

BID NO: BEML/MKC/HEALTH PROVISIONS/LICENSE/2019-20/001

BEML LIMITED,
(A Govt. of India undertaking)
KOLKATA-700088

BID NO. BEML/MKC/HEALTH PROVISIONS/LICENSE/2019-20/001

INDEX SHEET

Sub: Rate Contract for compliance of Health Provisions under the West Bengal Factories Rules, 1958, in the Factory Premises of BEML Taratala Complex.

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SD/-

REGIONAL MANAGER,
BEML, RO-Kolkata

SIGNATURE OF CONTRACTOR(S)

Contd...2

TENDER NOTICE.

Tenders for the following work are invited by the Regional Manager, BEML Ltd., Kolkata in **TWO BID SYSTEM (manual mode)** from eligible reputed firms/contractors of appropriate class, registered with CPWD/MES/P&T/State PWD/Public Sector Undertakings/Railways/PHED etc.

Description of Contract	Rate Contract for compliance of Health Provisions under the West Bengal Factories Rules, 1958, in the Factory Premises of BEML Taratala Complex.
Scope of Work	Annexed as "Scope of Work"
Period of Contract	2 Years extendable for further 2 years on mutual consent.
EMD	Rs.2000/- in the form of 'DEMAND DRAFT or BANKER'S PAY ORDER from any reputed Bank drawn in favour of M/s. BEML Limited, Kolkata, towards Earnest Money Deposit.
Mode of Tendering	Notified through e-mode on bempl website i.e. www.bemplindia.in Bids are to be submitted manually in TWO BID system in hard copy at our Regional Office at 35/1A, Taratala Road, Kolkata-88.
Last date & time for submission of Bids personally or last date of receipt of Bids by post.	19.12.19 @ 15.00 hrs.
Date & time of opening of Technical Bid	19.12.19 @ 16.00 hrs.
Nature of Tender documents	Two Bid system (Technical & Commercial) in specified format in Manual Mode.
To download the tender documents please proceed as under: <ol style="list-style-type: none">1. www.bemplindia.in2. click on tender3. download the tender under REGIONAL & DISTRICT office	

For eligibility criteria and details please refer page 8-9 of this tender Document, please visit website www.bemplindia.in or contact office address, Regional Manager, 35/1A, Taratala Road, Kolkata -700088

NOTE (Important)

1. If the date of tender opening falls on holiday, the Tender will be opened on the next working day.
2. In case if minimum 03 (three) bids are not received within closing date & time, the Bid submission end date will be extended initially for 02 (two) days and if still not received or if single bid is received, the Bid submission end date will be extended by another 05 (Five) days for enabling more number of bidders to participate.
3. There will be no physical / manual sale of the Tender document.
4. There is no tender fee and the bidders can download the tender document free of cost.
5. Bidders are advised to download the complete set of the Tender documents, including the tender details.

**SD/-
MANAGER
HRD
BEML, RO-Kolkata**

BID NO: BEML/MKC/HEALTH PROVISIONS/LICENSE/2019-20/001

BEML LIMITED

(A Govt. of India undertaking)

35/1A, Taratala Road Kolkata – 700088

Telephone: 033-24015287

Fax: 033-24015288

BID NO: BEML/MKC/HEALTH PROVISIONS/LICENSE/2019-20/001

Dear Sir(s).

Sub: Rate Contract for compliance of Health Provisions under the West Bengal Factories Rules, 1958, in the Factory Premises of BEML Taratala Complex

BEML limited invites quotations through manual **mode**, for the subject work in **TWO BID system**. One set of tender documents in respect of the above subject work is attached herewith. Please note that the tenders to be submitted through manual mode only. Details like date of submission of tender, opening of Technical Bids are mentioned at page 01. The period of contract is 2 years and the same contract can be extended for further 2 years or part thereof on mutual acceptance. **For details please refer (a) Instruction for Bid submission page no 13-14 in this NIT (b) Tender notice**

1. Detailed Scope of Work has been elaborated in Annexure named "Scope Of Work" of the tender document. The bidders or their representatives may visit our Regional Office at Kolkata, between 9.30 AM to 5.30 PM on working days (i.e from Monday to Saturday except holidays) for acquainting themselves with the site conditions, requirements & scope of work before submission of the Offer.
2. You are requested to submit the 'BANK DRAFT' or BANKER'S PAY ORDER towards EMD along with Technical bid only. In case of non-receipt of EMD the bid will be summarily rejected.
3. **Please note that Contractor should have their own ESI/PF code nos. The successful tenderer should submit their ESI/PF Code Nos. The tenderer who doesn't have their own ESI/PF code (if applicable) will be summarily rejected.**
4. Successful tenderer is required to submit periodical returns to our HRD department ensuring PF & ESI coverage for their staff and also third party insurance and workmen compensation to be made.
5. Tenderers shall attach along with their tender a certified true copy of Power of Attorney in favour of signatory of the tender documents.
6. Tenderers are also requested to attach their returns submitted to Income tax for the last three years, if this has not already been submitted, at least 15 days before opening of tender.
7. This letter shall form part of the contract and shall be returned duly signed and attached along with Technical Bid through Manual mode along with the tender documents.
8. The tenders should conform to our specification and conditions in every details and any tenders not conforming to our specifications and conditions are liable to be summarily rejected.
9. Quotations other than those called for in the enclosed tender forms are liable for rejection.

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10. Successful tenderer is required to execute contract agreement on appropriate stamp paper incorporating standard conditions.
11. The accepting officer reserve the right to place order as a whole or part of any item only as deemed fit.
12. In case, the contractor/firm after quoting, withdraw from the tender or refuse/delay in commencing the work or stop the work abruptly, their EMD/PEMD/ SD, as the case may be, will be forfeited.
13. Tenderers shall inspect the work spot/site and obtain all information required and satisfy themselves before submission of tender. Ignorance of the site condition shall not be entertained by BEML at later date. The details have to be obtained if required from the Chief of HRD, BEML Ltd., Kolkata before quoting of the tenders.
14. The tenderers are requested to note that their past performance of the contract specially with regard to the timely completion of the works will be given due weightage at the time of finalization of the tender.
15. **Security Deposit:** The successful bidder will require to submit an amount of 10% of total contract value for one year as interest free security deposit in form of DD / Pay Order / FD from any scheduled Bank of India. The SD so deposited will be refunded / returned to the contractor after successful completion of initial contract of 2 years after adjusting the dues against penalty, losses etc., if any. In case of further extension of the contract, the contractor will require either to resubmit the SD before commencement of the job under extension.

In case of non-submission of SD, BEML reserves rights to held 10% of one year contract value from the invoices submitted the contractor and held as Security Deposit.

16. **Delivery:** Each schedule work must be completed within stipulated time as explained in scope of work failing which penalty will be imposed on the contractor as explained in penalty clause.
17. **Payment:** Please note that our term of payment is 100% payment on 30th day for MSEs & for others on 60th day from the date of receipt of original bill ALONG WITH Original certificate at Regional Office BEML Taratala subject to inspection and acceptance of materials/ service. Bidders not agreeing with above terms, the quotations will be suitably loaded with applicable cash credit interest while evaluation of.
18. **Penalty:** A penalty will be levied against delay in completion of every scheduled work as the rate of 0.1% of rate finalized for the particular schedule each time.
19. **FORE-CLOSURE OF CONTRACT:** IF at any time after acceptance of the tender/contract BEML decide to abandon or reduce the scope of work for any reason whatsoever, the BEML RO Kolkata shall give notice in writing to that effect to the Contractor. The compensation if any payable for such foreclosure of work will be discussed mutually between BEML and the contractor and settled after taking into consideration the loss suffered by the Contractor on account of foreclosure of the contract. The Contractors shall have no claim to any payment of compensation or otherwise, whatsoever, on account of any profit or advantage which he might have derived consequent on foreclosure of the whole or part of the works. BEML shall have the option to take over the contractors materials or any part thereof either brought to the site or for which the contractor is legally bound to accept the delivery from the suppliers.

20. SECRECY:

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1. All the information, know-how, technical data, specification and drawing models or specimens furnished by BEML for the purpose of or in connection with the manufacture and supply of the stores hereby tendered constitute the property of BEML and the supplier shall keep them in strict confidence and he shall not divulge the same to anyone else except under the Authority and for the purpose of BEML. All such documents, data, drawing, models and specimens are the property of BEML and shall be returned when done with or when demanded by BEML.

(ii) The supplier shall not supply the material ordered by BEML to anyone else other than BEML and shall not disclose any initiations, development or adaptations thereof to anyone.

(iii) BEML shall be entitled to prevent a breach of the above and claim damages in case of breach.

In case of non-performance , BEML will have to take procurement action at you risks and cost apart from levy of liquidated damages.

20. Jurisdiction:

Any legalities shall be under jurisdiction of Bengaluru Karnataka.

Special Note :

1. Tax such as Income Tax etc., payable from time to time as applicable for works contract shall be borne by the contractor and shall be recovered from the contractor's bills and the price quoted shall be firm and inclusive of all such taxes throughout currency of the contract/work order. No amount shall be reimbursed on account of taxes or whatsoever may be.
2. The Quote shall be Exclusive of GST applicable.

This forms the part of the tender document.

Thanking you,

Yours faithfully,

for BEML, LIMITED.,

sd/-

**MANAGER
HRD
BEML, RO-Kolkata**

**SIGNATURE OF CONTRACTOR(S)
WITH SEAL**

BEML LIMITED
(A Govt. of India undertaking)
35/1A, Taratala Road Kolkata – 700088

Sub: Rate Contract for compliance of Health Provisions under the West Bengal Factories Rules, 1958, in the Factory Premises of BEML Taratala Complex.

SCOPE OF WORK

Beml Limited is operating a Regional Office at 35/1A, Taratala Road, Kolkata – 700088. Regional Office, Service Centre and Stores are centrally operated from RO Kolkata at Taratala Complex. West Bengal Factories Rules, 1958 is forceable at our Service Centre establishment situated within the premises. The health Provisions West Bengal Factories Rules, 1958 are coming under the ambit of the Public Health Engineering Directorate, Govt. of West Bengal, which supervises the compliance of those provisions and make statutory health survey in any factory in the State. In compliance with the said provisions, following jobs need to be undertaken:

Schedule.	Details of Work	Frequency	Applicable Rule/Act
A	Entire activity of Desludging of two industrial septic tanks situated in the complex, Removal of solid sludge to the Pit, Cleaning of inspection Pit, Covering of dumping pit with earth / suitable material in proper Manner. Obtaining Test report of effluent coming out from Two septic tank from concerned Govt. Authority.	Once in 12 months.	Rule 36,37,38,39,40 & 41 of West Bengal factories Rule 1958 and PHED.
B	Entire activity of White / Colour – Washing of latrines and urinals inside the premises of RO Kolkata as per Rule 42 of WB Factory Rules 1958.	Atleast Once in period of 4 months (Thrice in 12 months)	Rule 42 of West Bengal factories Rule 1958.
C	Entire activity of Cleaning of water storage reservoirs, Water Sampling & obtaining Test Report for drinking water from WB PCB approved Lab/ PHED Lab	Twice in 12 months (After every 6 months as per PHED new regulation)	Rule 34 ,35 & 39 of West Bengal factories Rule 1958 & PHED.

.The successful bidder will require to deploy pollution free equipment or equipment certified for controlled pollution from competent authorities to execute the work.

.All tools and tackles required for the execution of the work will be provided by the successful bidder at no cost to BEML.

.The successful bidder will require to deploy necessary manpower for execution of the work at no cost to BEML.

.Each scheduled work must be completed within 45 working days from its starting time so as not to disrupt regular working of the organization. Any delay not accountable on BEML account, will attract penalty as detailed in penalty clause.

**BEML LIMITED
(A Govt. of India undertaking)
35/1A, Taratala Road Kolkata – 700088**

Sub: Rate Contract for compliance of Health Provisions under the West Bengal Factories Rules, 1958, in the Factory Premises of BEML Taratala Complex.

DETAILS OF TECHNICAL & COMMERCIAL BID

1. Technical bid should consist of :

a) Experience certificates, financial turnover, registration no. of PF, ESI, IT & GST **as detailed in the** requirements of Technical bid. All the certificates **should be Notary / Gazetted officer attested**. If the works are carried out in the private firms, TDS certificates issued by them are also to be attached & submitted along with Technical bid.

Note: The details are to be furnished in the format enclosed in Annexure.- I along with Technical bid.

b) **Please note that contractor should have their own ESI/PF code nos. The successful tenderer should submit their ESI/PF Code Nos.. The tenderer who doesn't have their own ESI/PF code nos. (if applicable) will be summarily rejected.**

c) EMD in the form of DD / BANKER'S PAY ORDER from any reputed bank drawn in favour of BEML Ltd, payable at Kolkata.

d) Contractor exempted from EMD shall attach Exemption Certificate from Competent Authority.

2. Commercial bid should consist of:

As per Annexure "A"-Price Bid

Sd/-

**MANAGER
HRD
BEML, RO-Kolkata**

BEML LINTIED, KOLKATA

Sub: Rate Contract for compliance of Health Provisions under the West Bengal Factories Rules, 1958, in the Factory Premises of BEML Taratala Complex.

ELIGIBILITY CRITERIA FOR TECHNICAL BID

In the Technical Bid, the firm have to furnish/upload the following details / documents with regard to their experience etc:

CREDENTIALS i.e. , EXPERIENCE / FINANCIAL STATUS ETC.

Intending Tenderer who meets the following eligibility criteria may quote for the tender.

1) Financial Position: Average annual financial turn over during the last 3 years ending **31.03.2019** should be at least **Rupees 12 Thousand**.

2) Experience: Contractor(s) should have experience of having successfully provided similar services as described in scope of work during last 3 years ending **31st March '2019** in any one of the following: (Copy of the satisfactory performance certificate to be submitted along with Technical Bid).

i) Three similar nature of works completed each costing not less than the amount 16.00 Thousand.

-or

ii) Two similar nature of works completed each costing not less than the amount 20.00 Thousand

-or

iii) One similar nature of work completed costing not less than the amount equal to 32.00 Thousand.

Note: The value of work completed will be reckoned excluding the GST component .

3) All necessary statutory requirement viz., ESI registration no., PF registration No., PAN No., GST registration No, company registration details and undertaking to submit required labour license before commencement of work against form V from BEML Shall be submitted.

4) EMD in original.

5) Entire tender documents duly signed by the contractor with remarks "Fully accomplishing the tender condition / requirement" along with the **Technical bid**.

The commercial bids of the contractors who have submitted the satisfactory documentary evidence for the above requirements will be opened. The commercial bids of other contractors ie. who does not qualify in the Technical requirements will not be opened.

This forms the part of tender documents.

Sd/-

**MANAGER
HRD
BEML, RO-Kolkata**

**Signature of Contractor(S)
With Seal**

BEML LIMITED, KOLKATA

Sub: Rate Contract for compliance of Health Provisions under the West Bengal Factories Rules, 1958, in the Factory Premises of BEML Taratala Complex.

Annexure – I

Sl. No.	Description (Requirements of Technical bid)	Amount in INR	Enclosure
1	Details of EMD of Rs.		No:
2	Financial turnover		
	2018-19		
	2017-18		
	2016-17		
	Average annual financial turnover during last 3 years (Minimum required 12 Thousand) Note: Attested copies of Audit report are to be furnished.		
	Description (Requirements of Technical bid)	Enclosure	
3	<u>Work experience.</u> Contractor(s) should have experience of having successfully provided similar services as described in scope of work during last 3 years ending 31st March '2019 as explained in the relevant clause.	Note: Attested copies of completion certificates are to be furnished.	
4	PF Registration No.:		
5	ESI Registration No.:		
6	IT PAN no.:		
8	GST no.:		
9	Company Registration details.		
10.	Labour license No/ undertaking to be furnished. (Undertaking to be submitted for obtaining labour license before commencement of work against form V from BEML)		

SIGNATURE OF CONTRACTOR(S) WITH SEAL

Clause No. 30 – CONTRACTORS LIABILITY AND INSURANCE:

From commencement to completion of the works, the contractor shall take full responsibility taking precautions to prevent loss or damage. He shall be liable for any damage or loss that may happen to the works or any part thereof. In addition, the contractor shall indemnify and keep the company indemnified against all losses and claims for injuries or damages to any person or any property whatsoever which may arise out of or in consequence of the construction works. For this purpose, the contractor shall take an insurance policy- **“CONTRACTORS ALL RISKS INSURANCE POLICY”** – to cover the risks, as per the conditions of the contract. The insurance policy has to be kept valid till the work is completed and the possession handed over to BEML. The policy will be taken at his cost showing BEML as the “Principal” to simplify the work in the matter of raising claims and settlement thereof.

Sd/-
MANAGER
HRD
BEML, RO-Kolkata

SIGNATURE OF CONTRACTOR(S)
WITH SEAL

GENERAL CONDITIONS

(UNDER WHICH THE WORKS HEREINAFTER DESCRIBED ARE TO BE PERFORMED)
the contract.

1. TENDER OR AGREED RATE :

THE contractor shall agree not to petition for revision of rates tendered for by him under any circumstances at any stage of the work, either during execution or when the final claims are settled.

2. TIME OF WORKING (APPLIES ONLY FOR FACTORY AREA) :

As the entry and exit of the workmen into the factory area is controlled by the Security Authorities of the BEML LIMITED, the contractor should strictly adhere to the timings of entry and exit, laid down by the authorities and the rates quoted are deemed to include for this provision.

3. THE tender shall remain open for acceptance for a period of **THREE (3) MONTHS** from the date on which the tenders are due to be submitted.

4. THE contractor shall visit the site to acquaint himself with site conditions and study the drawings and specifications in detail prior to tendering, and no claims will be entertained later on the ground of ignorance or otherwise of the conditions under which the work shall have to be executed.

5. CARE shall be taken in execution of work not to damage service lines etc., coming in the way of execution of scope of Work. If any damage is caused in the lines, the cost of replacing or repairs shall be borne by the contractor.

6. SECURITY DEPOSIT(SD) :

The successful tenderer shall be required to furnish security deposit for the fulfillment of contract and the amount shall be 10% of the value of the contract, to be paid by the contractor. No waiver can be allowed in this regard. Such security deposit shall not entail any interest payment on refund.

7. REFUND OF SECURITY DEPOSIT:

The above deposit, as the name itself signifies, shall be held as Security for performance of the contract. 100% of the Security Deposit shall be refunded without any interest to the contractor after 06 months of completion of the work.

8. **The inspection charges will be to the account of the vendors.**

**ANNEXURE-A
PRICE BID**

Value in Rs.

Schedule.	Details of Work	Frequency	UNIT RATE/ FREQUENCY	EXTENDED PRICE FOR TOTAL FREQUENCY
A	Entire activity of Desludging of two industrial septic tanks situated in the complex, Removal of solid sludge to the Pit, Cleaning of inspection Pit, Covering of dumping pit with earth / suitable material in proper Manner. Obtaining Test report of effluent coming out from Two septic tank from concerned Govt. Authority.	Once in 12 months.		
B	Entire activity of White / Colour – Washing of latrines and urinals inside the premises of RO Kolkata as per Rule42 of WB Factory Rules 1958.	Atleast Once in period of 4 months (Thrice in 12 months)		
C	Entire activity of Cleaning of water storage reservoirs, Water Sampling & obtaining Test Report for drinking water from WB PCB approved Lab/ PHED Lab	Twice in 12 months (After every 6 months as per PHED new regulation)		
T	TOTAL Basic extended value (Without GST)			
In words :				

- L-1 will be decide on the basis of lowest extended value.i.e.row “T”.

DETAILS OF PRE QUALIFICATION, TECHNICAL & COMMERCIAL BID

Sl. No.	Work Description	EMD Amount (In Rs.)	Last date for submission of Tenders technical & commercial	Similar Nature of Work
			Date of opening of pre qualification bid	
			Date of opening of technical bid	
			Date of opening of commercial bid	
1	Rate Contract for compliance of Health Provisions under the West Bengal Factories Rules, 1958, in the Factory Premises of BEML Taratala Complex.	Rs. 2000.00	19/12/2019 at 15:00 Hrs 19/12/2019 at 15:00 Hrs 19/12/2019 at 16:00 Hrs Date of opening the commercial bids will be intimated to only the technically qualified Tenderers/bidders.	As per NIT

Mode of submission and Documents

Sl. No.	Nature of Bid	Mode of submission	Documents required to be submitted by the bidder
A	Pre-qualification bid Envelope-I	1) Manual Mode through Hard copy that should reach The Manager(HR), BEML LIMITED, 35/1A, Taratala Road, Kolkata-700088.on or before 19/12/2019 at 15:00. 2) The sealed envelope of Prequalification bid will be opened on closing date 19/12/2019 at 15:00 Hrs in presence of the bidders, who wish to be present at the above venue. 3) Pre qualification bid received late on account of any reason whatsoever will be rejected.	1) EMD: Rs Rs. 2000.00 thousand by DD/Banker's cheque.

BID NO: BEML/MKC/HEALTH PROVISIONS/LICENSE/2019-20/001

Sl. No.	Nature of Bid	Mode of submission	Documents required to be submitted by the bidder
B	Technical Bid Envelope-II	<p>4) Through Manual mode Hard copy that should reach The Manager(HR), BEML LIMITED, 35/1A, Taratala Road, Kolkata-700088.on or before 19/12/2019 at 15:00. The technical bid will be opened on the closing date-</p> <hr/> <p>-19/12/2019 at 15:00. Hrs in presence of the bidders, who wish to be present at the above venue.</p> <p>5) However, technical bids of those firms who meet the pre-qualification criteria in all aspects will only be considered for further evaluation.</p>	Documents to be submitted in a sealed envelope by bidders as per ELIGIBILITY CRITERIA . Tender reference no., Bidder's name should be clearly written on the sealed envelope.
C	Commercial Bid Envelope-III	<p>1) Through Manual mode Hard copy that should reach The Manager(HR), BEML LIMITED, 35/1A, Taratala Road, Kolkata-700088.on or before 19/12/2019 at 15:00. The commercial bids of only the shortlisted / qualified Contractors will be opened.</p>	Duly filled commercial bid format, (As per NIT Annexure-A). Documents to be submitted in a sealed envelope by bidders as per ELIGIBILITY CRITERIA . Tender reference no., Bidder's name should be clearly written on the sealed envelope.

Sd/-
MANAGER
HRD
BEML, RO-Kolkata

SIGNATURE OF CONTRACTOR(S)
WITH SEAL