

BEML LTD
(A Government of India Undertaking)
New Thippasandra Post, BANGALORE – 560 075.
Tel.25022636/8, 25348770, Fax: 25245545

COVERING LETTER

All Bidders,

“Invitation of Quotation (**Two Bid System**) for supply of provision items (Pickles & Jam) at BEML Limited, Bangalore Complex”

Quotations in **E - mode in Two Bid System** (Technical bid (Pickles & Jam) through manual mode and Commercial bid through E- Mode) in SRM are invited for supply of PROVISION ITEMS (Pickles & Jam) at BEML Ltd., Bangalore Complex. General Terms & conditions are placed at Part-A, instructions to bidders is placed at annexure A and provision details and quantity requirements are place at PART-B in collaboration folder.

Sl. No.	Item Description	Tender No	Bid Submission Deadline date & Time
1.	JAM	6300033191	23.07.2020 1400 HRS
2.	LIME PICKLE	6300033210	23.07.2020 1400 HRS
3.	MANGO PICKLE	6300033211	23.07.2020 1400 HRS
4.	ERALEKAI PICKLE	6300033212	23.07.2020 1400 HRS

Tender documents are available in our website: <http://www.bemlindia.com>

To download the tender documents, visit www.bemlindia.com —> Purchase

—> E-procurement (SRM) —> Log In

Interested vendors can contact us through e-mail: admin.srm@beml.co.in to obtain the username & password for submitting the bids.

Please note that your bid should be submitted in our **SRM E-Procurement system only** You should be having a valid **Class III Digital Signature Certificate issued by Authorised Certifying Authority to submit your bid in our SRM e-Procurement system.** In case of any queries, you may send the same by e-mail to admin.srm@beml.co.in or you may contact BEML SRM Team on Phone No: 080-22963269, 22963141. (Monday to Friday)

General information about the tender as follows: -

- | | |
|---|--|
| a) E-tender Bid invitation No. | - Refer above Table |
| b) Last date and time for submission of bids | - <u>23.07.2020 / 14:00 Hrs.</u> |
| c) Time and date for opening of technical bid | - <u>23.07.2020 / 15:00 Hrs.</u> |
| d) Place of opening of tenders | - BEML LTD., Bangalore Complex. |
| e) Quotation shall remain valid till | - 90 Days from the date of Opening of Bid. |
| f) Specifications/ Delivery | - As mentioned in RFQ-PART-B. |
1. The tenderer is advised to carefully go through the terms & conditions of tender before submitting the tender in SRM.
 2. Tender quotations sent by Fax / E-mail or Manual quotation and such quotations will not be considered. Commercial Bid to be submitted in our SRM portal only & Technical bid is manual mode to be submitted samples of Provisions as per selection criteria mention in Part-B (RFQ). If any bulk supporting documents related to technical bids which shall be uploaded in the Collaboration Folder in the SRM portal system only.
 3. Delivery Schedule as indicated in **RFQ-PART-B**. Firms should confirm the same in their bid.
 4. BEML is not obligated to contract for any of the products / services described in the RFQ.
 5. The RFQ is not an offer or a contract.

6. If any of the vendors have defaulted in supplies/services to BEML limited after placement of purchase order (or) If any of the vendors have backed out from their quotation submitted for the enquires of BEML limited (or) If any of the vendors have given wrong information/documents to BEML Limited along with quotations, their quotation will not be considered and their quotation will be rejected.
7. BEML reserves the rights to:
 - a) Accept or reject any or all proposals
 - b) Waive any anomalies in proposals through an addendum
 - c) Modify or cancel the RFQ
8. BEML decision is final for Evaluation of the offer.
9. Corrigendum if any will be updated in BEML website (www.bemlindia.in) only.
10. Bidders will not be compensated or reimbursed for costs incurred in preparing & submitting the bids.
11. Submission of both technical bid & commercial bid is compulsory. Submission of only one bid (technical or commercial bid) will lead to rejection of the bids.
12. Non-submission of required Provision (Grocery) item samples & documents due to negligence or ignorance by the tenderer leading to disqualification will have to be borne by the tenderers only. There shall be no claim whatsoever in this regard.

General Instructions for Submission of Bids.

(a) Technical Bid (Sample of Pickles & Jam)

- You are requested to send **approx. 100-150 grams of samples for evaluation in sealed polythene transparent bag/Bottle. Paste a slip with name of firm. Sample should be submitted along with covering letter mentioning the tender enquiry reference number.**

Samples as stated are to be submitted on or before tender closing date and time to below mention address.

The Assistant General Manager,
BEML Ltd., Bangalore Complex
New Tippasandra Post
Bangalore 560 075.

Do not send any commercial related documents in the technical (Sample) bid, commercial details in technical bid will lead to rejection of bids.

(b) Commercial bid through E- Mode in SRM.

- Commercial Bid to be submitted through E-mode in SRM by clicking on Item Data.
- Please quote the 8 digit HSN Code in the BIDDER'S REMARK Section.
- Clearly mention all the applicable taxes in SRM.
- Commercial bid submitted in the system (SRM) without submission of samples will not be considered.