

BEML LIMITED

No.23/1, "BEML Soudha", 4th Main Road, S.R. Nagar, Bangalore - 560 027.

TENDER NOTICE

Ref: CM/Ball point pens/2020

Dt.23.09.2020

Dear Sir,

Please submit your lowest quotation for supply of the following items, **before 2.00 PM on 08/10/2020**

Sl.	Description	Qty
1)	Supply of Slim Ball Point Pen with sturdy metal cap and metal push button writing colour Writing colour blue (Montex / Reynolds / Flair / Parket / Equivalent) with BEML Logo printed in the range of Rs.75/-	150 Nos.
Note : One sample of Slim Ball Point Pen to be submitted along with your quotation to be reached in our office before the closing date.		

Terms & Conditions.

- 01) Price to be quoted in Indian Ruppes only.
- 02) **Payment** : 60 days credit.
- 03) **Delivery** : The item is urgently required within 15 days from the date of placement of Purchase Order.
- 04) **Indicate all applicable taxes & duties separately.**
- 05) **FAX/E-mail quotations are not accepted**
- 06) Liquidated Damages (LD) : Shall be applicable at 0.5% per week or part there of, upto a maximum of 5.0% of the total value for delayed supplies beyond the delivery dates.
- 07) Please note that the quotation reaching our office after the specified time will be ignored.
- 08) The price quoted should be **FOR Destination** & including packing & forwarding to above address.
- 09) The quoted price should be valid for atleast a period of 90 days from closing date of tender
- 10) BEML Ltd need not necessarily accepted the lowest offer.
- 11) Offers not confirming to the above terms are liable to be rejected.
- 12) Canvassing by tenderers in any form including un-solicited letters on tender submitted or post tender correction, shall tender their tender for rejection.
- 13) Quotation to be submitted duly sealed and supercribed as : **Enquiry No.CM/Ball point pens/2020 Dt.23/09/2020 / Closing at 2.00 PM on 08/10/2020**
- 14) The quotation should be dropped in the tender box placed in the Corporate Materials Department (Room No.1) at the above address.

Kindly Note :-

- a) **If payment terms are not accepted / stated in the quote, it will be considered as per terms and conditions of the tender notice.**
- b) **If taxes are not mentioned separately in the quote, it will be considered as the price quoted is inclusive of all taxes.**
- c) **If validity of the offer is not mentioned in the quote, it will be considered as per terms and conditions of the tender notice.**
- d) **If mimimum delivery schedule is not mentioned in the quote, it will be considered as per terms and conditions of the tender notice.**

Yours faithfully,
for **BEML LIMITED**

Manager
(Corporate Materials)