

SUBJECT: CONTRACT FOR PROVIDING 06 NOS SECURITY GUARDS, 7 NOS UNSKILLED & 1 No. Semi-Skilled AT OUR DISTRICT OFFICE ASANSOL, BEML LIMITED, 3, Burnpur Road, Asansol, WEST BENGAL - 713304

CREDENTIALS i.e. EXPERIENCE / FINANCIAL STATUS etc. for PRE-QUALIFICATION BID

Intending Tenderer who meets the following eligibility criteria may submit their offer by uploading the following documents in Collaboration folder as a part of technical bid.(Refer Tender document)

1	FINANCIAL TURNOVER	Agency should have not less than <u>RS. 1 CRORE</u> of average turnover for the last 3 years (copies of last 3 years Audited Balance sheets incl. Profit and Loss account statements to be Attached)
2	WORK EXPERIENCE (copy of the records has to be enclosed)	<p>i) The agency should be in the SIMILAR KIND OF contract/business at least for the past 05 years.</p> <p>ii) At least one Regional/Branch/Head Office of the agency should be located in Asansol. The successful agency shall have to position a liaison officer at Asansol for the complete contract period for complete fulfillment of the contractual obligation round the clock.</p> <p>iii) The agency should be currently at least <u>03</u> running contracts providing similar services <u>in large Industrial organizations/ PSU establishments.</u></p>
3	Description of Work	Presently for Providing of 06 Nos. Security guards(5 No. Guard and 1 No. Gun-man), 1 No. Semi-Skilled and 07 Nos. Unskilled Labour. However, the contractor is required to provide other category of workman as may be required by BEML in future during the contract period at the applicable statutory rate and same service charge within 15 days of placement of PO for the same by BEML.
4	Other Documents	The tenderers shall submit the copies of Income tax returns filed for the last 3 years. A certificate duly signed by the Managing Director to the effect that all personnel deployed have been fully verified by the Police Authorities.
5	Statutory requirements	The tenderers must have GST Registration, ESI & PF code of their own and fulfill all statutory requirements as applicable to Contract Laborers. Those firms not having ESI & PF codes must obtain the same within 15 days of receipt of LOI/work order if successful. <i>A letter of undertaking should be submitted to this extent on our intimation before receiving work order.</i>
6	EMD	Scanned copies of <u>DDs for EMD amount Rs. 20,000/-(Rupees Twenty Thousand)</u> in favour of BEML Ltd, payable at Asansol shall be uploaded in the collaboration folder . Original DDs shall reach us before closing date /time of Tender . <u>(i.e. before 2.00 PM of 27/06/2020)</u>
7	Desirable	ISO 9001 certification
8	Questionnaire	Annexure-B, to be filled and uploaded along with this Annexure A (Pre-qualification bid) failing which bid will not be considered.

Signature of the Tenderer with Seal