

Ref : EMCP/Karnataka Rajyothsava/Tender Document dated 15-10-2019

## **Tender Document**

Sub : Providing shamiyana / stage arrangement for the celebration of Karnataka Rajyostava day at EM Division & H&P Division, BEML, KGF (2019).

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**1. Tender Notice**

**Closing Date : 04-11-2019**

Assistant General Manager - Contract Purchase, EM Division, BEML Ltd, BEML Nagar, Kolar Gold Fields – 563 115 Invites Tenders in Single-bid system (Commercial bid) in manual mode from eligible, reputed firms / Contractors / Agencies with earlier experience in similar type of works for the following :

Providing shamiyana / stage arrangement for the celebration of Karnataka Rajyostava day at EM Division & H&P Division, BEML, KGF (2019).

Note : Firm to quote rate/unit in Rs against all items of BOQ.

For Scope of work, other terms and conditions, please refer respective sections in this NIT.

AGM - Contract Purchase  
EM Division, BEML Ltd  
BEML Nagar, KGF – 563 115.  
08153-279365

**2. Letter to Bidder / Tenderer**

To : M/s

Dear Sir,

Ref : Ref : EMCP/Karnataka Rajyothsava/Tender Document dated 15-10-2019.

BEML Limited is a Government of India undertaking, under the Ministry of Defence Production, having manufacturing units at KGF, Bengaluru, Mysuru, & Palakkad.

Quotation in prescribed format (attached) is invited for Providing shamiyana / stage arrangement for the celebration of Karnataka Rajyostava day at EM Division & H&P Division, BEML, KGF (2019).

Interested bidders can down load the tender document released along with this notification and submit their quotations in manual mode single bid system.

**Instructions for submission of quotation:**

(1) Quotation in the prescribed format (attached), filled with requisite information are to be submitted to CRS (Central Registry Section), EM Division, BEML Ltd, BEML Nagar, KGF -563 115, in a sealed cover super scribing the Tender reference, Name of the work/Subject, Due Date & Time, Address etc., BEFORE THE TENDER CLOSING DATE & TIME. Quotations received after tender closing time/date will not be considered.

(2) Corrigendum regarding the tender if any will be published in BEML website before the tender closing. Bidders to make note of the above and check the website before tender closing date / time, to have the latest communication / update. Corrigendum regarding the tender if any to be signed with company seal and to be attached to the quotation.

(3) Before submitting the quotation, firms may visit Civil/Estate Maintenance / site to know the scope of work. Contact No of AGM – Civil/Estate Maintenance, 08153-263864 / 263393 / 279961 / 279965.

(4) Quotation is to be submitted in the prescribed format only. Quotations submitted in other formats OR those sent by Fax / Email / or in any other mode will not be considered.

(5) This Letter + Tender document + Corrigendum if any, will be part of the contract.

(6) For Scope of Work, Terms & Conditions, please refer respective sections.

(7) In case of any doubt regarding submitting the quote, don't assume but contact the concerned officer as indicated in the tender and quote correctly.

(8) Canvassing by tenderers in any form, including unsolicited letters on tenders submitted or Post Tender Corrections shall render their tenders liable for summary rejection.

AGM - Contract Purchase

EM Division, BEML Ltd, BEML Nagar, KGF – 563 115. Telephone : 08153-279365.

### 3. Scope of Work

#### **Providing shamiyana / stage arrangement for the celebration of Karnataka Rajyostava day at EM Division & H&P Division, BEML, KGF (2019).**

Following items are to be made ready one day before itself and to be removed after the function :

- (1) Stage 2.5 feet height, 1250 SqFt.
- (2) Water proof Shamiyana 1250 SqFt.
- (3) Normal shamiyana without water proof 9950 SqFt.
- (4) Decorative Side Walls 10 Feet height 1600 SqFt.
- (5) Backside screen 1040 SqFt.
- (6) Velvet mat for walk way 1250 SqFt.
- (7) Plastic chairs without arms 1300 Nos.
- (8) 2 Flex Banner of size 20Feet x 5Feet in Kannada Language with given literature, logos etc.
- (9) Transportation to & fro.
- (10) PA system 2 Sets (one set each at EMD-CT Assembly and at H&P-Canteen)

Each Set includes following items :

- (i) Power Amplifier – 500 Amps : 1 No,
- (ii) Audio Mixer : 1 No,
- (iii) Speaker Box : 4 Nos (with necessary connecting cable length),
- (iv) Speaker Stand : 4 Nos,
- (v) Cordless MIC : 2 Nos,
- (vi) Mic with Cord : 2 Nos,
- (vii) Mic with small stand : 2 Nos,
- (viii) Mic with bid stand : 2 Nos,
- (ix) DVD Player : 1 No,
- (x) DVD Disc : 2 Nos,
- (xi) Power supply switch board : 2 Nos (with necessary connecting lengths),
- (xii) Jack Pins : 8 Nos.

- Note :
1. Firm has to quote for providing above services.
  2. Quoted rate shall be exclusive of GST.
  3. Firm has to complete the above services one day before the function day.
  4. Firm has to remove all the materials after the function.
  5. Quoted rate shall be inclusive of bringing all materials required for the subject work, erection, removing after function & taking back all the materials.
  6. Payment will be made after successful completion of the work.

**4. Terms & Conditions**

1	Quotation in the prescribed format (attached), filled with requisite information are to be submitted to CRS (Central Registry Section), EM Division, BEML Ltd, BEML Nagar, KGF - 563 115, in a sealed cover super scribing the Tender reference, Name of the work/Subject, Due Date & Time, Address etc., BEFORE THE TENDER CLOSING DATE & TIME. Quotations received after tender closing time/date will not be considered.
2	Corrigendum regarding the tender, if any, will be published in BEML website before tender closing. Bidders to make note of this and check the website before tender closing, to have the latest communication/update. Corrigendum regarding the tender, if any, to be signed with company seal and to be attached to the quotation.
3	Tender documents will be considered at the sole discretion of M/s BEML Ltd, whose decision in the matter will be Final & Binding.
4	Before submitting the quotation, firms may visit Estate Maintenance / site to know the scope of work. Prior appointment may please be obtained from the office of AGM – Civil / Estate Maintenance, Contact No. 08153-263864 / 263393 / 279961 / 279965.
5	Quotation is to be submitted in the prescribed format only. Quotations submitted in other formats will not be considered. Quotations sent by Fax / Email / or in any other mode will not be considered.
6	Quotation should be valid for a minimum period of 30 days from the date of closing of this tender.
7	Conditional offers are liable for rejection.
8	UNIT RATES only (not extended value like unit rate x qty) are to be quoted against specific BOQ items. For each part, rate quoted should confirm to the Unit indicated.
9	UNIT RATES excluding applicable GST are to be entered.
10	In case of any doubt regarding submitting the quote, don't assume but contact the concerned officer as indicated in the tender and quote correctly.
11	Rate should be indicated in figures and in words.
12	Selection of L1 firm will be based on the value of Total value "Sum [(QTY x Unit Rate)]" for all items as per BOQ.
13	Payment will be made against certification of estate maintenance department for satisfactory completion of work.
14	Canvassing by tenderers in any form, including unsolicited letters on tenders submitted or Post Tender Corrections shall render their tenders liable for summary rejection.
16	No price increase will be allowed during the pendency of Contract resulting from this tender i.e. quantity / contract period, the rate finalized will not be revised under any circumstances.
17	This contract comprises of full, final and entire completion of the subject work all as in Schedule "A" and as described in the scope of work, subject to the General conditions of contract.
18	Quantities indicated are tentative and subjected to change as per actual requirement which will be indicated during the particular function time. BEML reserves the right either to increase or decrease the quantities tendered out.

19	In the event of the firm failing or neglecting to carry out the work as specified and as required by the Company, the Company shall be entitled to recover damages from the firm, such damages being equivalent to the extra amount which the company is obliged to pay for other firm for execution and the incidental cost thereon, and in addition the Company shall also be entitled to forfeit to itself any part thereof remaining to the Credit of the firm and at its option also be entitled to terminate the contract.
20	Arbitration of Disputes : The venue of arbitration will be in India and in accordance with Arbitration & Conciliation Act, 1996 and the rules framed there under and modified or amended from time to time.
21	Disputes, if any that may arise between the parties in any of the matter connected herein will be mutually discussed and amicably settled, failing which the same will be referred to a sole arbitrator to be appointed by BEML Limited. Arbitration proceedings shall be conducted in English language and will be held in Bangalore.
22	All the disputes and differences arising out of or in any way concerning this contract whatsoever shall be referred for decision to the Divisional chief of the Company of the Company, whose decision shall be final and binding on the parties. In respect of dispute arising under this contract or connected there with the courts situated at KGF shall alone have exclusive jurisdiction to entertain and adjudicate thereon.
23	Contractor has to make arrangements for providing requisite manpower / machinery to execute the work on time, support materials for undertaking the job and safety equipment for safe & smooth approach for completion of work at locations.
24	GST is applicable as per prevailing rates. Contractor has to produce the GST challans having submitted the GST and filing the return (uploading the data into the GST portal) along with the bills.
25	Contractor shall make his own arrangement for accommodation and to & fro transportation to BEML location for his labours / machineries / materials.
26	Sub-contract/sub letting : Under any circumstances, this works contract awarded by BEML Limited to the successful firm, shall not be sub contracted to any other party.
27	ACCIDENTS INJURIES AND DAMAGES : From commencement to completion of the work the contractor shall take full responsibility, taking precautions to prevent loss or damage. Contractor shall be liable for any damage or loss that may occur during the progress of work. In addition the contractor shall also be responsible against all loss and claims, of injuries or damages to any person, which may arise during the progress of work. In the event of any accident/injury/disablement to the labour/Driver/supervisor, contractor shall arrange to pay the required compensation legally payable to the concerned workman/dependent in addition to the medical treatment/assistance.
28	Contractor to take all safety measure while assembling and dismantling of the items. Any loss / damage is to the suppliers' account.
29	If the work is not carried out satisfactorily the contractor shall suspend the execution of the work or any part thereof whenever called upto in writing by the company and shall not resume work thereon until so intimated by the company. The contractor shall have no claim for any payment or compensation or otherwise whatsoever on account of suspension of work. The same will be borne by the contractor.

30	BEML reserves the right to short close the contract at any time, if so ordered by with assigning the reasons.
31	Under all circumstances the Contractor will be fully responsible for any disruption of the works. Such disruptions will be penalized as per the Management's directions.
32	Items installed shall be of good quality, clean, tidy and neat.

Accepting all terms and conditions of the subject tender unconditionally.

AGM - Contract Purchase  
BEML Ltd - EM Division

Contractor's sign & seal



**BEML LIMITED****KOLAR GOLD FIELDS – 563115**

(A Govt. of India Mini Ratna Company under Ministry of Defence)  
EM Division, BEML Nagar Post, Kolar Gold Fields - 563 115.

Phone : 08153 – 279365 / 279308

Fax : 08153 - 263274

Sub :	Providing shamiyana / stage arrangement for the celebration of Karnataka Rajyostava day at EM Division & H&P Division, BEML, KGF (2019).
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**5. COMMERCIAL BID****Note (A) :**

1. Firms has to quote **UNIT RATES only** (not extended value like unit rate x qty) against specific BOQ items and units as indicated in BOQ.
2. In case of any doubt regarding submitting the quote, don't assume but contact the concerned officer as indicated in the tender and quote correctly.
3. To get familiarize with the area of work the firm is advised to make a personal pre bid visit to our works, consult the concerned officer and get clarified.
4. Selection of L1 firm will be based on the value of Sum [(Qty X Unit Rate)] quoted against BOQ.
5. Unit rate exclusive of GST is to be quoted.
6. Rate quoted should be firm for the contract period.
7. Quotation should be for the complete scope of work specified.
8. Rates quoted shall inclusive of all expenditures.
9. Payment Terms will be against certification of Civil Services/Estate Maintenance department based on satisfactory completion of work.
10. For any clarifications regarding scope of work/terms and Conditions, please contact Officer-in-Charge, Civil / Estate Maintenance.
11. Work will be certified based on the actual work done as per BOQ. Non performance of above job in any area will lead to deduction proportionately from the bills payable.
12. Contractor has to study and understand complete scope, work involved / to be carried out, Special terms & conditions before quoting the tender.

**To :****Closing Date : 04-11-2019****5.1 SCHEDULE 'A' BILL OF QUANTITIES**

Sl No	Description	Qty	Unit	Unit Rate (Rs)	Extended Value (Rs)
a	b	c	d	e	f
1	Stage 2.5 feet height	1250	Sq Ft		
2	Water proof Shamiyana	1250	Sq Ft		
3	Normal shamiyana without water proof	9950	Sq Ft		
4	Decorative Side Walls 10 Feet height	1600	Sq Ft		
5	Backside screen	1040	Sq Ft		
6	Velvet mat for walk way	1250	Sq Ft		
7	Plastic chairs without arms	1300	Nos		
8	Flex Banner of size 20 Feet x 5 Feet in Kannada Language with given literature, logos etc.	2	Nos		
9	Transportation to & fro	1	Job		
10	PA system 2 Sets (one set each at EMD-CT Assembly and at H&P-Canteen) Each Set includes following items : (i) Power Amplifier – 500 Amps:1 No, (ii) Audio Mixer : 1 No, (iii) Speaker Box : 4 Nos (with necessary connecting cable length), (iv) Speaker Stand : 4 Nos, (v) Cordless MIC : 2 Nos, (vi) Mic with Cord : 2 Nos, (vii) Mic with small stand : 2 Nos, (viii) Mic with big stand : 2 Nos, (ix) DVD Player : 1 No, (x) DVD Disc : 2 Nos, (xi) Power supply switch board : 2 Nos (with necessary connecting lengths), (xii) Jack Pins : 8 Nos.	2	Sets		

Grand Total in Rs (excluding GST) [In figures]

Grand Total in Rs (excluding GST) [In words]

This Contract caters Providing shamiyana / stage arrangement for the celebration of Karnataka Rajyostava day at EM and H&amp;P Division, BEML-KGF as per 'Scope of Work'.

**END OF BOQ****Note (B) : (1) Firm has to quote Unit Rate for each line item in Rs.****(2) All expenditures should be considered while quoting.****(3) Extended Value (f) = c x e.****END OF DOCUMENT**

AGM - Contract Purchase, BEML Ltd - EM Division

Contractor's sign &amp; seal