



BEML LIMITED

(A Government of India Mini Ratna Company under Ministry of Defence)
"BEML SOUDHA " 23/1, 4TH Main, S.R. Nagar, Bangalore 560027
Phone: 080 22963179 / 22963315. FAX: 080 22963283. TIN : 29040051691

TENDER NOTICE

Ref: CM/Scrutinizer/2021

Date: 14/06/2021

Dear Sir,

Please submit your lowest quotation for supply of the following items, **before 2:00 PM on 21/06/2021**

SI No	Description	Qty
1	Appointment of Scrutinizer at 57 th and 58 th Annual General Meeting (AGM) of BEML Limited to be held during FY2021-22 and FY 2022-23	01 No

Kindly quote per year charges only and GST to be mentioned separately.

Scope of work

1. Assimilating the poll process
2. Co-ordinating with registrar and share transfer agent, M/s. Kfin Technologies
3. Counting of votes on completion of evoting and voting at AGM
4. Providing the scrutinizer reports
5. To ensure timely declaration of results to Stock Exchanges
6. To ensure placing the results along with scrutinizers report on the website of the Company.

TERMS AND CONDITIONS

- The quotation should be complete in all respects and free from ambiguity
2. Price should be quoted in Indian Rupees only.
 3. FAX/Email quotations not accepted
 4. Indicate all applicable taxes and duties separately.
 5. Payment will be made on 60th day from the date receipt of Insurance
 6. Validity: 90 days from the date of opening of tender
 7. Liquidated Damages: if the supplier exceeds any agreed delivery date (s) or period (s) purchaser shall levy LD for such delay @0.5% per week (7Days) and part thereof subject to a maximum of 5% of the value of the delayed portion of the Purchase Order.
 8. BEML Ltd need not necessarily accept the lowest offer
 9. BEML reserves the right to accept or reject any bid in part or full without assigning any reason which shall be binding on the bidder.

10. Canvassing by tenderers in any form including unsolicited letters on tenders submitted or Post tender corrections shall render their tender liable for rejection.
11. Incomplete offers are liable for rejection
12. In the event of non-performance of the order, BEML reserves the right to procure the insurance from alternate source at the successful bidder risk and cost.
13. Offers not confirming to the above terms are liable to be ignored.
14. Quotation to be submitted in one envelope duly sealed and superscribed as Enquiry no: CM/Scrutinizer/2021 dated 21.06.2021 closing at 2.00 PM on 28.06.2021
15. The envelop should be dropped in the tender box placed in the Corporate Materials Department (Room no.1) at BEML Limited, 23/1, BEML Soudha, 4th Main S.R.Nagar, Bangalore-560027

Kindly note :

- 1) If payment terms are not acceptable/stated in the quote, it will be considered as per tender terms and conditions i.e., 60 days credit
- 2) If taxes are not mentioned separately it will be considered as the price quoted is inclusive of taxes
- 3) If validity of the offer is not mentioned in the bidder's remarks, it will be considered as per terms and conditions of the tender enquiry i.e., 90 days.