

## REQUEST FOR QUOTATION

Ref: PR01/PM5/INSTALLATION OF LIGHTS/2021-22

Dt: 08/03/2022

To:

Dear Sir,

Sub: Enquiry for "Installation of LED Lights" at BEML Limited, Palakkad Complex.

1. Requested to submit the quotation for "Installation of LED lights"
2. The Technical Bid format at Annexure-I to be duly filled and signed in the bidders letter head and Commercial bid at Annexure - II are to be submitted in cover with super scribing **"PR01/PM5/INSTALLATION OF LIGHTS/2021-22 due on 15/03/2022"**.
3. Both technical bid and commercial bid covers should be kept in a single cover super scribing **"Tender No: PR01/PM5/INSTALLATION OF LIGHTS/2021-22 due on 15/03/2022"**.
4. Quotation should be submitted in sealed covers with RFQ reference & closing date should be mentioned on the envelope. (Quotation can be submitted directly to the BEML time office before closing hrs).
5. Quotation received after the closing hours (15:00 hrs) of the due date of tender will not be considered and the same will be returned to the tenderer.
6. Finished goods should be supplied as per the Technical Specification mentioned in RFQ. Deviation if any, please specify the same clearly in your quotation and if any quotation without meeting our requirement is liable for rejection.
7. The RFQ is not an offer or a contract.
8. Proposals become BEML's property.
9. Bidders will not be compensated or reimbursed for costs incurred in preparing proposals.
10. BEML is not obligated to contract for any of the products / services described in the RFQ.
11. BEML reserves the rights to:
  - i. Accept or reject any or all proposals
  - ii. Waive any anomalies in proposals through an addendum
  - iii. Modify or cancel the RFQ
12. Delivery Terms: FOR, BEML Palakkad complex.

13. Delivery period: within 2 weeks from the date of receipt of PO.
14. Payment Terms: 100% Payment will be made on 60<sup>th</sup> day for NON-MSME / 45<sup>th</sup> day for MSME from the date of completion of work and certified by maint dept.
15. Offers insisting for advance payment / against proforma will be not Consider for evaluation.
16. Vendor has to forward their quote in detail like Basic Price, GST rate etc.
17. Vendor has to be mentioned GST registration number and HSN / SAC code against the quoted items.

(Signature with company seal)  
for and on behalf of the company  
Name & Designation of the signatory

## Annexure - I

### Technical bid

#### Scope of work for LED Installation:

The firm shall install High bay LED lights & LED street lights in our factory at Production hangars, Street light poles by replacing old/ obsolete MHL light fittings. The High bay LED lights has to be suspended in existing suspension arrangement through nut/ bolts arrangement and LED street lights has to be installed in existing Street light pole. The detailed scope of work is given below.

1. The required High bay LED lights & LED street lights for installation will be supplied by BEML.
2. The High bay LED lights shall be fixed at a height of 13-14 meter (approx..) in existing suspension arrangement.
3. The LED street lights shall be fixed at a height of 5-10 mtr (approx..) in existing street light pole.
4. The location wise distribution of LED lights for installation is given below.

Sl. no	Type & Wattage	Unit & Qty	Height	Location	Remarks
<b>Category-I</b>					
1	High bay LED 200W & 150W	120 Nos	13-14 mtr	Hangar-I, II & III	Existing EOT cranes available in Hangars can be utilized for installation
<b>Category-II</b>					
1	High bay LED 120W	25 Nos	9-11 mtr	Hangar IV & Lean to shed area	Scaffolding/ crane to be used for installation
2	LED street lights 120W & 90W	40 Nos	6-10 mtr	Street light pole	
3	LED street lights 60W	20 Nos	5-6 mtr	Street light pole	

5. In Hangar-I, II & III, existing EOT cranes can be used for installation of High bay LED lights.
6. There is no crane/ scaffolding is available for installation of lights in Hangar IV, Lean to shed area & Street light pole. Hence the firm shall bring and use necessary scaffolding (moveable type)/ crane for installation of LED lights in this area.
7. The firm shall remove existing old/ obsolete MHL lights and install new LED lights. The removed MHL fittings from all Production hangars & street lights shall be moved to BEML identified location.
8. The firm bring and use necessary Stainless-steel nut/ bolts for installation of LED lights.
9. The firm shall bring & use their own tools for installation LED lights.
10. The firm shall supply enough manpower for installation of LED lights.
11. In Production hangars like Hangar-I, II, III & IV, the LED installation work should be carried out without affecting/ disturbing the Production activities of BEML. The same shall be only carried out on Holidays/ Non-working hours of BEML. However, LED street lights can be installed on any Working/ Holidays.

12. The rate quoted shall be inclusive of labor charges, SS nut/bolts required, scaffolding/ crane charges etc.
13. The firm shall submit quotation as per the Bill of Quantity (BOQ) mentioned in commercial bid

### **General terms & conditions**

1. The firm can visit the site before submitting the quotation for inspection of site condition, measurement, assessment of work etc. Any dispute arising after release of order (if qualified) in future will not be entertained by BEML.
2. The firm has to engage sufficient manpower for the work.
3. The employees of the firm shall obtain necessary pass from Maintenance/ Security department by following BEML rules before commencement of work.
4. The firm has to bring necessary tools/ consumables/ equipments etc. required for the work.
5. All the items supplied/ brought by the firm shall be entered in BEML main security gate by producing proper delivery challans/ documents as per the rules of BEML. The items shall be kept inside the factory in a place identified by BEML only during the course of work. The firm shall make his own arrangement for safe custody of his items and the firm will be the custodian of items brought by him. BEML is not responsible for any loss/ damage to firm's items.
6. After completion of work, the firm shall take back his own remaining/excess materials/equipments/ tools etc. without any delay. BEML is not responsible for any loss/ damage of such items.
7. The maintenance/ consumables/ fuel for the equipments/ machines/ vehicles brought by the firm are under the scope of the firm.
8. The firm shall depute one supervisor/ or his representative at site during the working hours as per the requirement.
9. The firm has to abide all the safety instructions given by BEML from commencement of work to end of work without fail.
10. The firm has to provide all the Personal Protective Equipments (PPEs) related to safety to their employees. Firm shall be sole responsible for any type of accident occurs while executing the work. BEML shall not hold any responsibility for such accidents.
11. The firm has to carry out the work in concurrence with BEML and complete the work to the satisfaction of BEML. Work has to be carried out without disturbing the working atmosphere. No inconvenience should be caused to BEML in all respect.
12. From commencement to completion of the work the firm shall take full responsibility, taking precautions to prevent loss or damage to BEML property at related work site. The firm shall be liable for any damage or loss that may occur during the progress of work. It is the responsibility of the firm to make correction/ rectification/ providing new one of damaged property etc whichever is required as per the site condition, failing which the BEML will withheld the equivalent amount incurred for correction/ rectification/ providing new one from the bill of firm.
13. The firm shall adhere all the Statutory compliance related to engagement of labours as notified by Government.
14. The employees of the firm can avail the canteen facility if required during the working hours on actual chargeable basis as per the BEML rules.

15. The firm's employees shall be ready to work on Sundays/ Holidays if required as per the site conditions.
16. BEML will provide Electricity at free of cost for the work at available points. The firm shall make his own arrangement for tapping of Electricity at work site if required. The firm has to judiciously use the resources without wasting the same.
17. The loading/ unloading of the materials for the work at site is under the scope of the firm and shall carry out without affecting the man and material movement of BEML.
18. The firm shall take necessary work/ safety permits before commencement of work.
19. The firm's personnel shall not carry any objectionable material like explosives, cell phones, battery-operated instruments, weapons etc. knowingly or unknowingly inside the factory premises.
20. The employee of the firm shall follow general rules, regulations and disciplinary instructions of BEML.

(Signature with company seal)  
for and on behalf of the company  
Name & Designation of the signatory

**Annexure - II**

**Commercial bid format**

<b>Sl. no</b>	<b>Type &amp; Wattage</b>	<b>Unit &amp; Qty</b>	<b>Unit rate in Rs.</b>	<b>Amount in Rs.</b>
<b>Category-I</b>				
1	Charges for installation of 200W High bay LED lights using existing EOT crane available in Production hangars as per the scope of work.	80 Nos		
2	Charges for installation of 150W High bay LED lights using existing EOT crane available in Production hangars as per the scope of work	40 Nos		
<b>Category-II</b>				
1	Charges for installation of 120W High bay LED lights using scaffolding/ crane service.	25 Nos		
2	Charges for installation of 120W LED street lights using scaffolding/ crane service.	20 Nos		
3	Charges for installation of 90W LED street lights using scaffolding/ crane service.	20 Nos		
4	Charges for installation of 60W LED street lights using scaffolding/ crane service.	20 Nos		

**Note:**

- 1. Tax: GST will be extra as applicable.**
- 2. L-1 will be arrived based on the lowest quote in each category and order will be released accordingly.**

Thanking You,

For BEML Limited  
Palakkad Complex

Authorized Signatory

(Signature with company seal)  
for and on behalf of the company  
Name & Designation of the signatory