1 for a particular item the order will be placed on both or more firms for the quantity which will be divided equally among the L1 firms.
8. The EMD of Rs.24,000/- should be submitted to The General Manager, BEML Limited, Corporate Materials, Room No 1, BEML Soudha, No 23/1, 4th Main, S.R.Nagar, Bangalore.560 027. Please ensure that EMD is received on or before **21.01.2020** before 14:00 Hrs.
9. The samples as stated above to be submitted to The General Manager, Room No.1, Corporate Materials Beml Soudha, No. 23/1, 4th Main, S.R.Nagar, Bangalore-560027. Please ensure that the samples are sent to the address as mentioned above on or before **21.01.2020** before 14:00 Hrs. Quotations submitted in the system without submission of samples as mentioned above will not be considered.
10. The Remaining samples of unsuccessful bidders shall be returned after finalization of contract.
11. Canvassing by tenderers in any form including unsolicited letters on tenders submitted or post tender corrections shall render their tenders liable for rejection.

For BEML LIMITED

**Asst. General Manager,**  
(Corporate Materials)

**Enclosure-1**

**UNDERTAKING**

This is to certify that \_\_\_\_\_ (Name of the Firm) has not been banned / black listed / debarred from Trade by any Central /State Govt. Dept. / Autonomous Institution / PSUs in India.

I / we hereby certify that all the information given above is factual.

Signature with date of Authorized signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm's Seal:\_\_\_\_\_



**TENDER No: 6300031040**

**Date: 31.12.2019**

**Enclosure- 2**

**Undertaking**

To:  
The Asst. General Manager  
(Corporate Materials),  
M/s. BEML LTD  
Bangalore-27

Dear Sir,

Having examined the Bid # **6300031040** dated 31.12.2019 the receipt of which is hereby duly acknowledged, we, the undersigned do hereby confirm that we have read, understood and accept all the terms & conditions of the tender. Further, we indicate that upon selection, we will execute the contract as per the tender terms and conditions.

Signature with date of Authorized signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm's Seal: \_\_\_\_\_

**Enclosure-3**

General Data in respect of your Company (i.e., company profile).

<b>Sl. No.</b>	<b>Description</b>	<b>To be Filled and/ or documents to be uploaded</b>
1	Name of Bidder	
2	Company Address  Telephone no: Contact Person Mobile No. e-mail ID.	
3	Bank account numbers with Banker's Name, Address & Contact Number:	Bank account number :-  Bank Name :-  Address :-  IFSC code:
4	PAN Number	
5	GST Details	
6	Description of Business & Business background	

I / we hereby certify that all the information given above is factual.

*Signature with date of Authorized signatory*

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm's Seal: \_\_\_\_\_