

BEML Limited

(A Govt. of India Mini Ratna Company under Ministry of Defence)
Regional Office: Kolkata
35/1A, Taratala Road, Kolkata – 700 088
Phone No. 033-24010782, 033-24014774, FAX: 033-24015288

TENDER NOTICE

Sub : Tender for Hiring vehicle for IMME-2024 event from 23.10.2024 to 26.10.2024 at science city ground, Kolkata.

BEML LIMITED would like to hire vehicle for the subject event from 23.10.2024 to 26.10.2024 and accordingly invites tender through qualified bidder/ vehicle provider for supply of vehicle.

We required following vehicle during above period:-

Type of vehicle
1. Swift Dzire/Xcent AC
2. Maruti Suzuki Ciaz AC
3. Honda City AC
4. Innova Crysta AC
5. Force Tempo Traveller AC/ equivalent with 26 seater

Tender Terms & Conditions:-

1. Driver to be properly uniformed and they should carry mobile phones.
2. Each vehicle should have Mineral water, Newspaper & Tissue papers with suitable freshener to be spray.
3. In case of any requirement on emergency basis, you need to fulfil your requirement immediately hence bidder have to keep a fleet of car at airport & Howrah Station during that period.
4. All your cars should be neat and clean.
5. All the drivers should be experienced and well trained to handle the guest throughout their journey.
6. In case of outstation requirements you need to provide driver who are specialized in this.
7. Your office and booking desk should be open 24x7 to provide full support to our clients.
8. In case of any break down of any car a suitable replacement needs to be provided within a span of half an hour.
9. Bidder should have an operational office in Kolkata.
10. Vehicle deployed during IMME Exhibition 2024 should have following mandatory Documents:-
 - (i) All Vehicle should have commercial number plate (yellow number plate only).
 - (ii) All Vehicle should have valid Registration, Insurance, Pollution control certificate, Tax receipt.
 - (iii) All vehicle Drivers should carry Original Driving license.
 - (iv) All vehicles should adhere to safety norms with safety accessories.

11. Cars used in App based taxi services like Ola / Uber/Etc. should not be provided.
12. Bidder should submit their quotation as per price bid tabular format only and quotation submitted in any other mode will be rejected. Also Bidder has to submit signed and seal copy of Tender Notice and Proof of having an Office at Kolkata. Bidders have to submit their quotation along with other documents in a sealed envelope super scribing Quotation for hiring vehicle for IMME 2024. Envelope to be addressed: To, Regional Manager, BEML Limited, 35/1A, Taratala Road, Kolkata-700088 and to be submitted by post /or by person and to be submitted at Regional Office Kolkata on or before 20.09.2024 latest by 4.00 PM.
13. The quoted rates should be inclusive of fuel & driver.
14. Time and kilometres are to be calculated from reporting place & releasing place. However calculation of payment will be done per day wise on actual usage (KM & HR) or minimum usage (100 Km & 10 Hrs) whichever is higher. Vehicle to be reported as per requirement from time to time at designated place & time as informed by BEML, however actual date & timing can vary and bidder should be flexible to provide the vehicles as per demand.
15. Parking charges & toll taxes shall be reimbursed extra on submission of original parking slip / bills.
16. GST Extra as applicable as per Govt. Norms.
17. Duty slip & Parking slip are to be duly signed by the Guest/ Liaisoning officer and to submit the bill at BEML Regional Office, Kolkata for payment.
18. Selection of lowest bidder (L1) will be on the basis of lowest individual quote (Minimum amount).

You are requested to submit your offer manually to the Address : Regional Manager, BEML Limited, 35/1A, Taratala Road, Kolkata -700088 for the above models cars clearly with all required documents as per below format on or before 20.09.2024 (Friday) latest by 4.00 PM and to submit it in a sealed envelope as mentioned above.

Regards


Shri Amritendu Mandal
Regional Manager

Kindly quote your best rates for following category commercial cars (Yellow name plate) latest model (Per day basis):

Model of the Car	Minimum Hour	Minimum Km	Minimum Amount (Rs)	Hourly Rate (Rs)	Extra Km (Rs)	Extra Hour (Rs)
Swift Dzire/ Xcent AC	10	100				
Maruti Suzuki Ciaz	10	100				
Honda City AC	10	100				
Innova Crysta	10	100				
Force Tempo Traveller AC/ Equivalent with 26 seater	10	100				

Day wise requirements will be sent to you in appropriate time before the event. However date may vary as per actual requirements and BEML reserve the right to increase/decrease the number of days and number of vehicle.

Approximately requirement will be 12-15 cars per day of different category.

One dedicated person is required to monitor the allocation of vehicle during the event.

Sign & Seal of Bidder /Contractor