

BEML LIMITED

(A Govt. of India Mini Ratna Company under Ministry of Defence)
 “BEML SOUDHA”, 23/1, 4th Main Road, S.R.Nagar, BANGALORE-560 027.

Phone: 080 - 22963245

Email: purchase@purchase.beml.co.in

TENDER NOTICE

Ref: CM/MOU Booklets/2020

Date: 20/08/2020

Dear Sir,

Please let us have your lowest quotation for the following item/s before **2:00 P.M.** on or before **04.09.2020**.
 Please note that quotation reaching this office after the specified time will be ignored

Sl. No	Description	Quantity
1	<p>Designing, Printing & supply of MOU Booklets in Hindi & English Version: Size: 1/4th Demy, paper: cover page: 300gsm foreign art, inside pages: 120gsm SS maplitho, color: two color for cover page on one side only, single color for inside pages on both sides, pages: 4(cover pages) + 12(inside pages) = 16 pages, printing: offset process, logo: Beml logo in two colors in English, centre pining artwork: both English & Hindi to be done separately.</p> <p>Additions / Deletions: in no. of pages / books will be on pro-rata basis</p> <p><u>Kindly submit the quote in two bid systems ie., “Technical Bid” Separate Envelope & “Commercial Bid” Separate Envelope</u></p> <p><u>Technical Bid should contain:</u> 1) Proof for having printing facilities in Bangalore 2) Acceptance of BEML Delivery Terms ie., supplying printed MOU booklets within 7 days from the date of furnishing documents for printing / proof copy. 3) Your unconditional acceptance to all the tender terms & conditions at Annexure – A to be signed with company seal</p> <p><u>Commercial Bid should contain:</u> Only Price Bid</p>	<p>English 150 Nos.</p> <p>Hindi 150 Nos.</p>

Yours faithfully

For BEML LIMITED

Manager
Corporate Materials

Terms & Conditions

- 1) Price to be quoted in Indian Rupees only
- 2) Payment Terms: 60 days credit
- 3) Delivery: The item is required within 7 days from the date of furnishing documents for printing / proof copy.
- 4) FAX / Email quotations not accepted.
- 5) Liquidated damages towards delayed supplies will be charged @ 0.5% per week (7 days) and part thereof subject to maximum 5% of the value of the delayed portion of the purchase order
- 6) Please note that the quotation reaching our office after the specified time will be ignored.
- 7) The quotation should be complete in all respects and free from ambiguity.
- 8) The price quoted should be FOR Destination & include packing, forwarding, insurance, etc.,
- 9) The price quoted should be valid at least for a period of 60 days from the date of closing.
- 10) Indicate all applicable taxes & duties separately.
- 11) BEML reserves the right to accept or reject and offer in full or part.
- 12) BEML also reserves the right to place order for each item separately on different sources.
- 13) BEML need not necessarily accept the lowest offer.
- 14) Canvassing by tenderers in any form including unsolicited letters on tenders submitted or post tender Corrections shall render their tender/s liable for rejection.
- 15) Technical Bid envelope should be sealed and super scribed as:
Technical Bid: CM/MOU Booklets /2020 dtd. 20/08/2020 / Closing at 2.00 P.M on 04/09/2020
- 16) Commercial Bid envelope should be sealed and super scribed as
Commercial Bid: CM/MOU Booklets /2019 dtd. 20/08/2020 / Closing at 2.00 P.M on 04/09/2020
- 17) The envelope containing the quotation should be dropped in the tender box placed in the tender box placed in the Corporate Materials Department, Room No. 1, at the above address.
- 18) Offers not confirming to the above terms are liable for to be ignored.

Kindly Note:

- 1) If payment terms are not accepted / stated in the quote, it will be considered as per terms and conditions of the tender notice.
- 2) If GST is not mentioned separately in the quote, it will be considered as the price quoted is inclusive of GST.
- 3) If validity of the offer is not mentioned in the quote, it will be considered as per terms and conditions of the tender notice.
- 4) If minimum delivery schedule not mentioned in the quote, it will be considered as per terms and conditions of the tender notice.

Yours faithfully

For BEML LIMITED

**Manager
Corporate Materials**

Signature of the firm
with company seal