



BEML LIMITED

Schedule 'A' Company under Ministry of Defence, Govt. Of India
Address & Location : 206/D1, Bhagirathi, Behind Army Campus,
Rameshwaram Colony, Bariatu Road, Ranchi-834009
Mob:9431108531/9481530014/8987640707/9480585483/9483063064

TENDER NOTICE

Bid Invitation No. BEML/MR/Ranchi/NIT/22-23/7640

Date: 25.04.2023

Sub: Tender for shifting of Office furniture, Computers, Printers and other items from BEML Limited, Bariatu, Ranchi to BSNL Main Exchange, Ranchi and BEML Colony, Kanke Road, Ranchi.

BEML Limited is a Public Sector undertaking, **Schedule 'A' Company under Ministry of Defence, Govt. Of India** having it's Registered Office at "BEML Soudha" No.23/1, IV Main, Sampangirama Nagar, Bangalore – 560 027.

BEML, Regional Office, 206/D1, Bhagirathi, Behind Army Campus, Rameshwaram Colony, Bariatu Road, Ranchi-834009 intends to **tender** for shifting of Office furniture, computers, etc (complete packaging & moving) from existing location at Rameshwaram Colony, Bariatu Road, Ranchi to 1st Floor BSNL Main Exchange, Ranchi and BEML Colony, Kanke Road, Ranchi.

The interested party/agency/firm shall quote their lowest rates for the **office shifting** in Price Bid (Annexure 2) as per scope indicated in Annexure 1 and **offer should be valid for 3 months** from the date of closing this tender.

The party/agency/firm shall submit their quotation in one part.

Offer should be valid for 3 months from the date of closing this tender. The closing date for this tender is 30.04.2023 upto 14:00 hours.

The details of Tender and other schedule of tender etc are furnished below;

| | |
|--|---|
| Due date & time of submission of the offers at BEML Regional Office, 206/D1, Bhagirathi, Behind Army Campus, Rameshwaram Colony, Bariatu Road, Ranchi-834009 | 30.04.2023 up to 14:00 hours |
| Date for opening of offers at BEML Regional Office, 206/D1, Bhagirathi, Behind Army Campus, Rameshwaram Colony, Bariatu Road, Ranchi-834009 | 30.04.2023 at 15:00 hours |
| Address of Tenderer | The Regional Manager, BEML Ltd, 206/D1, Bhagirathi, Behind Army Campus, Rameshwaram Colony, Bariatu Road, Ranchi-834009 |

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The offer in sealed cover is to be submitted by Bidders in Tender Box at BEML Ltd, 206/D1, Bhagirathi, Behind Army Campus, Rameshwaram Colony, Bariatu Road, Ranchi-834009, Jharkhand on or before **30.04.2023** upto 14.00 hrs .

Super scribing in bold letter "**QUOTATION AGAINST YOUR TENDER No.** BEML/MR/Ranchi/NIT/22-23/7640 Date 30.04.2023 and this cover should be sent to the below mentioned address by Registered Post / Courier or should be dropped in the tender box available at our Office before closing date of this tender. i.e. on or before 02:00 PM of **30.04.2023**.

In case of any query the probable bidder can contact either through e-mail on mr@beml.co.in or mkr_hr@beml.co.in or visit our office by taking prior appointment by calling telephone No 9481530014 before closing date for submission of your offer. The closing date for this tender is 30.04.2023.

Your Faithfully,

For BEML Limited

Regional Manager

Scope of Tender

- ❖ Shifting of complete office establishment including packaging, loading, transportation, unloading & placement.
- ❖ Complete boxes, Card Board boxes, Wooden boxes, gunny bags, other accessories, sufficient manpower and material required for shifting including proper packing, **loading & unloading** to be arranged by bidder.
- ❖ Making all necessary arrangements for loading, unloading, transportation of office equipment, furniture etc.
- ❖ Shifting of all office furniture items viz. table, chairs, almirah, cabinets, racks, Computer, Printer, UPS with battery etc. Complete office establishment are to be shifted.
- ❖ Shifting of Beds, dressing table, Air Conditioner, side table, sofa set, dining table, tea table, kitchen articles, and other transit house items to BEML Colony, Kanke Road.

Complete Job to be carried out within 7-10 days time from the date of placement of Work order.

You are requested to visit our office before submission of offer.

PRICE BID

Annexure-2

| Sl. No. | Scope of work | Amount (in Rs.) |
|----------------------|---|-----------------|
| 1 | Packing Charges | |
| 2 | Loading Charges | |
| 3 | Transportation Charges (Distance is approximate 5 kms – 8 Kms) | |
| 4 | Unloading & Unpacking charges | |
| 5 | Taxes | |
| TOTAL CHARGES | | |

L-1 (lowest tender) will be arrived on total package basis only.

BIDDER'S DETAILS

Annexure-3A

| SI No | Particulars | To be filled and documents to be submitted |
|-------|---|---|
| 1 | Name of Transporter along with complete address and contact Nos. | Please indicate Name:----- Address:----- ----- Phone No:----- Contact Person Name:----- Email Address:----- Mobile No: |
| 2 | Constitution of Company i.e. Proprietor/Partnership/Pvt.Ltd/Limited/Other | Please indicate details |
| 3 | No of years in Business | No. of years:---- |
| 4 | Name and contact details of the management | Name and contact details----- ----- |
| 5 | Income Tax PAN Number | self-certified copy of PAN card |
| 6 | Latest annual income tax returns filed and duly acknowledged by the IT department for the last three years | self-certified copy of Income Tax returns filed during FY: 2019-20, 2020-21, 2021-22 |
| 7 | Bank account numbers with Banker's Name, Address & Contact Number | Please indicate: Bank A/C no:----- Bank Name:----- Bank Address:----- ----- Phone No:----- |
| 8 | The tenderer shall affix seal and sign on each and every page of tender document along with all Corrigenda, Addenda , Amendments, Clarifications etc if any to tender and submit the same as a token of acceptance of all the tender terms and conditions | Please sign with seal all tender document pages (along with all corrigenda , addenda , amendments, clarifications etc if any issued to the tender) and submit the same. |
| 9 | Please submit duly signed with seal an " Undertaking Letter " as a token of acceptance of all tender terms and conditions on company's letter. | Please submit----- ----- |
| 10 | The tenderer must have a Branch office with telephone/mobile/email/fax within Jharkhand State. Tenderer must provide addresses for above branch office as per Exhibit-A2 | Please furnish the details----- ----- |

| SI No | Particulars | To be filled and documents to be submitted |
|-------|---|---|
| 11 | Tenderer's average annual turnover for the last three FY (i.e. 2019-20, 2020-21, 2021-22) shall not be less than Rs 3.00 Lakhs | Please indicate below the details: Turn over(Rs in Lakhs) 2019-20:----- 2020-21:----- 2021-22:----- (Figures should be indicated above for year wise as appearing in Audited financial statements.) |
| 12 | The tenderer shall have a minimum three years of past experience (during last five years) with various Govt./PSUs/ or other organizations of repute (as on date of tender opening). To be well versed in loading, unloading and door delivering Engineering goods. Self-certified photocopy of running contract agreements with various Govt/PSUs or other large organization of repute to be attached. You should provide minimum two customer references. | Please furnish the details as sought----- |
| 13 | Authorized Signatory for the tender shall be the person holding ' Authorization letter from Company ' on behalf of the firm/company/bidder-concerned who is authorized/empowered to act on behalf for the specific purpose and same to be submitted | Authorized letter to be submitted. |

TERMS AND CONDITIONS

1. **Earnest Money Deposit:** An amount of Rs 2500/- (Rupees Thousand Five Hundred Only) towards EMD (Earnest Money Deposit) to be deposited in BEML Account through electronic means RTGS/NEFT/any other electronic means before closing date and time of the tender.

No other mode for payment is acceptable for submission of EMD in INR

The Earnest Money Deposit will be returned to all unsuccessful bidders within a period of 30 days from the date of opening of tender. No interest shall be payable on Earnest Money Deposit in any case.

For successful bidder whose bid has been accepted and contract is awarded, the EMD shall be returned within 30 days from the date of issuance of contract.

Beneficiary Name : **BEML Limited**
Beneficiary Bank : **State Bank of India**
Address of the Bank : **Lalpur**
Account No : **11048999662**
IFS Code : **SBIN0012623**

Bank Commission charges will be to the account of the bidder.

2. **Security Deposit:** 10% of the contract value towards Security Deposit is to be deposited in BEML Account through electronic means RTGS/NEFT/any other electronic means within 7 days from the date of issuance of Contract.

The Security Deposit will be returned to the bidders within a period of 30 days from the date of completion of contract on submission of Invoice. No interest shall be payable on Security Deposit in any case.

3. This tender form is not transferable under any circumstances.
4. All entries in the tender document shall be in English either typed or written legibly in black or blue ink only. Over-writings are not permitted. All cancellations and insertions shall be duly signed / attested by the authorized person.
4. Non-compliance with any of the tender conditions and incomplete, conditional and ambiguous offers are liable for rejection.
5. Fax/email quotations are not acceptable.
6. BEML reserves the right to accept or reject any bid without assigning any reasons thereof.

7. **Price Bid Validity:** Offer should be valid for 90 days (Ninety days) from the date of opening of tender.

BEML's acceptance of the tender at the quoted / negotiated rates will be binding on the tenderer during the tenure of contract.

Bidders are advised to take into account all possible factors affecting fluctuations in the market rate, during the contract period.

No request for revision of rates will be entertained.

8. **Determination of Lowest Tenderer (L1):-**

- ❖ The lowest bidder as per Total charges indicated in Price Bid will only be considered as L1.
- ❖ BEML reserves right to accept or reject all tenders or any tender in part or full without assigning any reason.

9. **Transit safety of goods:-**

It shall be the responsibility of the Transporting Firm to ensure the safety and security of the consignment entrusted to him for carriage and to effect delivery including unloading to the designated place in the same sound condition in which it would be handed over to him and within the prescribed time. The Transporting Firm shall be liable to pay for any loss or damage on account of non-delivery/short delivery of the consignments.

The Transporting Firm is liable for any loss or damage caused to BEML until the consignment is safely delivered. In case of short delivery/damages in transit, the Transporting Firm should issue Certificates on their Letter Head to BEML at the time of affecting the delivery.

Any claim made by BEML arising under this contract to be settled and paid by the Transporting Firm within fifteen days from the date of lodging claim and if there is any delay in settlement of claim interest at the rate of 20% per annum to be paid by Transporting Firm.

BEML's decision will be final if the materials transported are damaged and the amount of compensation payable in such cases as determined by BEML for the value of damaged / lost item is to be paid by crossed Demand Draft to BEML while submitting bill by transporting firm. Further, the Transporting Firm is responsible for safe delivery of consignments at assigned site and if the Transporting Firm's vehicle meet with an accident causing loss, damage, injury or death to his or other vehicles' property or people the responsibility shall be entirely Transporting Firm's alone is responsible for settling all claims and or liabilities arising there from.

10. **Delivery of Goods:**

The items to be delivered and unloaded at the following address, which is approximate 6 kms – 8 Kms from the current location:

**M/s BEML LIMITED,
1st Floor,
BSNL Main Exchange,
Near Bada Talab,
Ranchi – 834001**

And
BEML LIMITED
BEML Colony,
Sarovar Enclave, Kanke Road,
Ranchi-834008

11. Payment:

- ❖ No advance payment will be paid.
- ❖ After successfully completion of the contract, 100% Invoice value will be released through RTGS / NEFT within 30 days after submission of bills. After completion of the work, you will submit your Invoice along with your Bank details for RTGS / NEFT.

12. Termination of Contract

Notwithstanding anything stated in this contract, The **Regional Manager, BEML Ltd, Ranchi** will have the right to terminate the contract without notice and without assigning any reason, if he is of the opinion that the Transporting Firm is negligent in rendering services in terms of this contract.

13. Force majeure:

Notwithstanding anything contained in the Contract, neither the Service Provider nor the BEML shall be held responsible for total or partial non-execution of any of the contractual obligations, should the obligation become unreasonably onerous or impossible due to occurrence of a 'Force Majeure' conditions which directly affect the obligations to be performed by the BEML or the Service Provider. Such events include war, military operations of any nature, blockages, revolutions, insurrections, riots, civil commotions, insurgency, sabotage, acts of public enemy, fires, explosion, epidemics, quarantine restrictions, floods earthquake or acts of God, restrictions by Govt. authorities over which the Service Provider or *the acts on which* the BEML has no control.

The party claiming to be affected by Force Majeure shall notify the other party in writing without delay, within two weeks on the intervention and on the cessation of such circumstance. Extension of time sought by the Service Provider along with supporting evidence and so granted by the BEML for the supply/ work affected, if any, shall not be construed as waiver in respect of remaining deliveries.

Notwithstanding above provisions, BEML shall reserve the right to cancel the order/ Contract, wholly or partly, in order to meet the overall delivery schedule and make alternative arrangements including arrangements with third party for completion of deliveries and other schedules. BEML may takeover partly processed material at a mutually agreed price.

14. ARBITRATION:

Regional Manager, BEML Ltd, Ranchi will be the deciding authority as regards the satisfactory performance or otherwise of the contract. Disputes if any, arising between the company and the Transporting Firm in connection with this Contract or any other matters connected herewith, the same will be mutually discussed and settled, failing which, the disputes shall be referred to a sole

arbitrator to be appointed by BEML. The arbitration/proceedings shall be in accordance with the provisions of Indian Arbitration and Conciliation Act, 1996 and Rules framed there under. The place of arbitration shall be at Ranchi and all arbitration proceedings shall be conducted in English language. The award of the sole arbitrator shall be final and binding on all the parties.

In case of dispute as regards the satisfactory performance or otherwise of the contract, the decision of The **Regional Manager, BEML Ltd, Ranchi** shall be final and legally binding.

All disputes and differences arising out of or in any way concerning the contract whatsoever shall be referred for decision to “The **Regional Manager, BEML Ltd, Ranchi**”, whose decision shall be final and binding on the all parties.

15. JURISDICTION:

In respect of all matters arising out or pertaining to this tender and the contract coming into existence on acceptance thereof, the cause of action shall be deemed to have arisen only at BEML. All legal proceedings pertaining to the said contract shall be instituted in courts having territorial jurisdiction over the place where the registered office of BEML is situated, i.e. at Ranchi and no other court shall have the jurisdiction.

16. BEML reserves the right to accept or reject tender without assigning any reason thereto.