

## BEML LIMITED

(A Govt. of India Mini Ratna Company under Ministry of Defence)  
"BEML SOUDHA", 23/1, 4<sup>th</sup> Main Road, S.R.Nagar, BANGALORE-560 027.

Phone: 080 – 22963245

Email: [purchase@purchase.beml.co.in](mailto:purchase@purchase.beml.co.in)

### TENDER NOTICE

Ref: CM/PF Stationery/2020

Date: 7<sup>th</sup> July 2020

Dear Sir,

Please let us have your lowest quotation for the following item/s before **2-00 P.M.** on or before **15.07.2020**. Please note that quotation reaching this office after the specified time will be ignored

Sl. No.	Description	Quantity
1)	Computer Stationery size 10 x 12 x 1-part 80gsm with BEML logo in three colour printing	7000 Sheets

- 1) Price to be quoted in Indian Rupees only
- 2) Payment Terms: 60 days credit
- 3) Delivery: The item is required immediately / within 07 days from the date of approval of final proof. Quote minimum lead time required to supply.
- 4) FAX / Email quotations not accepted.
- 5) Liquidated damages towards delayed supplies will be charged @ 0.5% per week (7 days) and part thereof subject to maximum 5% of the value of the delayed portion of the purchase order
- 6) Please note that the quotation reaching our office after the specified time will be ignored.
- 7) The quotation should be complete in all respects and free from ambiguity.
- 8) The price quoted should be FOR Destination & include packing, forwarding, insurance, etc.,
- 9) The price quoted should be valid at least for a period of 60 days from the date of closing.
- 10) Indicate all applicable taxes & duties separately.
- 11) BEML reserves the right to accept or reject and offer in full or part.
- 12) BEML also reserves the right to place order for each item separately on different sources.
- 13) BEML need not necessarily accept the lowest offer.
- 14) Canvassing by tenderers in any form including unsolicited letters on tenders submitted or post tender corrections shall render their tender/s liable for rejection.
- 15) The envelope containing your quotation should be sealed and super scribed as :

**Tender No: CM/PF Stationery/2020 dtd. 07/07/2020 / Closing at 2.00 P.M on 15/07/2020**

16) The envelope containing the quotation should be dropped in the tender box placed in the tender box placed in the Corporate Materials Department, Room No. 1, at the above address.

17) Offers not confirming to the above terms are liable for to be ignored.

**Kindly Note:**

- 5) If payment terms are not accepted / stated in the quote, it will be considered as per terms and conditions of the tender notice.
- 6) If taxes are not mentioned separately in the quote, it will be considered as the price quoted is inclusive of all taxes.
- 7) If validity of the offer is not mentioned in the quote, it will be considered as per terms and conditions of the tender notice.
- 8) If minimum delivery schedule not mentioned in the quote, it will be considered as per terms and conditions of the tender notice.

Yours faithfully

For **BEML LIMITED**

**Asst. Manager**  
**Corporate Materials**