

Ref : EME/1900034531/MC/HK & PMS/Tender Document

Date : 30-06-2020

Tender Document

Sub	Works Contract for House Keeping and Para Medical Services at Medical Centre & Occupational Health Centers, BEML Ltd, KGF.
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Tender Document

Sub Works Contract for House Keeping and Para Medical Services at Medical Centre & Occupational Health Centers, BEML Ltd, KGF.

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1. Tender Notice

Assistant General Manager - Contract Purchase, EM Division, BEML Ltd, BEML Nagar, Kolar Gold Fields – 563 115, invites Tenders in two-bid system (Technical Bid and Commercial bid) in e-mode through BEML SRM platform and a Pre-Qualification Bid from eligible, reputed firms / Contractors / Agencies for the following :

Works Contract for House Keeping and Para Medical Services at Medical Centre & Occupational Health Centers, BEML Ltd, KGF.

SINo	Description	Details
1	Approximate value of contract	94.18 Lakhs (Excluding GST)
2	Duration of the contract	One Year

Note : (1) Value indicated at 1 above includes

(a) Labour Expenditure.

(b) Supply of Items etc.

(2) Firm to quote rate/unit in Rs against all BOQ items.

(3) Labour expenditure like monthly wages, PF, ESI, Annual bonus, Annual leave Wages etc to be paid by the contractor as per prevailing wages and statues.

For Scope of work, other terms and conditions, Qualifying criteria, please refer respective sections in this NIT.

Please refer Bid Invitation and all attachments also.

AGM - Contract Purchase

EM Division, BEML Ltd

BEML Nagar, KGF – 563 115.

08153-279365

2. Letter to Bidder / Tenderer

To : M/s

Dear Sir,

Further to the tender notice (at page 3/52), we would like to appraise the bidders with the following details :

BEML Limited is a Government of India undertaking, under the Ministry of Defence Production, having manufacturing units at KGF, Bengaluru, Mysuru, & Palakkad.

BEML desires to establish Works Contract for House Keeping and Para Medical Services at Medical Centre & Occupational Health Centers, BEML Ltd, KGF.

Bids in prescribed format is invited for the work indicated in the tender notice.

Interested bidders can download the tender document released along with this notification and quote in two bid system.

Instructions for submission of bids:

(1) **Pre-Qualification Bid** : EMD, NSIC certificate, MSME Certificate (Firms claiming EMD exemption) etc., are to be submitted to CRS (Central Registry Section), EM Division, BEML Ltd, BEML Nagar Post, KGF - 563 115, in a sealed cover superscribing the Bid Invitation Number, Due Date & Time, Subject, Address etc.,

OR to be sent to e-mail emtenderbox@beml.co.in

BEFORE THE BID CLOSING DATE & TIME.

(2) Both Technical Bid and Commercial bid are to be submitted only through electronic mode in the SRM Platform.

(A) Submission of Technical Bid :

(a) Please upload all the technical bid documents in the Collaboration Folder in the system and ensure that no price details are mentioned in any of the documents uploaded as part of the Technical Bid.

(b) Corrigendum regarding the tender if any will be published in BEML website before the tender closing. Bidders to make note of the above and check the website before tender closing date / time, to have the latest communication / update. Corrigendum regarding the tender if any to be signed with company seal and scanned copy to be uploaded with the technical bid documents.

(c) Documents as indicated in the Technical qualifying criteria are to be uploaded in Collaboration Folder on SRM Platform. Commercial bids of the bidder will be opened only if all the technical requirements are fulfilled and qualified through technical evaluation. Hence the bidders are advised to upload all the required documents carefully.

(d) Tender documents will be considered at the sole discretion of M/s BEML Ltd, whose decision in the matter will be Final & Binding.

(e) Please note that commercial bid / Price details should **not** be uploaded in the technical bid failing which the tender / bid will be liable for rejection.

(B) Submission of Commercial Bid :

(a) Please quote the price details in 'Item Data' in SRM system only against the respective items provided therein, before tender closing date and time specified.

(b) Technical Bids of the bidders will be opened first on the specified date and time. Commercial Bids of the technically accepted bidders only will be opened subsequently on completion of the technical evaluation.

(c) Before submitting the bid, Firms may visit the work place / site to know the scope of work. Prior appointment may please be obtained from the office of Administrator / CMO – BEML Medical Center, Contact No. 08153-279989 / 279366.

(d) Bids should be only on SRM platform. (Quotations sent by Fax / Email / Quotations on letter heads or in any other mode will not be considered).

(e) Conditional offers are liable for rejection.

(3) This Letter + Tender document + Corrigendum if any, will be part of the contract.

(4) For any technical issues / assistance in submitting the tender in SRM platform, firms may contact BEML SRM Team at CIO Office, BEML Soudha, BEML Limited, 23/1, 4th Main, S.R.Nagar, Bengaluru – 560027.

Phone : 080-22963269, 22963141

e-Mail : admin.srm@beml.co.in

(5) For Scope of work, other terms and conditions, Qualifying criteria please refer respective sections in this NIT. Also refer Bid Invitation and all attachments.

Thanking you,
For BEML Limited
AGM - Contract Purchase
EM Division,
BEML Nagar, KGF – 563 115.

2.1	(A) Tender Description	Works Contract for House Keeping and Para Medical Services at Medical Centre & Occupational Health Centers, BEML Ltd, KGF.								
	(B) Contract Period	ONE Year.								
	(C) Tender Reference	EME/1900034531/MC/HK & PMS/Tender Document dated 30-06-2020								
	(D) Tender Closing Date / Time	Technical and Commercial bids are to be submitted before the tender closing date and time as indicated in Bid Invitation / BEML website.								
	(E) Security Deposit	10% of Contract Value (Excluding GST).								
	(F) Labour License under contract labour (R & A) ACT 1970 and Central Rules made there under	Successful bidder has to submit a valid Labour license / Proof of applying for the same within a period of one month from the date of awarding work order, against Form No III.								
	(G) PF / ESI	Firm should have PF/ESI Code Numbers OR on award of contract, successful bidder (Firm) shall apply for PF/ESI codes to the respective authorities. In case the firms have registration in other states (other than Karnataka) they have to agree to obtain separate sub code for the local area.								
2.2	Pre-Qualification Criteria (BIDS NOT COMPLYING WILL BE REJECTED)									
	(A1) Earnest Money Deposit (EMD) Returnable	Rs 1,89,000/-. (Rupees One Lakh Eighty Nine Thousand).								
	<p>(a) Method for Payment of EMD (Earnest Money Deposit) :</p> <p>EMD to be deposited in particular Bank a/c and the same will be used for refund.</p> <p>For the purpose of receiving online EMD amount, current account has been opened with SBI, Overseas Branch. Following are the bank account details :</p> <table border="1"> <thead> <tr> <th>Current Account No</th> <th>Division / Complex</th> <th>Customer ID</th> <th>CIF No</th> </tr> </thead> <tbody> <tr> <td>38285193426</td> <td>KGF</td> <td>19574</td> <td>40089</td> </tr> </tbody> </table> <p>Link the account to your respective user id approaching local SBI.</p> <p>The accounts are first to be linked to the respective CIF mentioned against division.</p>		Current Account No	Division / Complex	Customer ID	CIF No	38285193426	KGF	19574	40089
Current Account No	Division / Complex	Customer ID	CIF No							
38285193426	KGF	19574	40089							

Further administrator has to perform some steps to link the account to SBI collect.

SBI collect file is to be created and the branch is to be approached to approve the SBI collect link. Once it is approved by SBI Branch and their head office, they will provide one link and the same is to be provided to purchase department so that in each tender the respective link will be displayed.

Further auto sweep instruction to the respective cash credit account of the division is to be given.

Any clarification may be obtained from the respective bank and in case of difficulties, DGM(F), Corporate Office , BEML Soudha, BEML Limited, 23/1, 4th Main, S.R.Nagar, Bengaluru – 560027 may be intimated in order to take up with SBI.

Instructions for paying amount in the link

<https://www.onlinesbi.com/sbicollect/icollecthome.htm>

1. Click the link and it will take to the SBI collect site. (Annexure A)
2. Click the below conditions button and then proceed.
3. Select the below options (Annexure B)

State of Corporate / Institution * All India

Type of Corporate / Institution * PSU-Public section undertaking

Then click the Go

4. For **PSU - PUBLIC SECTOR UNDERTAKING** Name, select **BEML LTD KGF-** (Annexure C) And then Submit

Select payment category as EMD/Tender Fee and fill the format (Annexure D).

Payment details indicating Bid reference, Transaction reference, Date and amount are to be sent to email id : emtenderbox@beml.co.in before tender closing time on tender closing date.

OR

Hardcopy of the payment details are to be sent to CRS, EM Division, BEML Ltd, BEML Nagar, KGF - 563115 in a sealed cover, before tender closing time on tender closing date.

(b) If EMD amount is exempted, the relevant documents are to be submitted (soft copy in e-mail to emtenderbox@beml.co.in / hardcopy in a sealed cover to CRS, EM Division, BEML Ltd, BEML Nagar, KGF - 563115).

Annexure A

State Bank Collect

Products & Services Know More

STATE BANK COLLECT
A MULTI-MODAL PAYMENT PORTAL

DISCLAIMER CLAUSE

Terms Used

- > **Corporate Customer:** Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- > **User:** The beneficiary making a payment to F/C/I for the services/goods availed.
- > Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- > Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- > The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- > In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

I have read and accepted the terms and conditions stated above.
(Click Check Box to proceed for payment.)

Proceed

Waiting for www.onlinesbi.com...

Annexure B

State Bank Collect

SBI

State Bank Collect

State Bank Collect - State Bank Mops

State Bank Collect / State Bank Collect

State Bank Collect 05-Aug-2019 [12:51 PM IST]

Select State and Type of Corporate / Institution

State of Corporate / Institution * All India

Type of Corporate / Institution * PSU - PUBLIC SECTOR UNDERTAKING

Go

- Mandatory fields are marked with an asterisk (*)
- State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

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Annexure C

The screenshot shows a web browser window with the URL <https://www.onlinesbi.com/sbicollect/payment/listinstitution.htm>. The page header includes the SBI logo and "State Bank Collect". Below the header, there are navigation tabs for "State Bank Collect" and "State Bank Mops". The main content area displays "State Bank Collect" with a timestamp of "05-Aug-2019 [12:52 PM IST]". A dropdown menu is open, showing "Select from PSU - PUBLIC SECTOR UNDERTAKING". The selected option is "BEML LTD KGF". Below the dropdown are "SUBMIT" and "Back" buttons. A red message box states "Mandatory fields are marked with an asterisk (*)". The footer includes "© State Bank of India" and links for "Privacy Statement", "Disclosure", and "Terms of Use". The Windows taskbar at the bottom shows the date and time as 12:52 PM on 8/5/2019.

Annexure D

The screenshot shows a web browser window with the URL <https://www.onlinesbi.com/sbicollect/payment/showpaymentdetails.htm>. The page header includes the SBI logo and "State Bank Collect". Below the header, there are navigation tabs for "State Bank Collect" and "State Bank Mops". The main content area displays "State Bank Collect" with a timestamp of "05-Aug-2019 [12:53 PM IST]". The BEML logo is visible, along with the text "BEML LTD KGF" and "BEML SOUDHA 4TH MAIN ROAD S.R. NAGAR , BEML NAGAR KGF , BANGARAPET-563115". Below this, there is a section titled "Provide details of payment". The form includes the following fields: "Select Payment Category *" (dropdown menu with "EMD/TENDER FEE KGF" selected), "Category Name *" (text input), "Payment Mode *" (dropdown menu with "--Select Payment Mode--" selected), "Bank Reference No *" (text input), "Transaction Date *" (calendar icon), "Amount *" (text input), "Status *" (text input), and "Name of the Company *" (text input). The Windows taskbar at the bottom shows the date and time as 12:54 PM on 8/5/2019.

(A2) Integrity Pact Signed by the bidder with 2 witness.

(Applicable if the tender / bid value is more than Rupees One Crore).

Integrity Pact is NOT applicable for this tender.

Integrity Pact format to be downloaded from BEML website (www.bemlindia.com) and signed copy of the same to be uploaded along with the firm's bid / other documents.

- Bidder has to fill the details like firm's name, contract name etc. in the IP format.
- All pages of IP to be signed with seal.
- 2 witness signature with NAME and address to be indicated on IP.

Pre-Qualification Bid Envelop should contain details of A1 [(a) or (b)].

Pre-Qualification Bid Envelop should be addressed to :

AGM - Contract Purchase,
EM Division,
BEML Ltd.,
BEML Nagar,
KGF – 563 115.

Pre-Qualification Bid Envelop should reach CRS (Central Registry Section), EM Division, BEML Ltd, BEML Nagar, KGF -563 115 on or before tender closing date and before tender closing time.

OR

Soft copy of Pre-Qualification documents can be sent through email to id : emtenderbox@beml.co.in before tender closing time on tender closing date.

2.3

Technical Bid : Qualifying Criteria

Scanned copies of following Bidders qualifying documents are to be uploaded along with the Technical bid.

(BIDS NOT COMPLYING WILL BE REJECTED)

Sl No	Description	Requirement		Additional Information
		Details	Value (Rs In Lakhs)	
B1	NIT Acceptance Letter (To be down loaded from SRM Platform)	To be signed with seal		Same to be signed with seal, scanned and to be uploaded on SRM Platform
B2	Corrigendum if any (To be down loaded from BEML website www.bemlindia.com)	All pages to be signed with seal		Same to be signed with seal, scanned and to be uploaded on SRM Platform
B3	Average Minimum Annual financial Turn over in the last 3 years (latest or FY 2018-19, FY 2017-18 & FY 2016-17 will be considered).	Certified by practicing CA	28.26	Scanned copy to be uploaded on SRM Platform
B4	Experience in executing similar type of works / labour deployment, completed during last 7 years, value greater than or equal to the said requirement. Enclose satisfactory work done / performance certificates (Not work orders / POs) issued by the customers.	1 Similar work of Minimum value	75.35	(a) Select any applicable one and upload scanned copy of similar work completion certificates issued by customer. (b) If the works / contracts were carried out in other than Government or PSUs, the bidders have to submit TDS Certificates along with work done certificate.
		2 Similar works each of Minimum value	47.09	
		3 Similar works each of Minimum value	37.68	
B5	IT returns Filing	Latest OR for AY 2019-20 AY 2018-19 AY 2017-18		Scanned copy to be uploaded

Pre-Bid Meeting / Study

(**Not Mandatory** but for the information / Clarification of the Bidder before quoting)

Officer in charge for the contract : Administrator – BEML Medical Center, BEML Ltd, KGF.
08153-279989

Note :

- (a) Bidders are suggested to upload all documents well in advance (say 3 to 4 days before closing date), not resorting to last date last minute uploading, which may result in improper /missing of documents uploading.
- (b) Bidder has to submit all the above documents for qualifying in Technical bid. It is suggested to cross check all the documents against the above list after uploading in SRM platform to ensure that all the necessary documents are correctly uploaded. In case of any difficulty in uploading, SRM Team may be contacted at 080-22963 269 / 141 for help.
- (c) In case some of the above documents are not submitted / uploaded by the bidders, BEML reserves the right to either reject or obtain clarifications from bidders (against technical bid only). Decision of BEML in this regard will be final and binding.
- (d) Above documents if already uploaded in electronic format (on SRM platform only) in any of our recent e-procurement tenders, the bidders may indicate the Bid Invitation Number of the tender in which the concerned document is referred for consideration. However it is suggested to upload the documents again in this tender also.
- (e) To have better clarity and easy identification, bidders are advised to upload the documents separately by giving appropriate names ie.,
 - (1) For signed & sealed tender document –FILE NAME = Tender_Doc_Signed&Sealed
 - (2) For Annual Turn over certificates – FILE NAME = Annual_Turnover etc.,Do not club all the documents in one single file.
- (f) Bidders who are having a valid registration Certificate of Statutory bodies (like NSIC “The National small industries corporation Ltd” etc.,) are exempted from submission of EMD Amount as per applicable rules. As a proof of the above registration, firm has to upload the valid registration certificate along with technical bid on SRM Platform.
- (g) Bidder may visit the site for better understanding of the area / work involved etc., before quoting. Ignorance of site conditions at later stage will not be entertained by BEML.
- (h) Items (if any) quoted by the vendor has to conform specified brand / requirement / IS and their samples to be approved by BEML before bulk supply.
- (i) Firm has to ensure updating their GST details at BEML WEB SITE www.bemlindia.com.

2.4	QUESTIONNAIRE (To be filled in by the Tenderer and to be uploaded along with the Technical Bid)	
1	Name in full and address, under which the tenderer is proposing to execute the contract.	
2	Colour Passport size photo of Proprietor with signature (if the firm is participating for the first time in Tender floated by BEML EM Division).	
3	Address of official premises at KGF, if any.	
4	Address of official premises at other places	
5	Telephone / Mobile / Fax / e-mail ID	
6	Indicate license number under contract labour (Regulation & Abolition) Act -1970 if any obtained for similar works.	
7	Indicate ESI Registration/ Code No.	
8	Indicate PF Registration / Code No.	
9	Indicate GST Registration No. and applicable SAC for the subject work.	
10	Firm has to update their GST details on BEML website (www.bemlindia.com).	
11	Nature of other works contracts and period dealt(Add additional sheet and upload if required).	
12	Details of works carried out for the past three years.	
13	Indicate the companies/ undertakings where you have undertaken any contracts (Also mention the period of your association / contract with them)	
14	Does your agency have ISO registration? If so, give details.	
15	Income tax PAN No	
16	Copies of satisfactory performance certificates with value executed	
17	Quoted price is deemed to be Exclusive of GST	
18	Self declaration by vendor that they are not black listed by any Govt / PSU organization.	

19	<p>Contractor's Bank details. (to be filled in and to be signed with seal).</p> <p>To :The Accounts Officer, Accounts Department, BEML Limited EM Division, KGF.</p> <p>Sub: Details for Payment through RTGS (Real Time Gross Settlement)</p> <p>(To be filled by the Vendor)</p> <ol style="list-style-type: none"> 1. Vendor Code : 2. Vendor Name : 3. Account No : 4. Name of the Bank : Address : 5. IFSC Code : (Indian Financial System Code) 6. MICR Code : (Magnetic Ink Character Code) 7. NEFT Code : (National Electronic Fund Transfer) 	
<p>I agree to bear bank charges, if any, to be charged directly by the bank for RTGS/ECS payment.</p>		
<p>I / We certify that to the best of my / our knowledge the particulars furnished above are true.</p> <p>It is understood that the information furnished will be treated as confidential and will not be divulged to unauthorized persons.</p> <p>Place :</p> <p>Date :</p> <p>SIGNATURE OF THE CONTRACTOR (S) WITH SEAL</p>		

2.5 Important Notes :

1. UNIT RATES only (not extended value like unit rate x qty) are to be quoted against specific BOQ items.
2. UNIT RATES are to be entered in the BEML SRM system, only in the 'Item Data'.
3. UNIT RATES excluding applicable GST are to be entered.
4. In case of any doubt regarding submitting the quote, don't assume but contact the concerned officer as indicated in the tender and quote correctly.
5. To get familiarize with the area of work, the firm is advised to make a personal pre bid visit to our works, consult the concerned officer and get clarified.
6. Materials involved in the contract are to be of IS make or of the specified brands as indicated in the NIT. Item sample to be supplied by the contractor for approval by contract in charge, bulk supplies are to be made only after acceptance of the sample.
7. Selection of L1 firm will be based on the least net quoted rate for all line items of BOQ. i.e "Sum [(QTY x Unit Rate)]".
8. Payment will be against certification of Administrator-BEML Medical Center (L046 code in SRM). Bidders are requested to indicate/select the same while quoting commercial bid.
9. We would like to inform that all out efforts are being made for continuous improvements on aspects like NIT formation, tendering etc., any suggestions for future improvements / observations regarding mistakes in the tender if any may kindly be brought to the notice of the tender inviting officer before tender closing date & time to facilitate for bringing out corrigendum for the subject tender / bring out the changes in the future tendering process. Your feedback / suggestions are welcome and the same will be valuable in refining the tender process.

3. Scope of Work

Works Contract for House Keeping and Para Medical Services at Medical Centre & Occupational Health Centers, BEML Ltd, KGF.

1	Mechanised House keeping works like cleaning of toilets, sweeping, washing of floors etc., throughout the hospital, wards and OPDs.
2	Fumigation works.
3	Maintenance of Garden.
4	Providing ward boys and ayahs including hospital and First aid centers.
5	Mechanized cleaning of water closets, urinals wash basins, in all toilets, bathrooms, flooring and dadoos using detergents/ disinfectants etc as per BOQ.
6	Disposal of all wastes like paper waste, medical waste, bio medical waste etc to the incinerator and burnt daily.
7	Adequate number of labours to be deployed on daily basis viz., on all working days / Sundays / General Holidays. Above labour to be deployed from the existing MOS Labours (in Para medical service contract, Medical Centre) of 41 Nos. Balance labour requirement has to be arranged by the contractor consisting of fresh / non MoS labours.
8	Items to be issued : 2 Pairs of stitched uniform as per the measurements/labour/annum and 1 pair of black shoes/year with 2 pairs of shocks/year to be issued to each labour and to be ensured that the labours to wear regularly. Ammunition shoes - total 5 pairs/annum. Issue of ID cards to all the labours deployed in the contract.

4. Terms & Conditions

1	This contract comprises of full, final and entire completion of the subject work all as shown in Schedule "A" and as described in the particular specifications and also subject to the General conditions of contract. Work shall be completed as per the duration mentioned under Tender Notice the time of completion is to be reckoned from the date of commencement mentioned in the Purchase Order.					
2	Contractor shall comply with all requirements under various administrative orders and statutes including but not limited to Contract Labour (Regulation and Abolition) Act, 1970, Employees Provident Fund and Misc. Provisions Act, 1952, Employees' State Insurance Act, 1948, Minimum Wages Act 1948, Payment of Wages Act, 1936, Payment of Bonus Act, 1965, Payment of Gratuity Act, 1972, Employees Compensation Act, 1923, Employers Liability Act 1938, Industrial Disputes Act, 1947, Factories Act, 1948, Shops & Establishment Act (relevant to the State), Child Labour (Prohibition & Regulation) Act, 1986, Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Mines Act, 1957 or any other relevant Acts or enactments relating thereto and its amendments (State/Central) and rules framed there under from time to time as may be relevant while performing the obligations under this agreement.					
3	Contractor has to engage adequate number of labours on all working days and on Sundays / Holidays, preferably who are presently engaged at BEML Medical Center, KGF for the subject work.					
4	Labours deployed in the contract shall be ESI registered, Healthy & able bodied persons capable of executing works, aged between 18 to 60 years and Punctual.					
5	Labour deployed for the above contract need to be verified regarding their character and conduct from the local police station (BEML Nagar, KGF).					
6	Following are the details with regard to payment of existing minimum wages as per the settlement (MOS) entered with the contract labour union and contractors, wherein BEML is a witness.					
	Wages/Day as of 01.04.2020					
	SI No	Description	Upto 15 Years (MOS skilled) (3 Labours)	Above 20 Years (MOS Unskilled) (23 Labours)	Above 15 Years, Below 20 Years (MOS Unskilled) (7 Labours)	Above 7 Years, Below 15 Years (MOS Unskilled) (8 Labours))
	1	Wages (Basic+DA+ Increments)	661.00	529.00	501.00	488.00
	2	(PF+ESI+EDLI) @ 16.25%	107.41	85.96	81.41	79.30
7	Minimum wages are expected for revision on 1 st April and 1 st October every year.					
8	Contractor has to make payment to labours on or before 7 th of every month. Statutory payments like ESI, PF, EDLI etc., have to be made every month regularly.					

Ref : EME/1900034531/MC/HK & PMS/Tender Document		Date : 30-06-2020
9	Contractor shall ensure payment of minimum wages prescribed by the central Govt. from time to time. During the contract period, statutory increase such as minimum wages, VDA etc. prescribed by Central Govt. if any, to be borne by the Contractor.	
10	After disbursement of wages, on or before 7 th of every month, contractor shall submit proof of payment made to labours (such as bank statement) to HRD.	
11	Contractor should pay applicable bonus to their labours of this contract, once in a year as per bonus act.	
12	Contractor should give leave with wages as applicable under factory act for all his contract labours of this contract.	
13	Contractors should give paid holidays for three National holidays and nine Festival holidays for all his contract labours of this contract, as per prevailing guidelines.	
14	Contractor has to submit work certification from Medical Centre for processing of monthly bills. Contractor has to submit the monthly bills along with current monthly labour wages paid statement, ESI/PF remittance vouchers and work certification from the Administaror-BEML Medical Center, for processing of the monthly bills. Payment will be made against the submission of all documents as detailed above. Contractor shall submit bills after satisfactory completion of the work every month to the Administrator, BEML Medical centre, along with all said documents.	
15	Contractor has to submit the GST challan having submitted the GST and filing the return (uploading the data into the GST portal) on monthly basis.	
16	Canteen facilities may be extended on cost basis as per the norms of the company.	
17	Contractor shall remit PF and ESI contributions to the concerned authorities directly in accordance with Employees' provident fund act 1952 and Employees' state Insurance Act 1948 and rules/scheme framed there under, as may be amended from time to time, through contractor's own code to the concerned account numbers of labour, In case the contractor fails to remit the above statutory payments. BEML, as principal employer, shall have the right to make the payments on behalf of the contractor and deduct such amounts along with cost from any and all amounts payable to the contractor by BEML or from any other source. Contractor has submitted/shall submit all code numbers and also individual account numbers to BEML.	
18	Contractor shall submit copies of challans, returns, receipts, various Registers/ Returns or any other proof for having remitted PF & ESI contributions along with monthly bill to the Finance department. Only after due verification of the bills and returns / challans on the evidence of remittance of the PF, ESI, EDLI, payment shall be made to the Contractor. If the contractor fails to pay the wages to their labours on or before 7th of every month, appropriate penalty shall be imposed for non compliance.	
19	Contractor shall make his own arrangement for accommodation and to & fro transportation to BEML factory for his labours.	
20	Contractor shall provide each labour with an individual pay slip showing their monthly wages along with the statutory contributions made. Contractor shall also provide consolidated statement showing the month wise summary statement of the payments made against each labour.	
21	On award of contract, firm shall execute an agreement in a bond paper of Rs 200/- as per the format given by M/s BEML Limited to carry out the subject work as per terms and conditions as directed.	

Ref : EME/1900034531/MC/HK & PMS/Tender Document		Date : 30-06-2020
22	Sub-contract/sub letting : Under any circumstances, this works contract awarded by BEML Limited to the successful firm, shall not be sub contracted to any other party.	
23	GST is applicable as per prevailing rates. Bidder has to produce the challans as proof of the payment to the tax authority. <i>GST is applicable on gross amount payable to the contractor.</i>	
24	Contractor shall obtain labour license from the Competent Authority (Central Government) within thirty days of issue of work order & submit it to the officer-in-charge.	
25	Over time wages : No labours shall be allowed for deployment on over time work basis on whatsoever circumstances. Contractor/agency should deploy labours only for 8 hours/day. Due to unavoidable circumstances if any labour is deployed on over time work / on weekly day of rest / on any day including Sundays / Holidays, then the contractor / agency shall pay the over time wages / extra allowances, as per the provisions of factories act and rules made there under wages act. Wages for their extra working for such time is to be regulated as per factory's act. BEML shall not reimburse the above said payment.	
26	Work should be carried out in all the three shifts. Labours shall be engaged on all days including Sundays and holidays, unless and otherwise specified.	
27	Quantity indicated in the BOQ is One year requirement. Contractor has to arrange / supply the items listed in the Annexure A, as directed by the Administrator. Contractor has to position the equipment for mechanised house keeping in the beginning of the contract.	
28	Following conditions are deemed to be included in the quote : (1) 15 days Leave / Leave payment (to be borne by the contractor). (2) Payment of PF & ESI (should be paid by the contractor). (3) Bonus at 8.33 % of paid wages, once in a year as per bonus act (should be paid by the contractor). (4) Items to be issued by the contractor : (a) Safety shoes with 1 pair of socks for 1 year. (b) 2 pairs of stitched uniforms per year.	
29	Electricity required for the work may be provided at a nearest available point by BEML on availability at free of cost. Contractor to note this aspect while quoting the rates.	
30	In the event of contract labour, the contractor is responsible for implementing the provision of the contract labour act in total and also responsible for any repression arising there from non compliance thereof.	
31	Work shall be carried out every day unless and otherwise specified by Administrator.	
32	Contractor should produce his muster rolls duly certified by the officer in charge or his representative, once in a month say before 7 th of each month. So that the ESI/PF amount can be ascertained and recovered/payment obtained irrespective of the fact whether work order is issued or not.	
33	If there is any default on the part of the contractor an estimated amount towards ESI liability including the penalty the penalty damage, will be recovered by the company from the bills of the contractor.	
34	Contractor should maintain all registers and records required for ESI, PF payment of wages etc under the statutes and produce them for verification as and when called for by company inspecting authorities.	

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35	Contract labour (Regulation and abolition) Act 1970 under section-12 and rule 21 prescribes that every contractors who employees labour for executing contract works, should obtain license from labour authorities to carry out any works contract, so that the laborers employed by the contractor are not deprived of the facilities provided under the Act, such license shall be produced to BEML authorities before commencement of work.	
36	Contractor is required to submit the daily attendance of labours engaged duly certified by the in charge or his representative.	
37	ACCIDENTS INJURIES AND DAMAGES : From commencement to completion of the work the contractor shall take full responsibility, taking precautions to prevent loss or damage. Contractor shall be liable for any damage or loss that may occur during the progress of work. In addition the contractor shall also be responsible against all loss and claims, of injuries or damages to any person, which may arise during the progress of work. For this purpose the contractor shall take an Insurance policy to cover the risk for the period of contract(Contractor all risk insurance Policy) . In the event of any accident / injury / disablement to the labour / Driver / supervisor, the contractor shall arrange to pay the required compensation legally payable to the concerned workman / dependent in addition to the medical treatment / assistance.	
38	LABOUR ACTS : Contractor shall employ labour in sufficient number to achieve the required rate of progress and ensure best workmanship of the degree required under various specifications and to satisfaction of Engineer-in-charge. The contractor shall remain liable for the payment of all wages or other remuneration to his labors or employees under the payment of wages act-1936, Employees liability Act 1933 workmen's compensation act 1923, ESI Act 1948 or any other acts or enactment relating there to and rules framed there under from time to time. In the event the contractor fails or neglects to pay amount, due to him under workmen's compensation act ESI Act or other labour laws. The company is entitled to withhold the same from any other amount condemned and remit the same to the authorities concerned such payment shall be binding on the contractor.	
39	Unit rate will remain same for the period of One year including ESI, PF, Leave wages, Bonus & 13 holidays.	
40	Any hike in DA, corresponding increase in statutory levies, Rates of materials, charges for Machineries, tools & service charges to be borne by the contractor during the pendency of the contract.	
41	Contract will be in force for a period of one year from the date of commencement, at firm rates, terms & conditions.	
42	All required mechanized equipment including tools for cleaning / sweeping like brooms, brushes, cob web removing sticks, shovels, and mumpties etc., required for the work shall be provided by the contractor. These items are to be duly entered at security office and necessary cortication is to be obtained. The certificate should be available with the contractor for verification at any time.	
43	Contractor shall get the work done by engaging adequate number of supervisors. Supervisors should organize and supervise the work and take instructions from the Chief Medical Officer / Administrator / staff of house keeping on a day to day basis.	

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44	Entry and exit of workman into the Medical centre area is controlled by the security authorities of the company. Contractor should strictly adhere to the timings of entry and exit laid down by the authorities and the rate quoted is deemed to include for the same.	
45	If the work is not carried out satisfactorily the contractor shall suspend the execution of the work or any part thereof whenever called upto, in writing by the company and shall not resume work thereon until so intimated by the company. The contractor shall have no claim for any payment or compensation or otherwise whatsoever on account of suspension of work. The same will be borne by the contractor.	
46	BEML reserves the right to short close the contract at any time, if so ordered by with assigning the reasons.	
47	In the event of the Firm failing or neglecting to carry out the work as specified and as required by the Company, the Company shall be entitled to recover damages from the Firm, such damages being equivalent to the extra amount which the company is obliged to pay for hiring other labours and the incidental cost thereon, and in addition the Company shall also be entitled to forfeit to itself the Security Deposit OR any part thereof remaining to the Credit of the Firm and at its option also be entitled to terminate the contract.	
48	Arbitration of Disputes : Venue of arbitration will be in India and in accordance with Arbitration & Conciliation Act, 1996 and the rules framed there under and modified or amended from time to time.	
49	Disputes, if any that may arise between the parties in any of the matter connected herein will be mutually discussed and amicably settled, failing which the same will be referred to a sole arbitrator to be appointed by BEML Limited. Arbitration proceedings shall be conducted in English language and the Arbitration proceedings will be held in Bangalore.	
50	All the disputes and differences arising out of or in any way concerning this contract whatsoever shall be referred for decision to the CEO, EM division of the Company, whose decision shall be final and binding on the parties. In respect of dispute arising under this contract or connected there with the courts situated at KGF shall alone have exclusive jurisdiction to entertain and adjudicate thereon.	
51	Contractor has to make arrangements for providing requisite manpower to execute the work on time, support materials for undertaking the job and safety equipment for safe & smooth approach for completion of work at heights/locations.	
52	Labours deployed in the contract shall be ESI registered, Healthy & able bodied persons capable of executing works.	
53	Contractor has to submit work certification from Estate Maintenance for processing of monthly bills.	
54	Contractor shall arrange for the work in shift assigned rules subject to security check and instructions of the company rules laid down from time to time. All the labours, supervisors shall have photo identity cards which should be produced while on duty for identification.	
55	Under all circumstances the Contractor will be fully responsible for any disruption of the works. Such disruptions will be penalized as per the Management's directions.	
56	All disputes arising out of this contract shall be referred to the decision of the Divisional chief of the Company whose decision shall be final and binding.	

57	Contractor shall employ labour in sufficient number to achieve the required rate of progress and ensure best workmanship of the degree required under various specifications and to satisfaction of Engineer-in-charge. The Contractor shall comply with all requirements under various administrative orders and statutes including but not limited to Contract Labour (Regulation and Abolition) Act, 1970, Employees Provident Fund and Misc. Provisions Act, 1952, Employees' State Insurance Act, 1948, Minimum Wages Act 1948, Payment of Wages Act, 1936, Payment of Bonus Act, 1965, Payment of Gratuity Act, 1972, Employees Compensation Act, 1923, Employers Liability Act 1938, Industrial Disputes Act, 1947, Factories Act, 1948, Shops & Establishment Act (relevant to the State), Child Labour (Prohibition & Regulation) Act, 1986, Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Mines Act, 1957 or any other relevant Acts or enactments relating thereto and its amendments (State/Central) and rules framed there under from time to time as may be relevant while performing the obligations under this agreement. In the event the contractor fails or neglects to pay amount, due to him under workmen's compensation act ESI Act or other labour laws. The company is entitled to withhold the same from any other amount condemned and remit the same to the authorities concerned such payment shall be binding on the contractor.	
58	Penalty Clause	
	SINo	Description
	1	To produce contract All risk policy within 15 days from the commencement date of the contract
	2	Stitched uniform, shoes, socks to be provided within 30 days from the commencement of the contract
	3	Monthly wages to be paid on or before 7th of every month
	4	Contractor shall obtain labour licence from the competent authority within 30 days of issue of purchase order.
	5	For every manday short supply
	6	Security Deposit / BG to be submitted within a month from the date of commencement of contract.
	7	Any shortage of supply item.
		Penalty
		0.5% of monthly contract bill will be deducted/week subject to maximum of 2% of monthly bill
		0.3% of monthly contract bill will be deducted/week subject to maximum of 1% of monthly bill
		0.5% of RAR bill value for every two days.
		0.3% of monthly contract bill will be deducted/week subject to maximum of 1% of monthly bill
		Proportionate deduction equivalent to daily wages/manday of short supply.
		0.3% of monthly contract bill will be deducted/week subject to max of 1%.
		Proportionate deduction will be done from the bills as recommended by the Contract Incharge.
59	BEML reserves its right to reject a tender due to unsatisfactory past performance in the execution of a contract at any of BEML projects / units.	

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60	Due date for submission of tenders may be extended by BEML, in its sole discretion , which shall be announced as corrigendum to original NIT only at BEML Limited's website . Validity of bids submitted shall be deemed to be extended accordingly.	
61	BEML may decide to scrap the tender/refloat the tender without assigning any reasons thereof before LOI/PO is committed. BEML reserves the right to accept, split, divide, negotiate, cancel or reject any tender or reject all tenders at any time prior to the award of the contract without incurring any liability to the affected tenderers or any obligation to inform affected tenderer, the grounds of such action.	
62	Correspondence exchanged against the tender from both tenderer and BEML through official email are considered as valid document legally though it is not signed. It is treated as valid confirmations made on behalf of the respective company and very much comes under the legal ambit of the business transaction and hence it is binding on both the parties to the business.	
63	Bidders participating in the tender should declare in their offer that whether they have been black-listed / kept on hold for a specified period / given Business holiday for a specified period by any Public sector undertaking or Government departments. The reasons for such action with details and the current status of such hold shall be furnished to BEML. If no such details are mentioned in the offer then it will be construed that the subject bidder is not under any such hold. But at a later date if it comes to the notice of BEML about any such hold under enforcement on the subject bidder, BEML will have every right to reject the offer of such vendors at any point of time and also under any stage of the finalization of the subject tender irrespective of the status of the subject bidder in that tender. In case if purchase order is already issued by BEML, BEML reserves the right to cancel the order without assigning any reasons thereof. Such bidders will not be permitted to participate in the further tender proceedings and will be communicated suitably. They will not be also considered for any ongoing tenders even if participated till the hold is officially lifted and confirmed in writing.	
64	BEML reserves the right to verify, in its sole discretion, any information given by the bidders independently through any third party agencies. During this process, if it is found that any of the information given by the bidder is false / misleading, offers of such bidders would be out rightly rejected and their EMD would be forfeited.	
65	BEML also reserves the right to independently assess the capability and capacity of the bidder for execution of the contract. BEML's decision on any matter regarding short listing of bidders shall be final.	
66	BEML is not obligated to contract for any of the services described in the Bid invitation /Notice Inviting Tender.	
67	BEML reserves the rights to: <ul style="list-style-type: none"> I. Accept or reject any or all proposals. II. Waive any anomalies in proposals through an addendum. III. Modify or cancel RFx / Tender Enquiry 	
68	Bid invitation / Notice Inviting Tender is not an offer or a contract.	

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69	Proposals become BEML's property.	
70	BEML Ltd's decision is final for evaluation of the offers.	
71	Bidders will not be compensated or reimbursed for the costs incurred in preparing proposals.	
72	Canvassing by Tenderers in any form including unsolicited letters on tenders submitted or post tender corrections shall render their tenders liable for summarily rejection.	
73	In case any Person/Persons, Company, Firm, Associations having any litigations, arbitration cases between themselves and BEML Ltd, pending before the Court / Arbitrator or initiated litigations/arbitrations in connection with any contract / tender issued by BEML Ltd and any contractor has defaulted against the BEML's orders are not eligible to participate in this tender.	
74	Uploaded documents in the SRM Portal should be legible & readable. If required, entire original documents (Uploaded Documents in SRM Portal) have to be submitted, if asked for, within time frame specified at the that time. If Original documents are not submitted when asked for, their Bid will be liable for rejection.	
75	A person signing the tender or any other document in respect of the Purchase Order shall be deemed to have power to do so on behalf of the Supplier.	
76	Only GST registered vendor needs to quote. Firm has to update registered GST details in BEML SRM portal to submit quotation.	
77	No representation would be entertained on any error(s) if found in the NIT after tender closing date. However, vendor(s) shall bring such errors / omissions to notice of BEML for necessary corrective action(s) before tender closing date. Vendor's time and expenses has to be borne by vendor(s).	
78	Public Procurement – Preference to Make in India Policy : Procurement and placement of order is subject to Public Procurement (Preference to Make in India) Order 2017 issued by the Ministry of Commerce and Industry, Department of Industrial Policy & Promotion, Government of India vide No.P-45021/2/2017-B-E-II dt 15 th June 2017. The full details of the order can be seen at http://dipp.nic.in/whats-new/public-procurement-preference-make-india-order-2017 .	
79	Supplier shall send Order Acceptance within two weeks from the date of LOI / LOA / Purchase Order or such other period as specified / agreed by the Purchaser. Purchaser reserves the right to revoke the order placed if the order confirmation differs from the original Purchase Order placed and the Purchaser shall only be legally bound after it has agreed explicitly in writing to be in agreement with the deviation. Purchase Order will be deemed to have been accepted if no communication to the contrary is received within two weeks (or the time limit as specified / agreed by the Purchaser) of the receipt of the order.	
80	Indicated period of contract shall be from the date of commencement as per the Service Purchase order with an option for the company to extend for a further periods on the same terms and conditions with the mutual consent with the contractor & satisfactory execution of the contract. Notwithstanding anything contained herein, the company reserves the right to terminate the contract by giving one month notice to the contractor. Contractor shall not be entitled to claim any compensation or any damages for such termination.	

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81	Accepting officer reserve the right to place order as a whole or part of any service as deemed fit.	
82	Price & Invoicing : Agreed prices are fixed prices in the currency as specified in the Purchase Order. They shall include all the charges specified by the Purchaser and are inclusive of all applicable taxes, duties etc. except for those specifically agreed between the supplier and purchaser. Method of invoicing shall be without prejudice to the parties; agreement as to the place of performance. Invoices shall be submitted bearing the Purchase Order number & date, item number (s) and supporting documents as called for in the Purchase Order.	
83	Risk purchase clause : In case of non-performance in the PO, BEML will take alternate action at your risks and cost apart from levying liquidated damages as deemed fit.	
84	For re-purchase or risk purchase at the expense of defaulting Supplier the following conditions shall be applied.	
	Re-purchase shall be made within a reasonable time after the date of breach or within the time stipulated in the contract.	
	Defaulting Contractor shall be served with notice of re-purchase.	
	Risk purchase loss shall be recovered only after the re-purchase contract has been executed.	
	There will be cases where the cancellation of the order is due to factors beyond the control of the Buyer like labour strike in the factory of the Buyer, act of God, war etc. In such cases, Supplier has to accept the cancellation.	
	BEML Ltd. shall be entitled and it shall be lawful on its part to forfeit the security deposit of the bidder in whole or in part in the event of any default, failure or neglect on the part of the contract in the fulfilment or performance in all respect of the Purchase Order.	
85	Purchase Order Cancellation Clause : In the event of any situation arising out of or caused by any act which is beyond the control of BEML, may necessitate cancellation of purchase order by giving one month notice in advance to the supplier. BEML can terminate the Purchase Order without prejudice to the right of parties, accrued to the date of termination.	
86	If a Supplier fails to perform in accordance with the contract conditions, he commits breach of contract. Breach generally gives the Buyers right to cancel the Order, besides claim for damages. Where the order is cancelled, the Buyer can in addition sue the Supplier for the damages as per the terms of contract. Buyer subsequently purchases / execute the contract from elsewhere. Damages are generally limited to the difference between the contract price and the price paid to the new supplier for execution of the contract.	
87	Non-disclosure and information obligations : Supplier shall provide Purchaser with all information pertaining to the service rendered in so far as it could be of importance to Purchaser. Supplier shall not reveal confidential information to its own employees not involved with the tender / Contract & its execution or to third parties. Supplier shall not be entitled to use the Purchaser's name in advertisements and other commercial publications without prior written permission from Purchaser.	
88	Tax conditions : TDS (Tax deducted at source) will be applicable for domestic supplies including service purchase orders and will be deducted as per law of land. SAC (Service Account code) shall be indicated for Service/NRC that will be carried out.	

89	<p>Works to be carried on with expedition failing which the Company may employ other Contractor(s) without vitiating the contract : Contractor shall commence to carry on the works with due diligence and as much expedition as the Engineer may reasonably expect having regard to the specified time of the whole of the works as mentioned in the “Scope of the contract”. In case the contractors fail to do so or neglect to provide proper and sufficient materials, or to employ sufficient number of workmen to execute the work, then the company shall have full power without vitiating the contract to take the works wholly or in part of the hands of the contractor to engage or employ any other person or workmen and to procure all the requisite materials and implement for the due execution and completion of the said works and the costs and charges incurred by the company in doing so shall be ascertained by the competent authority and be paid for or allowed to the company by the contractor and it shall be competent for the company, to reduce the amount of such costs and charges along with overheads out of any sum or sums due to or to become due from the company to the contractor under this or any other contract.</p>
90	<p>Contract variations - Increase or decrease in the scope of supply : Purchaser may vary the contracted scope. If the supplier is of the opinion that the variation in scope has an effect on the agreed price or delivery period, purchaser shall be informed of this immediately in writing along with technical details and in the event of additional work, submit a quotation with regards to the price and delivery period and the effect this scope will have on the other contracts under execution by the supplier. Supplier shall not perform additional work / altered scope of work without the written instructions / amendment to the Purchase Order to that effect. Purchaser also reserves its rights to decrease the scope of supply placed against Purchase Orders under due intimation to the supplier. Such decrease may be warranted due to defective goods or Policy Decisions of the Management of the Purchaser. And in such an event, the Supplier shall not have any claims or right against the Purchaser.</p>
91	<p>Secrecy : All the information, know-how, technical data, specification and drawing models or specimens furnished by BEML for the purpose of or in connection with the execution of the services hereby tendered constitute the property of BEML and the supplier shall keep them in strict confidence and he shall not divulge the same to anyone else except under the authority and for the purpose of BEML. All such documents, data, drawing, models and specimens are the property of BEML and shall be returned when done with or when demanded by BEML. BEML shall be entitled to prevent a breach of the above and to damages in case of breach.</p>
92	<p>Drawing and Documents : Drawings, technical documents or other technical information received by one party shall not, without the consent of the other party, be used for any other purpose than that for which they were provided. They may not, without the consent of the submitting party, otherwise be used or copied, reproduced, transmitted or communicated to third parties. The supplier shall, as per agreed date/s but not later than the date of delivery, provide free of charge information and drawings which are necessary to permit the Purchaser to erect, commission, operate and maintain the product. All intellectual properties, including designs, drawings and product information etc. exchanged during the formation and execution of the Contract shall continue to be the property of the submitting party.</p>

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93	All claims arising by OR at the instance of the labourers or their heirs or successors, including claims under the Employee's Compensation Act from time to time shall be met by the firm on his own account and the Company shall have no liability in that behalf and shall be kept duly indemnified by the firm.	
94	In the event of the firm failing or neglecting to carry out the work as specified and as required by the Company the Company shall be entitled to recover damages from the firm, such damages being equivalent to the extra amount which the company is obliged to pay for hiring other labourers and the incidental cost thereon, and in addition the Company shall also be entitled to forfeit to itself the Security Deposit (Or) any part thereof remaining to the Credit of the firm and at its option also be entitled to terminate the contract.	
95	Contractor shall ensure that all the rules of the factory concerning discipline, safety, security and conduct are observed by his staff while working. In case of any noncompliance, the contractor shall be responsible for the consequence.	
96	Appropriation : BEML Ltd., shall be entitled to recover by appropriating in part or full any sum of money payable by the contractor under this contract or any other contract including contracts with other divisions of BEML. Shall the sum of amount recovered is not sufficient to cover the total amount due, BEML is entitled to recover such amount from the bills that becomes due or the contractor shall pay BEML the balance due.	
97	Contractor shall guarantee that the services rendered are performed by personnel of required capacity and that new materials are used. Contractor shall guarantee that the services rendered corresponds exactly with the provisions of the agreement, the reasonable expectations of Purchaser regarding the characteristics, quality and reliability of service rendered. Contractor shall guarantee that the service rendered complies with legal requirements applicable in India and other (international) Government regulations, as applicable. Contractor shall guarantee that the service rendered complies with the customary norms and standards in the relevant branch of trade or industry. Contractor shall be responsible for compliance with applicable technical, safety, quality, environmental requirements and other regulations in relation to his product, packaging, and raw and ancillary materials.	
98	Prices charged for the services rendered under this P.O by the supplier shall in no event exceed the lowest price at which the supplier render the service of identical description to any other BEML Office / Division during the pendency of this PO.	
99	If at any time, during the said period, the supplier reduces the price of such services or render such services to any other BEML Office / Division at a price lower than the price chargeable under this P.O and the price payable under this PO for the services rendered after the date of coming into force of such reduction shall stand correspondingly reduced.	
100	Non-waiver of defaults : If any individual provision of the Contract is invalid, the other provisions shall not be affected. Failure of BEML to insist upon performance of the Contract to enforce any of the terms and conditions of this Contract or to exercise any right or privilege granted to BEML under this Contract or under law shall not be construed as a waiver and the same shall continue in full force and effect.	

101	<p>Integrity commitment in the execution of contracts :</p> <p>(a) Commitment by Purchaser : Purchaser commits to take all necessary steps to prevent corruption in connection with the execution of the Contract.</p> <p>(b) Commitment by the Contractor: Contractor (s) commit (s) to take all measures to prevent corruption and will not directly or indirectly try to influence any decision for the benefit for which he is not legally entitled. Contractor (s) will not commit any offence under the relevant Acts. Contractor(s) will not use improperly, for purpose of competition or personal gain or pass on to others, any information or documents provided by Purchaser as part of business relationship. Contractor (s) will not enter with other Bidder(s) / Contractor(s) into any undisclosed agreement or understanding or any actions to restrict competition. If the Contractor (s), before award or during execution of the Contract commit (s) a transgression of the above or in any other manner such as to put his reliability or credibility in question, Purchaser is entitled to disqualify the contractor (s) from the tender process or terminate the contract and / or take suitable actions as deemed fit.</p>
102	<p>Intellectual property rights; licenses : If any Patent design, trademark or any other intellectual property rights apply to the service rendered or accompanying documentation, Purchaser shall be entitled to the legal use thereof free of charge by means of anon-exclusive, worldwide, perpetual license. All intellectual property rights that arise due to the execution of the contract by the Supplier and by its employees or third parties involved by the Supplier for performance of the agreement belong to Purchaser. Supplier shall be obligated to do everything necessary to obtain or establish the above mentioned rights. Supplier guarantees that the service rendered does not infringe on any of the intellectual property rights of third parties. Supplier shall also be obligated to do everything necessary to obtain or establish the alternate acceptable arrangement pending resolution of any (alleged) claims by third parties. Supplier shall indemnify the Purchaser against any (alleged) claims by third parties in this regard and shall reimburse Purchaser for any damages suffered as a result thereof.</p>
103	<p>Bribes and gifts : Any bribe, commissions, gift or advantage given, promised or offered by or on behalf of the supplier or his partner, agent or servant or anyone on his or on their behalf to any officer, servant, representative or agent of BEML or any person on his or their behalf in relation to the obtaining or to the execution of or any other contract with BEML Ltd., shall in addition to any criminal liability which the supplier, may incur, subject the supplier to the cancellation of this and all other contracts with BEML and also for payment of any loss or damage resulting from any such cancellation to like extent, as is provided in case of cancellation under clause – 39 hereof. Any question or dispute as on the commissions of any offence under the present clause shall be settled by BEML in such manner and on such evidence of information as they may think fit and sufficient and their decision shall be final and conclusive.</p>
104	<p>Force Majeure Clause : Notwithstanding anything contained in the Contract, neither the Supplier nor the Purchaser shall be held responsible for total or partial non-execution of any of the contractual obligations, shall the obligation become unreasonably onerous or impossible due to occurrence of a `Force Majeure' conditions which directly affect the obligations to be performed by the Purchaser or the Supplier.</p>

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104	<p>Such events include war, military operations of any nature, blockages, revolutions, insurrections, riots, civil commotions, insurgency, sabotage, acts of public enemy, fires, explosion, epidemics, quarantine restrictions, floods, earthquake, or acts of God, restrictions by Govt. authorities over which the Supplier or the acts on which the Purchaser has no control.</p> <p>Party claiming to be affected by Force Majeure shall notify the other party in writing without delay, within two weeks on the intervention and on the cessation of such circumstance. Extension of time sought by the Supplier along with supporting evidence and so granted by the Purchaser for the supply / work affected, if any, shall not be construed as waiver in respect of remaining deliveries.</p> <p>Notwithstanding above provisions, Purchaser shall reserve the right to cancel the order/ Contract, wholly or partly, in order to meet the overall delivery schedule and make alternative arrangements including arrangements with third party for completion of deliveries and other schedules. Purchase may takeover partly processed material at a mutually agreed price.</p>	
105	<p>Security Deposit :</p> <p>(a) Successful tenderer shall furnish security deposit for the fulfillment of the contract within 30 days of release of Purchase Order. Security amount shall be to a value of 10% of annual contract sum (Excluding GST). Such Security Deposit shall not entail any interest payment on refund. No claim shall lie against BEML Ltd., in respect of interest on cash deposits or Govt. Securities depreciation thereof.</p> <p>(b) Contractor on acceptance of the contract, deposit the difference between Earnest Money Deposit and full Security Deposit amount. PEMD amount cannot be considered for such adjustments in the SD payable by the Contractor</p>	
106	<p>Options for payment of security deposit are as under :</p> <p>(a) Contractor on acceptance of the contract, deposit the Security Deposit amount through RTGS / NEFT to Account No 54029289872, M/s BEML Ltd., EM Division, KGF. [IFSC code : SBIN0040168 (SBI BEML Nagar)]. OR</p> <p>(b) Bank guarantee from Indian Public Sector Bank is also acceptable for Security Deposit.</p>	
107	<p>Note:</p> <p>(a) Contractor may choose any one of the options and inform the same in writing while submitting the tender. Failing which, it is presumed that Option-II is considered i.e. Security deposit will be furnished in the form of Bank Guarantee.</p> <p>(b) In case of BG submitted towards SD it shall remain in force till the completion of work / Defect liability period + Three months, covering the claim period.</p> <p>(c) Above deposit will be held by the Company as Security for the satisfactory performance of the contract. All compensation or other sums or money payable by the contractor to the Company under the terms and conditions of this contract may be deducted from this Security Deposit or from any sums that may be due, or may become due, to the contractor by the Company on any account what-so-ever, and in the event of the Security Deposit being reduced by reasons of any such deductions the contractor shall within 10 (TEN) days thereafter make good these deductions.</p>	

Ref : EME/1900034531/MC/HK & PMS/Tender Document		Date : 30-06-2020
108	EXTENSION : In case of extension of the Contract, the validity of Bank guarantee also should be extended suitably failing which same will be realized by the BEML.	
109	REFUND OF SECURITY DEPOSIT :	
	(a) If the contractor has submitted SD in the form of BG will be returned to the contractor on completion of the contract based on the recommendations of Engineer-in-charge, in writing, that the work has been physically completed in all respects. (b) SHOULD there be any over payments made inadvertently to the Contractor on this contract or in any other contract, the company shall recover such amount from the Contractor either by deducting the amount from any sums that may be due or may become due to the Contractor by the Company on any account whatsoever from this or from any other contract or from the Security deposit / Earnest money deposit made by the Contractor.	
110	Running Account Remittances (RAR) : During the progress of work, contractor shall submit the claims giving complete details of work done, rate and value to the Engineer-in-charge/Officer-in-charge nominated by Chief Engineer who shall certify the rate and quantity as per the MB and prepare a statement showing the description and quantity for which he recommends payment. These claims are called RAR bills and RAR payments are made once in a calendar month or more depending upon the periodicity of contract/progress of work. Where the RAR payment is based on the measurements recorded in the MB, the recommendation for payment shall be stage-wise co-related with the bill of quantities.	
111	COMPLETION CERTIFICATE : On completion of the work assigned to the Contractor, the same will be inspected and if found satisfactory will be taken over by the Engineer-in-charge and a completion certificate will be issued to the Contractor within 30 days from the date of the contractor giving notice of such completion. If there are very minor defects which can be rectified even after taking over the work, the same will be listed out in the completion certificate and the Contractor shall rectify the same before the final bill is submitted. A copy of the Completion certificate should be attached to the final bill.	
112	FINAL BILL PAYMENT TERMS : On completion of the work and the recording of measurements in the MBs, a final bill shall be submitted by the Contractor. On receipt of the final bill duly signed by the contractor, the same shall be scrutinised by the Engineer-in-charge / Officer – in –charge to see the claim is in order. Normally the final bill will be paid within 125 days from the date of completion of the work or claim from the Contractor whichever is later.	

BEML LIMITED**KOLAR GOLD FIELDS – 563115**

(A Govt. of India Mini Ratna Company under Ministry of Defence)
EM Division, BEML Nagar Post, Kolar Gold Fields - 563 115.

Phone : 08153 – 279365 / 279338

Fax : 08153 - 263274

Sub :	Works Contract for House Keeping and Para Medical Services at Medical Centre & Occupational Health Centers, BEML Ltd, KGF.
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5. COMMERCIAL BID**Note (A) :**

- (1) UNIT VALUES are to be entered in the BEML SRM system, only in the 'Item Data'.
- (2) Format given below is to be referred and the unit values are to be entered in the system against the respective item in the 'Item Data' in the system.
- (3) Unit rates quoted should be exclusive of applicable GST.

Note (B) :

1. Firms has to quote **UNIT RATES only**(not extended value like unit rate x qty) against specific BOQ items and units as indicated in BOQ.
2. In case of any doubt regarding submitting the quote, don't assume but contact the concerned officer as indicated in the tender and quote correctly.
3. To get familiarize with the area of work the firm is advised to make a personal pre bid visit to our works, consult the concerned officer and get clarified.
4. **Selection of L1 firm will be based on the least net quoted for all line items of BOQ i.e "Sum [(QTY x Unit Rate)]" of technically accepted bids.**
5. We would like to inform that all out efforts are being made for continuous improvements on aspects like NIT Formation, tendering etc., any suggestions for future improvements / observations regarding mistakes in the tender if any may kindly be brought to the notice of the tender inviting officer before tender closing date & time to facilitate for bringing out corrigendum for the subject tender / bring out the changes in the future tendering process. Your feedback / suggestions are welcome and the same will be valuable in refining the tender process.

Note (C) :

1. Rate quoted should be firm for the contract period.
2. Intending tenderers should acquaint themselves with the site conditions and nature of work involved before quoting. Hence Tenderers are advised to, visit the work areas and then quote. Ignorance at a later stage will not be entertained by BEML.

3. Bid should be for the complete scope of work specified.
4. Rates quoted shall inclusive of all expenditures.
5. For any clarifications regarding scope of work/terms and Conditions, please contact Administrator-BEML Medical Center.
6. Payment will be against certification of Administrator-BEML Medical Center based on satisfactory completion of work. Bidders are requested to indicate / select SRM code 'L046' while quoting the commercial bid.

Note (D) :

1. Firm has to quote Unit Rate only against specific BOQ items.
2. All expenditures should be considered while quoting.
3. L-1 will be based on the least net quoted for all line items of BOQ.
i.e "Sum (QTY x Unit Rate)" of technically accepted bids.
4. L-1 will be considered for award of contract.

Note (E) :

1. Contractor has to study and understand complete scope, work involved / to be carried out and terms & conditions before quoting the tender.
2. Non performance of above job in any area will lead to deduction proportionately from the bills payable.
3. Contractor has to keep record for establishing satisfactory performance of job, obtaining necessary certification from EIC.
4. Subject contract comprises of full and satisfactory completion of the works as per the Bill of Quantities and Terms & Conditions.

5.1 SCHEDULE 'A' BILL OF QUANTITIES

SI No	Description	UoM	Qty	Unit Rate (Rs)	Extended Value (Rs)
a	b	c	d	e	f = d x e
1	<p>Cleaning of Toilets, Cleaning of water closets, urinals, wash basins, bath rooms, flooring and dados by using Mechanized cleaning equipment like HP250A high Pressure Water Jet Cleaner & removal of blocks if any for smooth flow of sewage in toilets by using detergent / disinfectants etc., as specified in Annexure – B. Total Three times a day all as specified and directed by Administrator/CMO at the following areas :</p> <ol style="list-style-type: none"> 1. Medical centre old OPD (From Room No 2 to 20) 2. Pathology Lab 3. Radiology Room 4. New OPD – General Toilet -Ladies & Gents including staff toilets. 5. CMO room 6. Doctors room in New OPD 7. Doctors Rest Room inside OT 8. Sisters Rest Room inside OT 9. All areas Inside the OT 10. Linen Room inside OT 11. Toilet next to RMO room (VIP) 12. Blood Bank <p>NOTE : (i) Cleaning of toilets in all respects for the entire area THREE TIMES IN ONE SHIFT (I SHIFT) is considered as ONE JOB i.e. for one day. (ii) Contractor has to arrange required number of labours, appropriate mechanized equipment, tools, all consumables supplied Vide Annexure–A are to be used for the work (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., are to be used for the work. The rate quoted is deemed to include for the same. (iii) Contractor has to keep record for establishing satisfactory performance of job, on daily basis, obtaining necessary certification from the house keeping in charge. (iv) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p>	Job	365		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
2	<p>Cleaning of water closets, urinals, washbasins, water troughs, bathrooms, flooring and dados by using mechanized cleaning equipment like HP 250A high pressure water jet cleaner & removal of blocks if any for smooth flow of sewage in toilets by using detergent / disinfectants etc., as specified in Annexure – B.</p> <p>Three times in I shift (7.00 AM to 3.00 PM), Two times in Second shift (3.00 PM to 11.00 PM) and One time in III shift (11.00 PM to 7.00 AM) (Total six times a day) all as specified and directed by Administrator/CMO at the following areas :</p> <ol style="list-style-type: none"> 1. Wards No. 28 to 68 2. ICU 3. Toilet in Casualty 4. VIP & VVIP rooms <p>NOTE :</p> <p>i) Cleaning of toilets in all respects for the entire area SIX TIMES IN THREE SHIFTS is considered as ONE JOB i.e. for one day.</p> <p>ii) Contractor has to arrange required number of labours, appropriate mechanized equipments, tools, all consumables supplied Vide Annexure–A are to be used for the work (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., are to be used for the work. The rate quoted is deemed to include for the same.</p> <p>iii) Contractor has to keep record for establishing satisfactory performance of job, on daily basis, obtaining necessary certification from the house keeping in charge.</p> <p>iv) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p>	Job	365		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
3	<p>Cleaning & mopping floors manually Three times in I shift (7.00 AM to 3.00 PM), Two times in Second shift (3.00 PM to 11.00 PM) and One time in III shift (11.00 PM to 7.00 AM) (Total 6 times in a day) and including cleaning of medical gages , furniture like cots, tables, window panes, walls & ceilings etc., manually in the all above areas as specified and directed by Administrator/CMO at the following areas:</p> <ol style="list-style-type: none"> 1. Internal wards from ward No 28 to 68. 2. Casualty/Critical care unit. 3. OT, ICU & Recovery room. 4. Pathology Lab 5. VIPs Room 6. X-Ray Room 7. Blood Bank <p>NOTE:</p> <p>i) Cleaning and mopping the entire area during the day (i.e. Six times) in the above said area and cleaning of medical gages , furniture etc., is considered as ONE JOB.</p> <p>ii) Contractor has to arrange required number of labours, appropriate tools, all consumables supplied Vide Annexure –A are to be used for the work (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., are to be used for the work. The rate quoted is deemed to include for the same.</p> <p>iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from housekeeping in charge.</p>	Job	365		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
4	<p>Cleaning & mopping floors of all the areas including corridors and sit outs in Medical center by using detergent / disinfectants etc., 3 times in 1 shift (Total 3 times in a day) manually and including cleaning of medical furniture like cots, tables, window panes, walls & ceilings once in a day etc., manually in the above areas all as specified and directed by administrator/CMO in the following areas :</p> <ol style="list-style-type: none"> 1. Medical centre old OPD (From Room No.2 to 20) 2. New OPD including Doctors room & Examination room. 3. CMO Room 4. OT & Recovery Room 5. Card counter (Inside / Outside). 6. E-14 Stores (old card counter) 7. Injection Room 8. Stores 9. Pharmacy 10. Micro-biology Room 11. Blood Bank / ICTC Room. <p>NOTE:</p> <ol style="list-style-type: none"> i) Sweeping, cleaning and mopping the entire area during the day Three times in the above said area is considered as ONE JOB ii) Contractor has to arrange required number of labours, appropriate tools, all consumables supplied Vide Annexure –A are to be used for the work (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., are to be used for the work. The rate quoted is deemed to include for the same. iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable. iv) Contractor has to keep record for establishing satisfactory performance of job, on day to day basis, obtaining necessary certification from housekeeping in charge. 	Job	365		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
5	<p>Maintenance of First-Aid Centres assigned by carrying out assigned job by Duty Doctor, assisting the Paramedical staff etc., in duty hours all the 3 shifts. Cleaning & mopping by using detergent / disinfectants etc., 3 times in 1 shift , 2 times each 2nd & 3rd shifts in a day, manually and including cleaning of medical furniture like cots, tables, window panes, walls & ceilings once in a day etc., manually in the above areas all as specified and directed by administrator /CMO in the following areas :</p> <p>First Aid Centre's</p> <p>a) EM division – 5 Nos. (5 shifts) b) H&P - 3 Nos. (3 shifts) c) RC UNIT-II - 1 Nos. (1 shift.)</p> <p>NOTE:</p> <p>i) Carrying out the above specified works during a day is considered as ONE JOB. ii) Contractor has to arrange required number of labours, appropriate tools, all consumables (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., supplied Vide Annexure –A are to be used for the work. The rate quoted is deemed to include for the same. iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable. iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from housekeeping in charge</p>	Job	301		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
6	<p>Upkeeping of Medical Centre by carrying out works like sweeping of all the areas outside the Medical center, Card counter, OPD, including removal of debris at all areas 2 times in a shift (Total 2 times in a day) by manually all as specified & directed by the administrator /CMO.</p> <p>Note: (i) Sweeping & cleaning the entire area during the day i.e. two times in the above said area is considered as ONE JOB.</p> <p>(ii) Contractor has to arrange required number of labours, appropriate mechanized equipments, tools, all consumables (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., supplied Vide Annexure –A are to be used for the work. The rate quoted is deemed to include for the same.</p> <p>(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from housekeeping in charge.</p>	job	365		
7	<p>Washing of floors of all the areas in Medical center, OPD by using detergent/disinfectants etc., once in a week manually/mechanized in the areas all as specified and directed by Administrator / CMO.</p> <p>NOTE : (i) Washing entire area once in a week in the above said area is considered as ONE JOB.</p> <p>ii) Contractor has to arrange required number of labours/machines, appropriate tools, all consumables (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., supplied vide Annexure –A are to be used for the work. Rate quoted deemed to include the same</p> <p>iii) Non performance of job in any area will lead to deduction proportionately from bills payable.</p> <p>iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from housekeeping in charge.</p>	Job	52		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
8	<p>Cleaning of over head tanks/Elevated Masonry / RCC / PVC Sintex tanks once in a week in Medical center using bleaching powder @ 200 gms / 1000 liters capacity of tank etc., complete all as directed & specified in the following locations without disturbing normal water supply and ensuring the filling tanks after cleaning at Medical Centre :</p> <p>i) PVC Sintex tank: (2000 liters – 1 no., 1000 liters – 2 Nos., 3000 liters - 1 No., 5000 liters – 1No.) ii) Masonry tank: (4000 liters – 2nos. 1600 liters- 2 nos., 2400 liters – 1 no., 750 liters – 2 nos.) Masonry tanks (1750 litres – 2 nos.) Masonry tub (700 liters – 1 no.)</p> <p>Note : (i) Cleaning of all tanks in the above said areas once in a week is considered as ONE JOB. (ii) Contractor has to arrange required number of labours, appropriate tools, all consumables (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., supplied Vide Annexure –A are to be used for the work. The rate quoted is deemed to include for the same. iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable. iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from housekeeping in charge.</p>	Job	52		
9	<p>Maintenance of park /Garden inside medical centre premises by removing weeds, watering daily applying manures whenever directed, removing unwanted branches for well growth of plants, garden, planting of saplings etc. all as directed & specified by the Administrator/CMO. Approximate area of park: 4200 Sq.M No. of Plants: 200 approximately No. of trees : 30 to 40 approximately Potted planted 100 approximately.</p>	Job	12		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
	<p>Note : (i) The well maintenance of the park in the above said area in one month is considered as one job.</p> <p>(ii) Contractor has to arrange required no. of labours for the work to be carried out manually including cutting, trimming, disposal of unwanted vegetations to the directed place etc.</p> <p>(iii) Watering and maintenance of lawn to be done on daily basis.</p> <p>(iv) Non performance of above job in any area specified, will lead to deduction in the bill proportionate at the area in which park is not maintained.</p> <p>(v) Contractor to organize required labour, tools for maintenance of gardens & parks with necessary manures like sheep dung, urea etc., chemicals & medicines as required etc., all as specified & directed.</p> <p>(vi) Watering of potted plants located at various locations in Medical centre also needs to be done as & when required.</p>				
10	<p>Making arrangements for planting of tree saplings during VIP/VVIPs visit by making a pit in the required area, beautifying the area by using red earth, sand etc., shifting the required plant from Nursery to the spot, filling manure etc. in the pit, removing extra earth from the premises etc., with necessary minor works to make the planting function successful.</p> <p>Note : (i) Required Plant will be provided by BEML & contractor has to quote only for labour. ii) Planting of sapling either one or more during the function is considered as One JOB. iii) Contractor has to arrange for required red earth, sand, manure etc for the work & the rate quoted shall deemed to include for the same.</p>	Job	4		
11	<p>Disinfection & Sterilization of OT by fumigation & Fogging of Minor OT (of area 22.50 Sq.M) & Major OT (of area 57.00 Sq.M) daily after the closing of I shift by properly closing all the ventilation outlets etc., complete all as directed & specified by the OT I/C.</p>	Job	301		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
	<p>Note:</p> <p>i) The machine & medicine required for fumigation will be issued by Medical centre at free of cost.</p> <p>ii) Contractor to quote only labour charges for fumigating in both Major & minor OT once in a day.</p> <p>iii) Fumigation carried out once in a day is considered as ONE Job.</p>				
12	<p>Disinfection & Sterilization of wards (varies from 2 bed – area 9.00 Sq.M to 8 bed – area 43.00 Sq.M) and other any specified areas as and when needed as directed by CMO/RMO by properly closing all the ventilation outlets etc., complete all as directed & specified by the OT I/C.</p> <p>Note:</p> <p>i) The machine & medicine required for fumigation will be issued by Medical centre at free of cost.</p> <p>ii) Contractor to quote only labour charges for fumigating in ward for one time</p> <p>iii) Fumigation carried out one time will be considered as ONE job.</p>	Job	100		
13	<p>Supplying and providing 4 to 5 Naphthalene balls in each sanitary fittings as and when required to maintain hygienic condition in all the washrooms in Medical centre, Approximate No. of toilet – 40 , No. of urinals – 18, No. of wash basins – 98)</p> <p>Note:</p> <p>i) Carrying out of above work per week is considered as ONE job.</p> <p>ii) Contractor has to arrange required number of labours for the above works an the quoted rate is deemed to include for the same.</p> <p>iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>iv) Contractor has to keep record for establishing satisfactory performance of job, on weekly basis, obtaining necessary certification from housekeeping in charge.</p>	Job	52		

Sl No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
14	<p>Supplying and providing Odonil cakes once in a month in all the toilets of Medical centre, first Aid centers. No. of toilets : 54 Nos.</p> <p>Note:</p> <p>i) Carrying out of above work per week is considered as ONE job.</p> <p>ii) Contractor has to arrange required number of labours for the above works and the quoted rate is deemed to include for the same.</p> <p>iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>iv) Contractor has to keep record for establishing satisfactory performance of job, on weekly basis, obtaining necessary certification from housekeeping in charge.</p>	Job	12		
15	<p>Sweeping the Roof/Chejja areas & cleaning all rain water down take pipe outlets for easy flow of rain water and removing the debris as and when required from the roof areas of entire Medical centre area as specified and directed by the Administrator/CMO.</p> <p>Note:</p> <p>i) Carrying of the above job in a period of ONE month is considered as ONE Job.</p> <p>ii) Contractor has to arrange required number of labours, appropriate tools for the work. The rate quoted is deemed to include for the same.</p> <p>iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>iv) Contractor has to keep Record for establishing satisfactory performance of job, on day to day basis, obtaining necessary certification from housekeeping in-charge.</p>	Job	52		
16	<p>Collection of garbage in dustbin provided in all the wards, administrator /RMO/CMO'S Office rooms, Computer Room, stores, pharmacy, X-ray Lab , Blood Bank, toilets, Doctors room etc. and removal of all Bio- medical wastes from OT in Medical centre, First Aid Centre and handing over the Bio medical waste to M/s MEERA</p>	Job	150		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
	<p>ENVIROTECH,BANGALORE once in 2 days. The hazardous waste to be sent to salvage stores as and when required. General waste to be disposed as directed on daily basis.</p> <p>Note:</p> <p>i) The dustbins provided in all the rooms, medical wastes from OT s etc., have to be collected and handed over to specified agency; Work carried out once in two days will be considered as ONE JOB.</p> <p>ii) Contractor has to arrange required number of labours, appropriate tools for the work. The rate quoted is deemed to include for the same.</p> <p>iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from housekeeping in charge.</p>				
17	<p>Removal of cobwebs in entire Medical Centre building & First Aid Centres by using mechanized equipments like GS82 Heavy duty Dry vacuum cleaner as specified in Annexure – B to maintain hygienic conditions.</p> <p>Note:</p> <p>i) Carrying out of above work once in a week is considered as ONE job.</p> <p>ii) Contractor has to arrange required number of labours and mechanized equipment required for the work.</p> <p>iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from housekeeping in charge.</p>	Job	52		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
18	<p>Arrangement for Bed making & Cleaning of cupboards, lockers etc in the wards every day by ward boys in all the Three Shifts, throughout the year, all as specified and directed by Administrator / CMO at the following Locations :</p> <p>01. Male Medical ward 02. Female medical ward 03. Children's Annexure. 04. Post Natal Ward 05. D Ward 06. Labour ward. 07. ICU & CCU 08. VIP 09. VVIP 10. Casualty Complex. 11. Incubator Room 12. Eye OPD 13. General Medical OPD 14. Ortho OPD</p> <p>Note:</p> <p>i) Carrying out the above work as required in all the three shift is considered as ONE Job. ii) Contractor has to arrange required number of labours & necessary items like bed cover, pillow cover etc. required will be provided by BEML. iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable. iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.</p>	Job	365		
19	<p>Shifting of patients to X-RAY, Lab, Labour room, Physio Therapy , ECG, Operation Theatre etc., and assisting the nurse for positioning the patient for getting the service, and moving the patients back to ward in wheel chair, trolley etc. all as specified by the in -charge.</p> <p>Note :</p> <p>i) Carrying out the above work as required in all the THREE shift is considered as ONE Job. ii) Contractor has to arrange required number of</p>	Job	301		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
	labours for the work. iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable. iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.				
20	Cleaning, preparing, packing & Sterilizing of articles & dressing materials for Autoclaving etc ., throughout the year and all as specified by the concerned in –charge. Note: i) Carrying out the above work as and when required in all the THREE shift is considered as ONE Job. ii) Contractor has to arrange required number of labours for the work. iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable. iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.	Job	301		
21	Assisting of midwife for bathing of babies – All as specified by the concerned in –charge throughout the year. Note: i) Carrying out the above work as and when required in all the three shift is considered as ONE Job. ii) Contractor has to arrange required number of labours for the work. iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable. iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.	Job	153		

Sl No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
22	<p>Giving Bed pan & Enema to patients on doctor's advice- as specified by the concerned in –charge.</p> <p>Note : (i) Carrying out the above work as and when required in all the Three shifts is considered as ONE Job.</p> <p>(ii) Contractor has to arrange required number of labours.</p> <p>(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>(iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.</p>	Job	365		
23	<p>Assisting the Physiotherapist in Physiotherapy room on an average there are about 30 patients (Approx) who are to be assisted daily for physiotherapy from 8.30am to 4.30pm on every day. all as specified by the concerned in –charge</p> <p>Note : (i) Carrying out the above work as required in the I shift is considered as ONE Job.</p> <p>(ii) Contractor has to arrange required number of labours for the work.</p> <p>(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>(iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.</p>	Job	301		
24	<p>Assisting the X-ray Technician in X-room (Manual / CR System) as specified by the in–charge.</p> <p>Note : (i) Carrying out the above work as and when required in all the Three shift is considered as ONE Job.</p> <p>(ii) Contractor has to arrange required number of labours.</p> <p>(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly</p>	Job	301		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
	basis, obtaining necessary certification from Administrator/Concerned In charges.				
25	<p>Assistance to doctors in all OPD blocks including Dental OPD has to be done from 8-30 AM to 4-30PM which includes regulating movements of patients into the consulting room and also assisting the doctors for carrying medical apparatus etc., all as specified by the in –charge.</p> <p>Note : (i) Carrying out the above work as and when required in all the I shift is considered as ONE Job.</p> <p>(ii) Contractor has to arrange required number of labours for the work.</p> <p>(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>(iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.</p>	Job	301		
26	<p>Assistance of doctors in First Aid Centre : Work involves assistance of doctors in all the shifts, which includes regulating movements of patients into the consulting room and assisting the doctors for carrying medical apparatus and cleaning the apparatus etc. all as specified by the concerned in –charge in the following Areas :</p> <p>First Aid Centre : 1. EM Division 2. H&P Division 3. RC Unit-II</p> <p>Note : (i) Carrying out the above work as and when required in all the Three shifts is considered as ONE Job.</p> <p>(ii) Contractor has to arrange required number of labours for the work.</p> <p>(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>(iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator / Concerned In charges.</p>	Job	301		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
27	<p>Assisting in Receiving & Dispatch of Materials like cylinders, Medicines and other goods required for medical centre on day to day basis all as specified by the in-charge.</p> <p>Note : (i) Movement of Cylinders, Medicines and other goods.</p> <p>(ii) Arrangement of Medicines in Stores and Pharmacy.</p> <p>(iii) Shifting of Oxygen Cylinders and medicines required at all the areas in Medical Centre.</p> <p>(iv) Transporting Cylinders for re-filling centres.</p> <p>(v) Carrying out the above work as and when required in all the Three shift is considered as ONE Job.</p> <p>(vi) Contractor has to arrange required number of labours.</p> <p>(vii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>(viii) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.</p>	Job	150		
28	<p>Dispatch of dead bodies for last rites.</p> <p>Preparation of dead bodies for last rites before handing over to the families and Transporting from the Mortuary to Hearse Van and assisting in delivering the dead body.</p> <p>Note : As and when the death case occurs, assistance has to be provided by utilizing minimum 4 No. labourers as and when the situation arises.</p> <p>i) Carrying out the above work as and when required covering all the Three shifts is considered as ONE Job.</p> <p>ii) Contractor has to arrange required number of labours for the work.</p> <p>iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly</p>	Job	32		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
	basis, obtaining necessary certification from Administrator / Concerned In charges.				
29	Maintenance of canteen/coffee room and assisting in Receiving & serving of food / coffee / tea / snacks in the canteen, washing of utensils and one labour to be posted at Pathology Lab of Medical Centre on day-to-day basis all as specified by the concerned in-charge. Note : (i) Carrying out the above work as & when required in all the three shift is considered as ONE Job. ii) Contractor has to arrange required number of labours for the work. iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable. iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.	Job	365		
30	Assisting the Stores (E-14), personnel in shifting the medicines on receipt, checking the medicines / shift the medicines to E-15 store (pharmacy) from E-14 stores for disbursement of the same . Note : (i) Contractor has to arrange required number of labours for the work. (ii) Non performance of above job in any area will lead to deduction proportionately from the bills payable. (iii) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator / Concerned In charges.	Job	301		
31	Assisting permanent lab technician at laboratory department/Blood bank in conducting the blood investigations / collecting the blood samples at First aid centers and other lab related activities. Note : (i) Contractor has to arrange required number of labours for the work. ii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.	Job	301		

SI No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
	iii) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator / Concerned In charges.				
32	<p>Fogging of Hospital & it's Premises thrice in a day as instructed by in-charge by using suitable Fogging machines & using appropriate alcohol based disinfectants in the proportion of 2% (100ml in 5 Litres).</p> <p>Note : (i) Fogging of Hospital & it's premises THREE TIMES IN A DAY is considered as ONE JOB.</p> <p>ii) Contractor has to arrange required number of labours, appropriate mechanized equipments, tools, all consumables supplied vide Annexure-A are to be used for the work (use eco-friendly chemicals). The rate quoted is deemed to include for the same.</p> <p>iii) Contractor has to keep record for establishing satisfactory performance of job, on daily basis, obtaining necessary certification from the house keeping in charge.</p> <p>iv) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p>	Job	365		
33	<p>Assisting the staff nurse in personal care of the female patients (AYAH'S JOB) I as specified by the Concerned In charge.</p> <p>Note : i) Carrying out the above work as required in all the three shifts is considered as ONE Job.</p> <p>ii) Contractor has to arrange required number of labours for the work.</p> <p>iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.</p> <p>iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.</p>	Job	365		
Total (T) Rs.					
L-1 will be decided based on the sum total (T) of SI No 1 to 33.					
END OF BOQ					

Annexure – A**6. List of Materials to be Supplied**

Sl No	Description	UoM	Qty	Unit Rate In Rs	Extended Value in Rs
a	b	c	d	e	f = d x e
1	Compound phenol	Ltr	1200		
2	Floor scrubbing brush	Nos	12		
3	Floor wiper (squeezer) 15" heavy duty	Nos	120		
4	Glass cloth	Nos	240		
5	Hand gloves - rubber	Nos	240		
6	Hard (coconut) brooms	Nos	480		
7	Mop cloth -big size	Nos	360		
8	Mop Refill	Nos	180		
9	Plastic spray gun.	Nos	12		
10	Scotch Bite (Birla 3M) pad- Big(4"x6")	Nos	60		
11	Soft broom - special quality	Nos	120		
12	Soap oil	Ltr	900		
13	Vim powder - 1 Kg. pkt.	Nos	60		
14	Cob web stick - Nylon	Nos	12		
15	Toilet brush - nylon - round	Nos	180		
16	bleaching powder	Kg	60		
17	Naphthalene Balls	kg	30		
18	Odonil cake	Nos	720		
19	Urinal cake	Nos	240		
20	Harpic	Nos	120		
21	Toilet brush (small)	Nos	120		
22	Colin	Nos	60		
23	Life Boy soap (Big)	Nos	120		
24	Room Spary	Nos	120		
25	Face Mask	Nos	600		
26	Gum Boot	Pairs	12		

NOTE :

(1) All the above items specified above are to be supplied by the contractor and the quoted rate shall deemed to include for the same.

(2) All consumables supplied Vide **Annexure –A** are to be used for the work (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., are to be used for the work. The rate quoted is deemed to include for the same.

(3) The quantity considered is for annum. The Quantity required per month as specified by the user is to be supplied by the contractor for carrying out the day-to- day work. However all the above listed items are to be supplied with in the pendency of contract in accordance with the user's requirement.

Signature of Contractor

Annexure –B**7. Equipment to be used for Mechanised House Keeping**

SI No	Description of the Machine	Qty	Purpose
1	GS82 Heavy DutyDry Vacuum Cleaner Make :Eueka Forbes Ltd /Nilfisk Advance or equivalent with accessories. Air flow – 90 Lit/sec Suction power – 430 W Container capacity – 46 Ltr Filter area – 6600 Cuf Used for blowing – yes	1 No	Cleaning of heavy dirt areas, leaves dust etc. (For Sch. item no. 18 in BOQ)
2	HP 250A High Pressure Water Jet Cleaner Make : Eureka Forbes Ltd / Nilfisk Advance or equivalent with accessories. Pump pressure – 145/2105 bar/psi Turbo pressure – 190/2755 bar/psi Water quantity – 600 ltr/hr Max. temp inlet water – 60° C Power Consumption – 2.9 KW Weight – 29 Kg LxWxH – 346 X 450 X 1000 mm	1 No	Cleaning of floors toilets, roads etc. (For Sch. item no. 1 & 2 in BOQ)
3	Grass Cutting machine	1 No	For cutting the grass in and around BEML Medical Center, KGF.

Signature of Contractor

AGM – CP
EM Division,
BEML Ltd – KGF.

END OF DOCUMENT