

# BEML LIMITED

(Schedule 'A' Company under Ministry of Defence, Govt. Of India)  
"BEML SOUDHA", 23/1, 4<sup>th</sup> Main Road, S.R. Nagar, Bengaluru-560 027.

Phone: 080 – 22963245

Email: [purchase.hq@beml.co.in](mailto:purchase.hq@beml.co.in)

## TENDER NOTICE

Ref: CM/Ricoh & Xerox Toner /2024

Date: 11/06/2024

Dear Sir,

Please let us have your lowest quotation for the following item/s before **2:00 P.M.** on or before **21.06.2024** only from **Bangalore based firms.** Please note that quotation reaching this office after the specified time will be ignored.

S1. No	Description	Quantity
1.	Printer Head for HP Office Jet Pro 251 DW	01 No.
2.	Xerox C230 Toner Cartridge (Black)	01 No.
3.	Xerox C230 Toner Cartridge (Cyan)	01 No.
4.	Xerox C230 Toner Cartridge (Magenta)	01 No.
5.	Xerox C230 Toner Cartridge (Yellow)	01 No.
6.	Ricoh Cyan Cartridge SPC250S	02 Nos.
7.	Ricoh Magenta Cartridge SPC250S	01 No.
8.	Ricoh Yellow Cartridge SPC250S	01 No.

### NOTE

- 1) Price to be quoted in Indian Rupees only
- 2) Payment Terms: 60 days credit
- 3) Delivery: The item is required immediately / within 10 days from the date of Purchase Order. Quote minimum lead time required to supply.
- 4) FAX / Email quotations not accepted.
- 5) Liquidated damages towards delayed supplies will be charged @ 0.5% per week (7 days) and part thereof subject to maximum 5% of the value of the delayed portion of the purchase order
- 6) Please note that the quotation reaching our office after the specified time will be ignored.
- 7) The quotation should be complete in all respects and free from ambiguity.
- 8) The price quoted should be FOR Destination & include packing, forwarding, insurance, etc.,
- 9) The price quoted should be valid at least for a period of 60 days from the date of closing.

- 10) Indicate all applicable taxes & duties separately.
- 11) BEML reserves the right to accept or reject and offer in full or part.
- 12) BEML also reserves the right to place order for each item separately on different sources.
- 13) BEML need not necessarily accept the lowest offer.
- 14) Canvassing by tenderers in any form including unsolicited letters on tenders submitted or post tender corrections shall render their tender/s liable for rejection.
- 15) The envelope containing your quotation should be sealed and super scribed as:  
**Tender No: CM/Ricoh & Xerox Toner/2024 dtd. 11/06/2024 Closing at 2.00 P.M on 21/06/2024**
- 16) The envelope containing the quotation should be dropped in the tender box placed in Corporate Materials Department, Room No. 1, at the above address.
- 17) Offers not confirming to the above terms are liable for to be ignored.

**Kindly Note:**

- 1) If payment terms are not accepted / stated in the quote, it will be considered as per terms and conditions of the tender notice.
- 2) If taxes are not mentioned separately in the quote, it will be considered as the price quoted is inclusive of all taxes.
- 3) If validity of the offer is not mentioned in the quote, it will be considered as per terms and conditions of the tender notice.
- 4) If minimum delivery schedule not mentioned in the quote, it will be considered as per
- 5) terms and conditions of the tender notice.

Yours faithfully

For **BEML LIMITED**

**Manager**  
**Corporate Materials**