



## **BEML LIMITED**

(A Government of India Mini Ratna Company under Ministry of Defence)

"BEML SOUDHA " 23/1, 4<sup>TH</sup> Main, S.R. Nagar, Bangalore 560027

Phone : 080 22963245 / 22963315. FAX: 080 22963283.

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**TENDER No: CM/Adobe Pro/2022**

**Date:27.07.2022**

### **TENDER DOCUMENT**

**Supply of Acrobat Pro DC – One user for one year**

**LAST DATE FOR SUBMISSION OF QUOTATION IS 08.08.2022 BY 2:00PM**

**BEML Limited,  
Corporate Office,  
BEML Soudha, 23/1, 4<sup>th</sup> Main, SR Nagar,  
Bangalore – 560027**



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### 1. Introduction

#### General Information

BEML LTD is a leading public sector undertaking under the Ministry of Defense for manufacturing a wide range of mining, earthmoving, railways and defense truck & equipment.

BEML LTD has manufacturing divisions in Bangalore, Mysore, KGF and Palakkad with Head Quarters at Bangalore.

BEML LIMITED invites tender Supply of Acrobat Pro DC – one user for 1 year subscription and the details are as under:

SINo	Description	Qty	Unit Price	Total Price
01	Acrobat Pro DC	01 No.		

#### **TENDER CONDITIONS:**

1. Vendors should be registered with M/s BEML and have a valid vendor code.
2. We request you to submit your lowest non-negotiable best competitive price
3. You are requested to submit your quotation to the following address on or before **08.08.2022 by 02:00pm.**

**The General Manager,**  
Corporate Materials,  
Room No.1, BEML Soudha, BEML Ltd.,  
Bangalore – 560 027.

and quotations received through any other modes such as e-mail, fax etc., will not be accepted.

4. The prices shall be on FOR BEML basis (for domestic suppliers) and FOB price (for overseas suppliers) and shall include packing & forwarding charges.
5. Quote should also indicate the Minimum lead time, MAKE, Country of Origin & Ex-stock availability.
6. BEML reserves the right to avail the price offered for full quantity of the tender or part thereof or ignore the offer completely without assigning any

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reason whatsoever. BEML also reserves the right to increase the order quantity at the same rates and terms and conditions during the pendency of the contract.

7. The quoted prices should be firm and fixed for the entire shipments, unless otherwise agreed specifically in the contract with breakup of statutory levies if applicable.
8. In the tender document / quotation the figures written in words will be ultimately considered for commercial evaluation ignoring numerical figures in case of discrepancy noticed between the numerical figures of price & price written in words.
9. Canvassing by bidders in any form including un-solicited letters on tenders submitted or post tender corrections shall render their tender liable for summary rejection.
10. Price Bid Validity: The Bid should be valid for 60 days (sixty days) from the date of tender opening. BEML's acceptance of the tender at the quoted / negotiated rates will be binding on the tenderer during the tenure of contract
11. Payment term: 60 days from the date of supply duly certified by the User Department.
12. Supplies should be strictly as per the requirement projected. The item supplied should be GENUINE PART as it is used for OE requirement.
13. Indian Agents (of foreign suppliers) should submit valid Authorization letter from their principals (Foreign OE's/ Traders / Dealers) along with the quotation.
14. Late / Un-solicited offers will be rejected.
15. In case of Non-adherence to delivery schedule, BEML reserves the right to cancel the order and Risk Purchase clause will be applicable as below.
16. If a Supplier fails to deliver the goods against an order by the delivery date agreed in the order or if he fails to perform in accordance with the contract conditions, he commits breach of contract. The breach generally gives the Buyers right to cancel the Order, besides claim for damages. The time of delivery can however, be extended with the consent of both the parties and on such terms as agreed to by them.

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17. At the time of granting of such extension of time for delivery, reservation could be made in respect of future increases in freight, custom duty, excise, sales tax, etc.

18. The suppliers will be responsible for the material to reach destination intact and transit insurance shall be arranged by them only. Delivery indicated in the tender enquiry is to be adhered to.

19. If the supplier exceeds any agreed delivery date(s) or period(s), Purchaser shall levy LD (Liquidated Damaged) for such delay at the rate of 0.5% per week (7 days) and part thereof, subject to maximum of 5% of the value of the delayed portion of the purchase order. GST at applicable rates shall be charged extra on the liquidated damages recovered.

20. In case of late deliveries BEML reserves the right to return the material to vendor. Late supplies may be accepted by BEML if required for production by imposing LD clause.

### Specifications:

1. Integrate with enterprise applications, including Microsoft 365 and share point
2. Export PDF to MS word or Excel in editable format.
3. Delete some pages in PDF
4. Easily fill the forms with edit mode of PDF
5. Combine several PDF to one PDF
6. Adding security password to PDF
7. Turn scanned document into editable, searchable PDFs
8. Remove sensitive information / data from PDF
9. Convert one PDF two multiple PDFs
10. To work in offline without internet.