

REQUEST FOR QUOTATION

Ref: PR01/PM5/REPAIR-ROOF SHEET/2020-21

dtd: 28.05.2020

To:

Dear Sir,

Sub: Enquiry for "Repair of Roof Sheet at Hangars" at BEML Limited, Palakkad Complex.

You are requested to submit your lowest offer in a sealed cover super scribing the enquiry reference "PR01/PM5/ REPAIR-ROOF SHEET /2019-20 dtd. 28.05.2020" due on "02.06.2020" for repairing of roof sheet at BEML Limited, Palakkad Complex.

1. General information about the tender as follows:-

Name of work: Repair of Roof Sheet work at Hangar I, II & III

Enquiry Ref: PR01/PM5/ REPAIR-ROOF SHEET /2019-20 dtd. 28.05.2020

Last Date & Time of receipt of offers : **02.06.2020 at 14:00 hrs**

2. Sealed quotation addressed to **Deputy General Manager – Materials, BEML Limited, Palakkad Complex, Kinfra Park, Menonpara Road, Kanjikode, Palakkad-678 621** should be sent by registered post / courier so as to reach this office by due date and time. No responsibility will be taken for postal or non-delivery/non-receipt at tender documents. Quotations sent by fax will not be considered.
3. Please super-scribe our enquiry number and due date of tender on sealed cover.
4. The offer should be for repair of roof sheet work mentioned in the scope of work. The break up rate for Repair, fixing & replacement charge and Tax may also submitted as per attached '**Annexure – A**'. Service tax if any may be quoted extra.
5. The offer should be valid for 90 days from the date of opening of tender.
6. **Payment Terms:** 100% payment on 60th day from the date of completion of work at BEML Limited, Palakkad Complex & satisfactory report from User Dept.
7. **Delivery terms:** FOR BEML Limited, Palakkad Complex.
8. Right of BEML: BEML reserves to itself the right to accept or reject any quotes either in full or in part or to reject all the offers without assigning any reasons whatsoever.
9. The firm shall arrange ESI & PF coverage to their employees / labourers if any from their end and issue Photo identity cards with ESI/PF numbers.
10. The firm shall indicate ESI numbers of all the labourers hired or employees in advance in order to prepare work permit inside the factory.
11. The firm shall arrange general insurance to their equipment and tools wherever necessary.

12. The firm's personnel shall not carry any objectionable material like explosives, cell phones, battery-operated instruments, weapons etc., knowingly or unknowingly.
13. The employee of the firm shall follow general rules, regulations & disciplinary instructions of the company.

Scope of work for Repair of roof sheet work at Hangars

A. Roof Sheet work at Hangar – I & Hangar - III. Qty – 1 AU.

Problem:

1. Roof leakage in Hangars.
2. Roof sheet rivets are damaged in leakage area.

Approximate Qty: 7M x 8nos (0.4mm)

Spares:

1. Materials and Scaffolding will be vendor's scope
2. Tools/spares/consumables are firm's responsibility.

Labour work:

1. Damaged roof sheets to be replaced.
2. Damaged roof sheet rivets to be replaced.

B. Down take pipe re fixing work AT Hangar - I. Qty – 1 AU.

Problem:

1. Down-take pipe has been torn off.
2. Rivets & clamps are damaged.
3. Gutters are Damaged (approx. 8m required)

Approximate Qty: 5M x 8nos

Spares required:

1. Materials and Scaffolding will be vendor's scope
2. Tools/spares/consumables are firm's responsibility.

Labour work:

1. Damaged Down-take pipe has to be replaced.
2. Damaged rivets & clamps has to be replaced.
3. Damaged Gutters to be replaced (8m approx.)

C. L-Flashing refixing work at Hangar - III. Qty – 1 AU.

Problem:

1. Roof edge L-Flashings were torn off in 2 spots.
2. Water entering through the edges.

Approximate Qty: 10M

Spares:

1. Materials and Scaffolding will be vendor's scope
2. Tools/spares/consumables are firm's responsibility

Labour work:

1. Damaged L-Flashing at 2 spots to be replaced.
2. Water leakage to be arrested.

II. Special terms & conditions

1. The firm has to carry out above repair work at BEML Ltd, Palakkad Complex by supplying materials and servicing to the entire satisfaction of BEML.
2. The firm shall use ladders, Material handling facility available with for the above repair work after getting necessary permission, however, Battery operated screw gun may be provided by BEML.
3. The firm has to bring necessary tools/ consumables/ spares etc required for the work.
4. Firm shall offer minimum One year warranty for the repair work for workmanship and shall rectify any defect at free of cost during the warranty period.

III. General terms & conditions

1. The firm can visit the site before submitting the quotation. Any dispute arising after release of order (if qualified) in future will not be entertained by BEML.
2. The firm has to engage sufficient manpower for the work.
3. The employees of the firm shall obtain necessary pass from Maintenance/ Security department by following BEML rules before commencement of work.
4. The firm has to bring necessary tools/ consumables/ equipments etc required for the work.
5. All the items supplied/ brought by the firm shall be entered in BEML main security gate by producing proper delivery challans/ documents as per the rules of BEML. The items shall be kept inside the factory in a place identified by BEML only during the course of work. The firm shall make his own arrangement for safe custody of his items and the firm will be the custodian of items brought by him. BEML is not responsible for any loss/damage to firm's items.
6. After completion of work, the firm shall take back his own remaining/excess materials/equipments/ tools etc without any delay. BEML is not responsible for loss/ damage of such items.
7. The maintenance/ consumables/ fuel for the equipments/ machines/ vehicles brought by the firm are under the scope of the firm.
8. The firm shall depute one supervisor/ or his representative at site during the working hours as per the requirement.
9. The firm has to abide all the safety instructions given by BEML from commencement of work to end of work without fail.
10. The firm has to provide all the Personal Protective Equipments (PPEs) related to safety to their employees. Firm shall be sole responsible for any type of accident occurs while executing the work. BEML shall not hold any responsibility for such accidents.
11. The firm has to carry out the work in concurrence with BEML and complete the work to the satisfaction of BEML. Work has to be carried out without disturbing the working atmosphere. No inconvenience should be caused to BEML in all respect.
12. From commencement to completion of the work the firm shall take full responsibility, taking precautions to prevent loss or damage to BEML property at related work site. The firm shall be liable for any damage or loss that may occur during the progress of work. It is the responsibility of the firm to make correction/ rectification/ providing new one of damaged property etc whichever is required as per the site condition, failing which the BEML will withheld the equivalent amount incurred for correction/ rectification/ providing new one from the bill of firm.
13. The firm shall make its own arrangement for boarding & lodging for their employees.
14. The employees of the firm can avail the canteen facility if required during the working hours on actual chargeable basis as per the BEML rules.
15. The firm shall make his own arrangement for any lighting facility at site if required.

16. The firm shall make his own arrangement for all the amenities for the workmen of the firm.
17. The firm's employees shall be ready to work on Sundays/ Holidays if required as per the site conditions.
18. All the Workmen and staff deployed for the above works shall be covered with ESI & PF.
19. BEML will provide Water & Electricity at free of cost for the work at available points. The firm shall make his own arrangement for tapping of Water & Electricity at work site if required. The firm has to judiciously use the resources without wasting the same.
20. The loading/ unloading of the materials for the work at site is under the scope of the firm and shall carry out without affecting the man and material movement of BEML.
21. The firm shall take necessary work/ safety permits before commencement of work.
22. The firm's personnel shall not carry any objectionable material like explosives, cell phones, battery-operated instruments, weapons etc. knowingly or unknowingly inside the factory premises.
23. The employee of the firm shall follow general; rules, regulations and disciplinary instructions of BEML.

Thanking You,
For BEML Limited
Palakkad Complex

Authorized Signatory

Seal & Signature of the firm

FORMAT FOR SUBMISSION OF QUOTATION

Sl.no	Material Description	Qty	Rate/Unit	Total Amount
1	Roof Sheet work at Hanger-I & Hanger-III	1	AU	
2	Down take pipe re fixing work -Hanger- I	1	AU	
3	L-Flashing re fixing work at hanger - II	1	AU	
SUB TOTAL				
GST				
GRAND TOTAL				

Note:

L-1 will be considered for the total value.

Seal & Signature of the firm