

**BEML LIMITED**

"BEML Soudha", No.23/1, 4th Main Road, S.R. Nagar, Bangalore - 560 027.

**TENDER NOTICE**

Ref : CM/Pens/Board Meeting/2021-22

Dt.18.04.2022

Dear Sir,

Please submit your lowest quotation for the following details **before 2.00 PM on 04/05/2022**

Sl. No.	Description	Qty
	Supply of Sheaffer pens in the price range of Rs.1,300/-.	50 Nos.
<b>Note : Please submit one sample in the price range of Rs.1300/- along with your quotation.</b>		

**Terms & Conditions.**

- 01) Price to be quoted in Indian Ruppes only.
- 02) **Payment** : 60 days credit.
- 03) **Delivery** : The item is urgently required within 07 days from the date of placement of Purchase Order.
- 04) **Indicate all applicable taxes & duties separately.**
- 05) **FAX/E-mail quotations are not accepted**
- 06) **Please attach copy of GSTN Certificate along with cancelled cheque.**
- 07) Liquidated Damages (LD) : Shall be applicable at 0.5% per week or part there of, upto a maximum of 5.0% of the total value for delayed supplies beyond the delivery dates.
- 08) Please note that the quotation reaching our office after the specified time will be ignored.
- 09) The price quoted should be FOR Destination & including packing & forwarding.
- 10) The quoted price should be valid for atleast a period of 90 days from closing date of tender
- 11) BEML Ltd need not necessarily accepted the lowest offer.
- 12) Offers not confirming to the above terms are liable to be rejected.
- 13) Canvassing by tenderers in any form including un-solicited letters on tender submitted or post tender correction, shall tender their tender for rejection.
- 14) Quotation to be submitted in one envelope duly sealed and supercribed as :  
**Enquiry No.CM/Pens/Board Meeting/2021-22 Dt.18.04.2022/Closing at 2.00 PM on 04.05.2022**
- 15) The envelope should be dropped in the tender box placed in the Corporate Materials Department (Room No.1) at BEML Ltd, No.23/1, "BEML Soudha, 4th Main. SR Nagar, Bangalore-560 027.  
**Kindly Note :-**
  - a) **If payment terms are not accepted / stated in the quote, it will be considered as per terms and conditions of the tender notice.**
  - b) **If taxes are not mentioned separately in the quote, it will be considered as the price quoted is inclusive of GST.**
  - c) **If validity of the offer is not mentioned in the quote, it will be considered as per terms and conditions of the tender notice.**
  - d) **If minimum delivery schedule is not mentioned in the quote, it will be considered as per terms and conditions of the tender notice.**

Yours faithfully,  
for **BEML LIMITED**

**Manager**  
(Corporate Materials)